### SERVICE DETAILS FOR SEEKING THE BENEFIT OF NEXT HIGHER PAY SCALE

(To be filled by the employee in addition to the required option forms)

1.	Name in Full	
2.	Father's name	
3.	Designation	
4	Date of Birth	
5.	Educational Qualification	
6.	Appointment as	Date of Joining.
	a First Appointment	
	b. Office Asstt. Gr.III	
	c. Office Asstt. Gr.II	
	d Office Asstt. Cr. I/SK-1	
3	e. Section Officer/S.V.	
	f. Serial Number in latest Gr. list of O.A.Gr.I.	
	g. Gr. list Order No. & Date of O.A. Gr. I/SK Gr. II	
	h. Sr. No. in latest Gr. list of S.O./ S. V. (Order No. & date be also stated.	
7.	Date from which exercising the option for grant of higher pay scale	
	a. 1 st Option or	
	b. 2 nd Option	
8.	If opted 2 <sup>nd</sup> option for HPS, give full details of grant of 1 <sup>st</sup> option as	
	under :- a Date from which the Higher pay scale was granted.	
-	b. Order No. and Date	
9.	Under which rules presently opted for grant of HPS (tick which is applicable)	9/ 18/ 25 Yews
10.	a Whether my departmental Enquiry to pending.	
	b. Whether undergoing any punishment if so give full details of the punishment.	

11.	Supersession period, if any		
	a O.A. Gr.III to O.A. Gr.II	** <u> </u>	
	b. O.A. Gr.II to O.A. Gr.I	·	
	c. O.A.Gr. I to S.O.	÷	
12.	Whether refused promotion earlier to the post for which applied for higher pay scale.	:	
3.	During the period of service whether leave without pay was sanction and if so, details thereof.	Period Ground on which leave was sanctioned.	
rodi gair	Certified that the above information is not found correct, ast me.	ion furnished by me is correct. If the the Board may take disciplinary action	
laci	Form - A (Option) Form - B (Undertaking) (under order No. Date)	Signsture	
	· · · · · · · · · · · · · · · · · · ·	Name:	
		Designation:  Place of posting: - 0/o Addl. Secretary,	
		MPPTCL, Jabalpur.  Date:	
-	The above information famished by	y Shri	
	gnationverified that :-	has been verified by me and found correct.	
i)	At present no departmental en- employee nor any Show Cause N	quiry is pending or contemplated against the abotice has been issued to him.	
ii)	He is not undergoing any punishment at present.		
ü)	He has not been awarded any punishment during last 5 years, If any punishm awarded, state the details thereof.		
	awarded, state the details thereof.		

### OPTION FORM

	I	(Full )	iame)
S/o	Shri	workin	g 265
		(Designation) in the office	of
	at Jabalp	our (place of posting) have gone through the conte	ats of
the p	provisions of order No.01-05/I/WC	/143 dtd. 19/07/1990.	
	* I, hereby opi for the benefit of I	ext higher pay scale with effect from	
as p	er the aforesaid order. I hereby d	eclare that I have not availed the benefit of high	er pay
scai	e in my service period.		
	OR		
-			
	* I, have availed the benefit	of higher pay scale earlier w.e.f.	
SHEET	ctioned to me vide Order	No	dated
	. Now I hereby opt i	for the second option for the benefit of next high	er pay
scal		as per aforesaid order.	
٠			,
Pla	ce		
Dat	ed	Signature of the employee	
	'	Name	,
	<i>:</i> .	Designation	•
		Office to which: - O/o Additional Secr attached MPPTCL, Jaba	
-	•		
	(*) (Strike out whichever is		
	NB: (No addition, alteration,	substitution or deletion is permitted)	
		\$ \$ \$	

(MP1.I/3)

# FORM OF UNDERTAKING

(Order No.01-05/J/WC/143 Dated 19/07/1990)

- 1 /			(Full Name)
working			(Designation )
in the office of			<b>2</b>
have gone through the provisio	ms of order No.01	-05/1/WC/143 did	19/07/1990 and while
accepting the benefit of option	of higher scale un	der this order, I be	reby agree to the terms
and conditions as stated ther	em. I fixther be	ereby give an un	dertaking that on my
absorption against the regular p	post I shall join th	e post at the place	e of my posting and on
my refusal to do so, I shall	forseit the benefi	t under aforesaid	order and shall stand
reverted to my original grade o	J.		and shall draw pay
which I would have / drawn ha	d I not been given	benefit of this ord	
Place			
Dated	Sig	mainre of the sup	loyee
	Nau		
		ignation	
	医异异基酚 "你想,你就看到你多一个人,你不	ice to which :- 0/o whed	Additional Secretary, MPPTCL, Jabalpur.
	Target and the same of		
NB: (No addition, alteration	i, substitution or d	eletion is permitte	

/MP1.U4/

## OPTION FORM

	1			(	Fell Na	me)
Va.	Shri				working	25
•		(Designation)	ìn	the	office	of
	at Jabalpu	r (place of posting	) have g	one throug	gh the content	s of
he p	provisions of order No.01-05/I/WC/I				.*	
	* I, hereby opi for the benefit of ne	ai higher pay scale	with eff	ect from _		
as p	er the aforesaid order. I hereby de	clare that I have n	ot availe	d the ben	efs of higher	pay
scale	e in my service period.	·		•		
	OR	•				
			-			
	* I, have availed the benefit of	f higher pay scale	earlier	w.e.f		<del> </del>
Sanc		No		· .		iai ec
•	. Now I hereby opt fo	a the second optio	n for the	benefit (	of next higher	pay
scal	le with effect from					
			,		•	
Plac	ce	•		•		
	ted	Signatu	re of the	employee	<b>.</b>	
		Name_				
		Designa	sion o which:	- 0/o Add		
	(*) (Strike out whichever is n	Designs Office t attache	sion o which:	- 0/o Add	ditional Secret	
	(*) (Strike out whichever is n NB: (No addition, alteration, s	Designs Office t attache et applicable).	stion o which: d.	- O/o Ade MI	ditional Secret	

(MP1.I/3)

#### FORM OF UNDERTAKEND

(Order No.01-05/I/WC/143 Dated 19/07/1990)

	(Full Name)
working	(Designation)
m the office of	
nave gone through the provisions of or	der No. 01-05/1/WC/143 dtd. 19/07/1990 and while
accepting the benefit of option of highe	er scale under this order, I hereby agree to the terms
and conditions as stated therein. I	further hereby give an undertaking that on my
absorption against the regular post I st	tall join the post at the place of my posting and on
my refusal to do so, I shall forfeit	the benefit under aforesaid order and shall stand
reverted to my original grade of	and shall draw pay
which I would have / drawn had I not t	seen given benefit of this order.
Place	
Dated	Signature of the employee
	<b>1-10</b>
	Designation
	Office to which: - O/o Additional Secretary,
	strached MPPTCL, Jabalpur.
NB: (No addition, alteration, substi	tulion or deletion is permitted)
<b>网络阿尔尔纳州尼亚哈纳纳州</b> 科特克里亚亚州美国 (1) 10 11 11 11 11 11 11 11 11 11 11 11 11	"只有,我们就会被打造者,我们可以能够有一个好人就会对什么。""我们,我们就会们,我们的时候,他就没有一定的,我们就会看到这个人,我们就会没有一个人。""我们就

/MP1.1/4/