

M.P. POWER TRANSMISSION COMPANY LIMITED

(A wholly owned Govt. of Madhya Pradesh Undertaking)

CIN:U40109MP2001SGC014880

Block No. 2, Shakti Bhawan, Rampur, Jabalpur(MP)-482008

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No. AS/MPPTCL/Circular/V/ 131

Dated: 05.01.2019

CIRCULAR

Sub:- All official correspondence such as U.O.note, letter, report etc. to be made in A-4 size paper.

The ERP System has been made operative in MPPTCL, w.e.f. 30.11.2018. As per the requirement all official correspondence such as note sheets, letters, reports shall be made in A-4 size paper only from date of issue of circular.

CE (Tr.-EZ)
R No. 3144
Date 07 JAN 2019
Works/Pur.
Estt./Steno
Cashier

By Order

[Signature]
Chief Engineer (HR&A)

Jabalpur, Dated 05.01.2019

No. AS/MPPTCL/ Circular/V/132

Copy to-

1. The Executive Director (CRA)/(HRD), MPPTCL, Jabalpur.
2. The Chief Engineer (Plg. & Design.)/(T&C)/(Procurement)/(EHT-M&I)/(EHT-Constn.) / (Works)/ (Trans.-East Zone)/ (SLDC), MPPTCL, Jabalpur.
3. The Chief Financial Officer, MPPTCL, Jabalpur.
4. The Addl. Chief Engineer (IT&ERP)/(Civil-Trans.)/ (Trans.-Central Zone)/ (Trans.-West Zone)/(Vigilance), MPPTCL, Jabalpur/ Bhopal/ Indore.
5. The Superintending Engineer.....MPPTCL,
6. The Joint Director (P&PF), MPPTCL, Jabalpur.
7. The Dy. Director (Pension)/(PF) MPPTCL, Jabalpur.
8. The Executive Engineer Dn., MPPTCL,
9. The Company Secretary, MPPTCL, Jabalpur.
10. The PS attached to the MD, MPPTCL, Jabalpur.
11. The Regional Accounts Office, MPPTCL, Jabalpur/Bhopal/Indore.
12. The Web Master, MPPTCL, Jabalpur.
13. Order Copy

[Signature]
Superintending Engineer -II
O/o Chief Engineer (HR&A)