

**MADHYA PRADESH POWER
TRANSMISSION COMPANY
LIMITED**



MANUAL

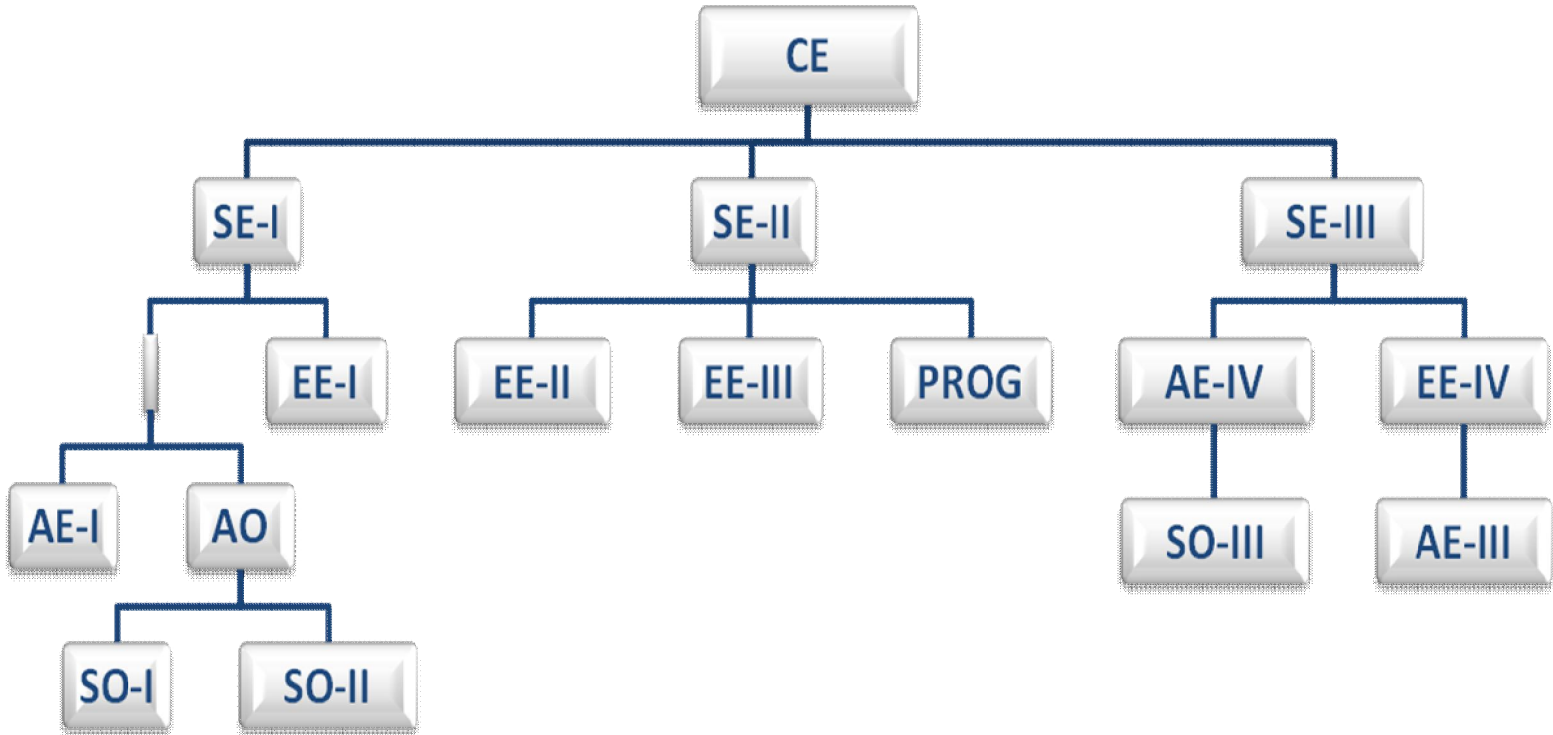
**RIGHT OF INFORMATION
REGULATION 2005**

**CHIEF ENGINEER
(TESTING & COMMUNICATION)
JABALPUR**

APRIL - 2016

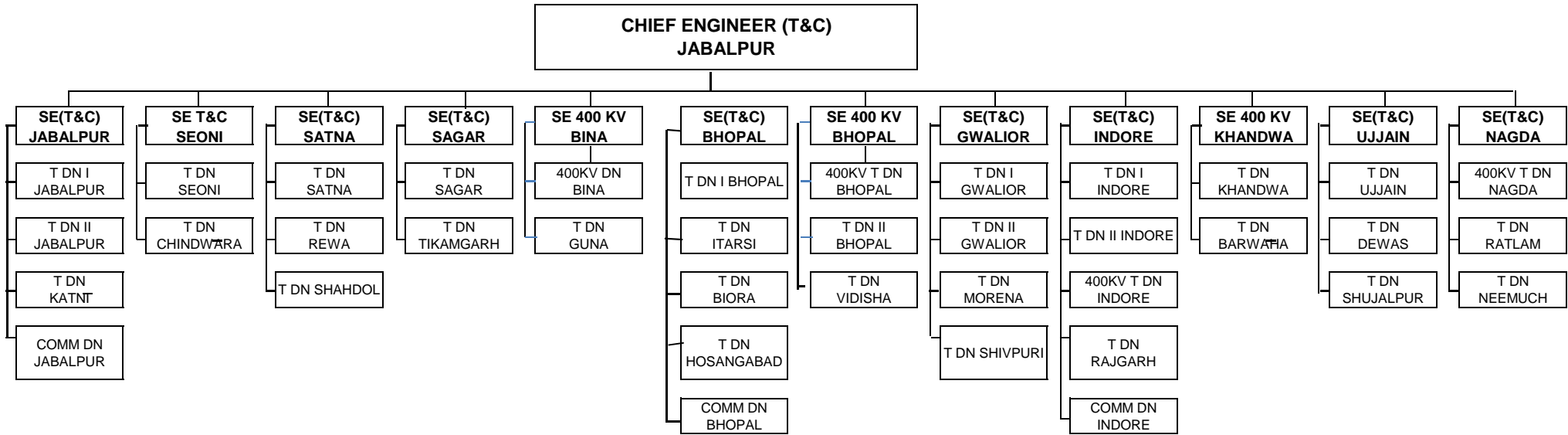
CONTENTS OF MANUAL
CHIEF ENGINEER (T&C)

SL. NO	<u>PARTICULARS</u>	PAGE NO.
1	A. Organisational Set up	1-3
	B. Functions and Duties of the office.	
2	Powers and duties of the officers	4
3	Decision making process, supervision and accountability	6
4	Norms set to discharge the functions (Time, Quality, Quantity)	7
5	Acts, Rules, Regulations, Manuals, Instructions, Circulars related with the functioning of the office.	8
6	List of Documents held under the control of the office	9-10
7	Structure of the consultative committees.	11
	A. Name of the Committees, their composition, role and functions.	
	B. Proceedings, Minutes of the Meeting.	
8	Information about the board, councils, committees and other bodies	
9	Monthly remuneration and compensation	12
10	Directory of the officers and employees	13-14
11	Budgetary allocation and expenditure statement	15
12	Programmes and beneficiaries	16
13	Recipients and concession	17
14	Electronically available information	18
15	Facilities regarding information available	19
16	Details of the PIOs	20
17	Any other information.	21



A. Organisational Set up

1. ORGANISATIONAL SET UP – U/S 4.1(b) (I)
FIELD SETUP OF T&C WING



1.B FUNCTIONS AND DUTIES OF EACH UNIT OF CHIEF ENGINEER (T&C) OFFICE

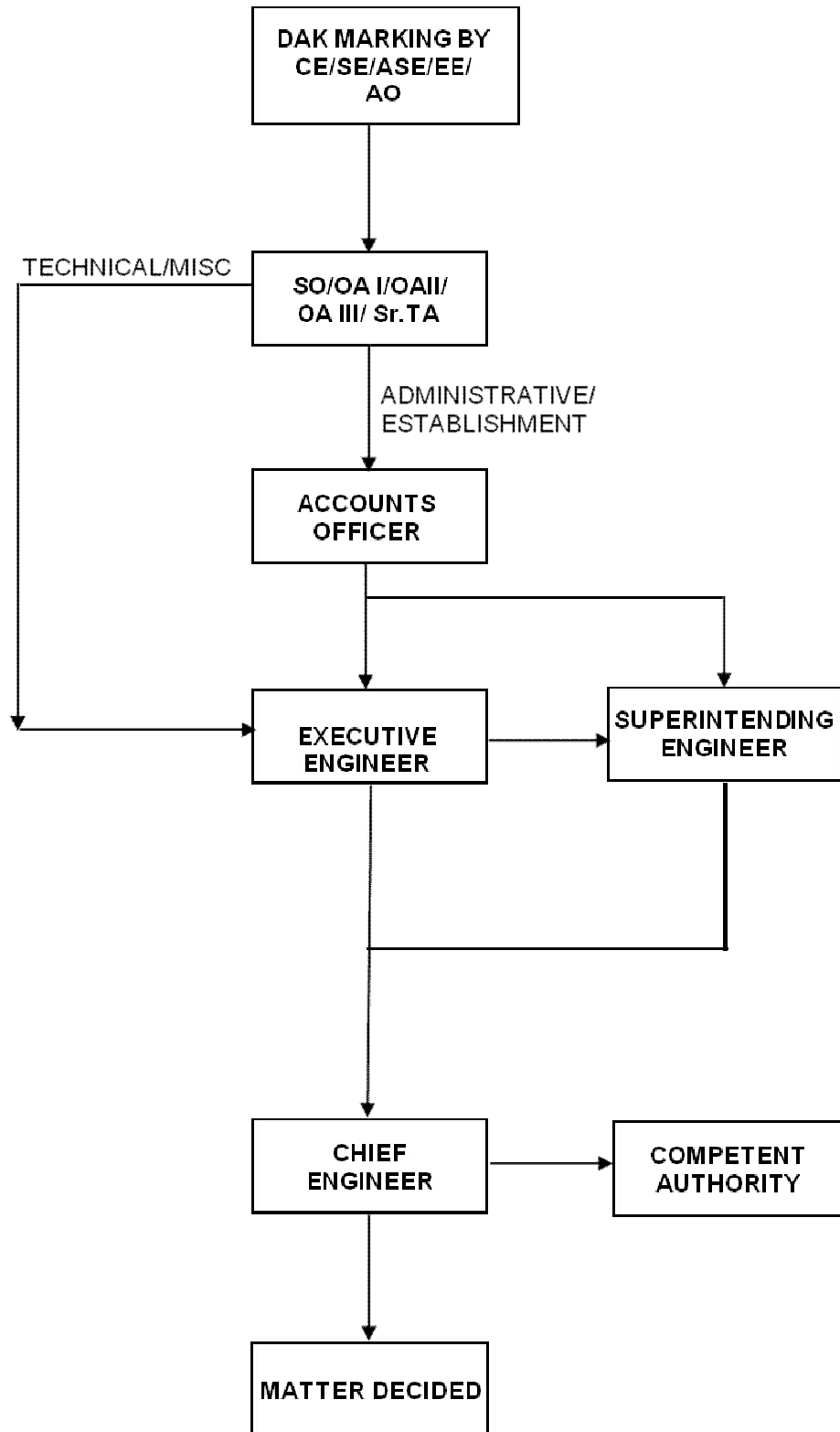
S.No.	Unit/Section	Functions performed
1	Technical Section	<ol style="list-style-type: none"> 1. Analysis of major system disturbance / Tripping and remedial measures to avoid recurrence. 2. Commissioning, operation & maintenance of EHV substations. 3. PLCC system. 4. Constructional activities and EHV S/s already in service. <ol style="list-style-type: none"> a. Augmentation of Transformer capacity. b. Addition of Transformer capacity upto 132KV Class Transmission. c. Addition of new 33KV Bays. 5. Energy received at EHV S/s and Energy delivered to DISCOMS. 6. Coordination with other power units tie like PGCIL, NTPC etc in the matter related to protection, communication , metering etc. 7. Purchase of various items (including proprietary) related to EHV substations.
2	Administrative Section	<ol style="list-style-type: none"> 1. General Administration of employees. 2. Establishment matters related to employees. 3. Operation & Maintenance contracts of EHV S/s.
3	Accounts	Allocation of funds for CE Office and field units, monitoring of O&M expenditure of field units and CE Office.
4	Stores	No store attached to this office
5	Record Room	Record of all technical and establishment files related to day to day working of CE(T&C) office.

**2. Work distribution of each officer of Chief Engineer (T&C) Office
U/S 4.1 (b) (ii)**

S.No.	Name	Designation	Works/Duties	
1	ER. D.C. Jain	CE	OVER ALL CONTROL OF T&C SETUP	
2	ER. F.D. Thakur	Addl. C.E.	1	CORRESPONDENCE RELATED TO TRIPPINGS, RELAY COORDINATION, RELAY SETTINGD, GRID DISTURBANCE AND OTHER SYSTEM RELATED ISSUES.
			2	MATTERS RELATED TO VIDHAN SABHA QUESTIONS AND ANSWERS
			3	MATTERS RELATING TO PGCIL/NTPC AND SEBS INCLUDING TRANSMISSION TARIFF CELL OR OTHER OFFICES INCLUDING OCC MEETING , OPEN ACCESS, CPP, NON CONVENTIONAL ENERGY ETC.
			4	PROPOSAL RELATED TO ADDITION/AUGMENTATION OF TRANSFORMERS CAPACITY IN EHV S/S AND OTHER MATTERS RELATED TO ESTABLISHMENT.
			5	ENERGY AND ABT RELATED MATTERS
			6	MATTERS OF COMPLAINTS COURT CASE AND DEPARTMENTAL ENQUIRIES RELATED TO ESTABLISHMENT
			7	MATTERS RELATED TO GRID CODE ELECTRICITY ACT. ETC.
			8	PERFORMANCE OF EQUIPMENTS AND INSTRUMENTS
			9	ESTABLISHMENT MATTERS RELATED TO CLASS III EMPLOYEES OF T&C AND MPPTCL .
			10	ERP RELATED MATTERS
3	ER. R.N. SAHU	SE-II	1	COMMUNICATION RELATED MATTERS
			2	MATTERS OF PURCHASE AND CONTRACT PROPOSALS INCLUDING ERECTION AND O&M OF S/S
			3	MATTERS RELATED TO CAPITAL WORKS.
			4	MATTERS RELATED TO PURCHASE OF FURNITURES
			5	MONITORING AND COMPILATION OF MONTHLY PROGRESS REPORT/MONITORING PROGRESS
			6	STORE INVENTORY RELATED MATTERS
			7	RELEASE OF MATERIALS FOR CAPITAL AND R&R WORKS
			8	RTU RELATED MATTERS
4	ER. B.L. BARKHADE	SE-III	1	MATTERS RELATED TO AUDIT PARA
			2	ASSETS AND ANNEXURE C/FINALISATION OF ACCOUNTS INCLUDING DEPOSITE WORKS AND REPORTING TO CRA/MPERC/CFO
			3	MATTERS RELATED TO HIRING OF VEHICLES OF FIELD AND CE OFFICE
			4	MATTERS RELATED TO CIVIL WORKS AND SETUP
			5	MATTERS RELATED TO O&M AND R&M FUNDS, ANNUAL BUDGET AND ALLOCATION OF FUNDS
			6	MATTERS RELATED TO INSURANCE AND ACCIDENTS
			7	R&R ESTIMATES AND SURVEY REPORTS
			8	MATTERS OF COMPLAINTS AND COURT CASE RELATED TO CIVIL SETUP
			9	TRUE UP PITITION
5	ER. D.S. BISEN	EE-I	1	MATTERS RELATED TO VIDHAN SABHA QUESTIONS AND ANSWERS
			2	MATTERS RELATED TO PGCIL, NTPC, OTHER STATES, CRA CELL, OCC MEETING, OPEN ACCESS, CPP, NON CONVENTIONAL ENERGY ETC.
			3	ENERGY AND ABT RELATED MATTERS
			4	METER RELATED TO GRID CODE ELECTRICITY ACT.ETC.
			5	PERFORMANCE OF EQUIPMENTS AND INSTRUMENTS
			6	REVOLVING FUND AND OTHER OFFICE EXPENDITURE OF CE OFFICE MAINTAINING OF CASHE BOOK MAINTAINING OF CASH BOOK
			7	ESTABLISHMENT MATTERS RELATED TO GRADATION LIST , PANELS AND HIGHER PAY SCALES OF ALL CLASS II EMPLOYEES OF MPPTCL.
			8	COMPLAINTES RELATED TO ESTABLISHMENT MATTERS
			9	MATTERS RELATING TO RTI ACT 2005
			10	ERP RELATED MATTERS
6	ER. S.K. AGRAWAL	EE-II	1	PREPERATION OF DATA BANK FOR EHV S/S EQUIPMENTS AND OTHER RELATED MATTERS
			2	MATTERD RELTELATED TO ALL TYPE OF CAPITAL WORKS LIKE RELEASE OF MATERIALS PREPERATIONS OF PROGRESS REPORTS ETC.
			3	MONITORING AND COMPILATION OF MONTHLY PROGRESS REPORT/RETURNS
			4	RELEASE OF MATERIALS FOR CAPITAL AND R&R WORKS
			5	RA BILLS FOR PFC,ADB AND OTHERS EXPENDITURE.
			6	COMMUNICATION RELATED MATTERS
			7	MATTERS RELATED TO ALOTMENT AND REPAIRS OF COMPUTER

				5
			8	TELEMETERY AND RTU RELATED MATTERS
			9	MATTERS RELATED TO SERVICE OF FIRMS ENGINEERS
			10	GIVING DETAILS OF PROGRESS TO CE(PLG. & DESIGN) REGARDING ALL TYPES OF CAPITAL WORKS AT EHV SUBSTATIONS
7	ER. S.K. MULMULE	EE-III	1	MATTERS OF PURCHASE AND CONTRACT PROPOSALS INCLUDING ERECTION AND O&M OF S/S
			2	MATTERS RELATED TO ALL TYPE OF PROCUREMENT INCLUDING SPARES,LIVERIES,OFFICE WQUIPMENTS,FIRE FIGHTING EQUIPMENTS ETC. FOR FIELD AND OFFICES
			3	MATTERS OF PURCHASE OF FURNITURES
8	ER. PAWAN SHRIVASTAV A	SE-III	1	MATTERS RELATED TO CIVIL WORKS AND SETUP
			2	TENDERS RELATED TO CAPITAL AND R&R CIVIL WORKS.APPROVAL OF VECHICAL
			3	MATTERS OF COMPLAINTS AND COURT CASE RELATED TO CIVIL SETUP
9	ER.VILAS NAGHAT	AE-I	1	MATTERS RELATED TO SYSTEM DISTURBANCE AND TRIPPINGS INCLUDING DAILY TRIPPINGS, FORTNIGHTLY AND EXCESSIVE TRIPPINGS
			2	TRANSMISSION SYSTEM AVAILABILITY
			3	MATTERS RELATED TO WREB,MPERC,CRA CELL,LD AND POWER SYSTEM. PCC MEETING
			4	MATTERS RELATED TO TRANSMISSION PERFORMANCE STANDARD AND MIS
			5	PROTECTION SYSTEM RELATED MATTERS
			6	MONITORING OF MAINTENANCE AND UP KEEP WORKS
			7	PROPOSAL FOR ADDITION/AUGMENTATION OF TRANSFORMERS IN EHV S/S
10	ER. ALOK SARAOGI	AE-III	1	MATTERS RELATED TO CIVIL WORKS AND SETUP
			2	COMPLAINTS AND COURT CASE RELATED TO CIVIL SETUP
11	ER. R.K. DIXIT	AE-IV	1	MATTERS RELATED TO ASSETS AND ANNEXURE G/FINALISATION OF ACCOUNTS INCLUDING DEPOSITE WORKS
			2	MATTERS RELATED TO O&M AND R&M FUNDS, ANNUAL BUDGET AND ALLOCATION OF FUNDS,ESTIMATES OF R7R WORKS
			3	VEHICLE APPROVAL CASES
			4	TRUE UP PITITION
12	SHRI BABAN KAMLE	AO-I	1	TRANSFER CASES OF ALL CADRES INCLUDING VIP REFERENCES
			2	PREPARATION OF GRADATION,PANEL,PROMOTION AND ITS CORRESPONDENCE OF HPS OF ALLCADERS
			3	PREPARATION OF HIGHERPAY SCALES OF CLASS III AND CORRESPONDENCE OF HPS OF ALL CADRES
			4	ALL LEGAL CASES,COURT CASES AND ITS RELATED ALL WORKS AND CORRESOINDENCE
			5	COMPLAINTES RELATED TO ESTABLISHMENT MATTERS
			6	MATTERS RELATED TO RTI ACT.
13	SHRI BABAN KAMLE	AO-I	7	ALL LEGAL CASES,COURT CASES AND ITS RELATED ALL WORKS AND CORRESOINDENCE
			8	COMPLAINTES RELATED TO ESTABLISHMENT MATTERS
			9	MONITORING OF ALL SERVICE MATTERS OF CE(T&C) & FIELD OFFICES
			10	VIDHAN SABHA & RELETED MATTER, GENRAL SECTION i.e. RETIREMENT ,PF,PENTION,PASSPORT NOC,T.A. BILL,TOUR ADVANCE, MEDICAL BILL, OUT OF STATE JOURNY APPROVAL,STATIONARY, STATISICAL DATA, LEAV & HIGHER STUDIES CSASE.
14	ER. VIVIDHA DEHRIA	PROG. (Contract)	1	MATTERS RELATED TO COMPUTER PROGRAMMING
			2	AVILABILITY RELATED SOFTWARE
			3	PROGRAMMING RELATED TO TRANSFORMER SKETCH BOOK
			4	ERP RELATED MATTERS
			5	COMMUNICATION RELATED MATTERS
			6	MATTERS RELATED TO ALOTMENT AND REPAIRS OF COMPUTER
			7	TELEMETERY AND RTU RELATED MATTERS

3. DECISION MAKING PROCESS U/S 4.1(b)(iii)
DECISION MAKING POROCCESS
FOR THE OFFICE OF CHIEF ENGINEER (T & C)



4. CHIEF ENGINEER (T&C)

A) TIME NORM, IF DECIDED BY THE ORGANISATION. U/S 4.1(b) (iv)

B) QUALITY NORMS, IF DECIDED BY THE ORGANISATION.

C) QUANTITY TARGET, FOR THE OFFICE WORK TO BE DONE IN THE YEAR

S.No.	Particulars	Time Norm	Quality Norm	Quantity Target
A. Administration				
1.	Annual inspection of field offices & submission of report to the concerned offices	One month	-	12 Circle
2.	Action to appoint OIC and legal counsel in court cases related with establishment.	Three days	-	As per requirement
3.	Submission of reply to the half margin of Audit and submission to concerned audit office.	One month	-	As per requirement
B. Contract Section				
1.	To call tender for construction of new bays in charged EHV S/Ss	Seventy days	-	As per requirement
2.	To call tender for awarding O&M contract of EHV S/Ss	Seventy days	-	As per requirement
3. a)	To prepare proposal for obtaining approval on the basis of tenders received	Five months maximum	-	-
3. b)	To issue orders after obtaining approval from competent authority		-	-
4.	To arrange deposit of security & necessary documents & execute contract before staff of work.	Seven to Ten days	-	-
5.	To pass & forward the bills of contractors to Planning Office/RAO.	One month	-	As per requirement
6.	To conveying approval for engaging vehicle on hire for field Circles/Divisions.	Thirty days	-	As per requirement
C. Works				
1.	To submit requirement for material/ equipment to planning section	As per physical progress of work.	-	As per requirement
2.	For extension in currency period of estimates	Seven days	-	As per requirement
3.	For revision in estimate where the expenditure amount exceeds by 10%	Seven days	-	As per requirement
D. O&M				
1.	Daily tripping report	One day	-	As per requirement
2.	MIS information	Fifteen days	-	As per requirement
3.	Assets updating	One month after receipt of capitalization report	-	As per requirement
4.	O&M expenditure details	Fifteen days	-	As per requirement
5.	Survey report of failed/stolen material	Fifteen days	-	As per requirement
6.	Training of Officers and staff on different equipments	Fifteen days	-	As per requirement

5. LIST OF ACTS, RULES, REGULATIONS MANUALS, CIRCULARS RELATED WITH THE FUNCTIONING OF CHIEF ENGINEER (T&C) OFFICE CONSTITUTING THE ORGANIZATION. (ORIGINAL TEXT TO BE GIVEN IN ELECTRONIC FORM) U/S 4.1 (b) (v)

Acts

1. Indian Electricity Act 1910
2. Indian Electricity Act 1948
3. Indian Electricity Rules 1956
4. Indian Electricity Act 2003

Rules

1. Establishment Rules.
2. Leave Rules.

Regulations

1. CERC Transmission Tariff Regulation.
2. CERC Grid Code.
3. MPERC Transmission Tariff Regulation.
4. MPERC Grid Code.

Manuals

1. Technical Books & Manuals.
2. Establishment Manuals
3. Cash Accounting Procedure 1976
4. Delegation of power booklet (Board/MPPTCL)

Circulars

1. Technical Circulars
2. Establishment Circulars
3. Administrative Circulars
4. Other Circulars

**6. STATEMENT OF VARIOUS CATEGORIES OF DOCUMENTS HELD BY
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b) (vi)**

S.No.	Name of Document	Kind of Document like Microfilm, Register, Books, Diskette etc.	Name and Contents of Document	Duration of Records
A. Establishment				
1.	Property	File & Register	Details of property of CE(T&C) Office	10 years
2.	TA Bill	File & Register	TA bills of officers & staff	10 years
3.	MR Bill	File & Register	MR bills of officers & staff	10 years
4.	CL	File & Register	CL record of officers & staff	10 years
5.	Attendance	Register	For attendance of staff	10 years
6.	Cash Book	Register	Cash transaction of CE(T&C)Office	10 years
7.	Bill	File & Register	Bills of suppliers	10 years
8.	Cheque receipt	Register	Cheques details	10 years
9.	Stationary	File & Register	Receipt & issue	10 years
10.	Receipt(UO & Gen)	Register	Receipts of documents	10 years
11.	Despatch(UO & Gen)	Register	Despatch of documents	10 years
12.	Service postage stamp	File & Register	Receipt & consumption	10 years
13.	Peon Book	Register	Distribution of daily dak	10 years
14.	Confidential (Receipt/ Despatch)	Register	Distribution of daily dak confidential dak	10 years
15.	Court cases	File	Maintenance of court cases	10 years
B. Contract				
1.	EMD	Register	EMD from suppliers/ Contractors	10 years
2.	Security Deposit	File	SD from suppliers/ Contractors	10 years
3.	Advertisement(NIT)	File	Advertisement issued to News Papers	10 years
4.	Order file	File	Issued to suppliers/ Contractors	10 years
5.	Services availed from firms	File	Details of services availed from manufactures.	10 years
C. Maintenance				
1.	Estimate	File & Register	Estimate sanctioned by CE(T&C) Office	10 years
2.	Survey report	File & Register	Survey reports of equipments sanctioned by CE(T&C) Office	10 years
3.	Liveries	File & Register	Receipt & issue of Liveries	10 years
4.	Accident	File	Electrical fatal & non fatal accidents	10 years
5.	Theft	File	Theft of material	10 years
6.	O&M contract of S/S	File	Details of O&M of EHV S/S, Contract awarded by CE(T&C) Office	5 years

D. Technical				
1.	EHV S/S	FILE AND DISK	Details of 400/220/132 & 66KV Sub stations	Updated
2.	List of EHV consumer	FILE AND DISK	List of 220 & 132KV class consumers	Updated
3.	List of Interface points	FILE AND DISK	Interface points between Genco-Transco, Other Utilities, Transco Inter-state	Updated
4.	Progress of various works	FILE AND DISK	Progress of works and other constructional activities for works sanctioned by ADB/REC/ PFC/Nabard etc.	Updated
5.	Details of equipment of EHV S/S	FILE AND DISK	Details of various equipments installed at EHV Sub-stations	Updated
6.	Energy delivered to DISCOM	FILE AND DISK	Region-wise details of energy delivered to DISCOM.	Updated

7. I. **Structure of consultative committees in which public representatives are members including**
- * **Name of the Committee**
 - * **Copy of the Orders/Circulars for formation**
 - * **Functions**
 - * **Members**
 - * **Duties and responsibilities**
 - * **Accessibility of minutes for public U/S 4.1 (b) (vii)**
- II. **Proceedings, Minutes of the Meetings (copy to be made available and be given in the electronic form with hypertext link)**

NOT APPLICABLE

8. I. Name of the Board, Council, Committees etc. including members and their qualifications. (Original text to be given in electronic form) U/S 4.1 (b) (vii)

S.No.	Name of the Body	Name of the members	Qualifications
NOT APPLICABLE			

- II. Order of the formation. ..
(Original text to be given in electronic form and to be hyper linked)
- III. Charter/Memorandum of Articles of Association.
(Original text to be given in electronic form and to be hyper linked)
- IV. Govt. instruction for the way in which meeting will be conducted. (Original text to be given in electronic form and be hyper linked)
- V. Whether open to public or not
- VI. Availability of the proceedings/minutes of the last meetings
(Original text to be given chronologically in electronic form and to be hyper linked)

10. Monthly remuneration of Officers & staff of CE(T&C) , MPPTCL, Jabalpur U/S 4.1(b)(x)			
S.No.	Name Shri.	Designation	GROSS PAY RS.
1	D.C. Jain	C.E.	165236
2	F.D.Thakur	Addl.C.E.	169271
3	B.L.Warkade	S.E.	114718
4	R.N. Sahu	S.E.	165624
5	Rajesh Shrivastava	S.E.	157025
6	P.K. Shrivastava	S.E.	152868
7	S.K.Agrawal	E.E.	157448
8	D.S.Bisen	E.E.	142619
9	S.K.Mulmule	E.E.	138458
10	R.K. Dixit	A.E.	144098
11	A.K.Sarawagi	A.E.	113036
12	Vilas Naghat	JE	78869
13	Vandana Patel	JE	35168
14	Vividha Dehariya	Programmer (Contract)	31250
15	Baban Kamle	A.O.	84510
16	A.K. Dehariya	P.S.	61633
17	A.K. Dhagat	S.O.	83672
18	N.K. Pagare	S.O.	66798
19	Smt. Madhubala Thakur	S.O.	47168
20	Ravi K. Iyer	Jr.Steno	70274
21	Smt. Suman Raikwar	Jr.Steno	69610
22	D.L.Patel	O.A Gr. I	76251
23	V.L.Ahirwar	O.A Gr. I	50395
24	R.K. Shrivastava	O.A Gr. I	72930
25	A.K.Gupta	O.A.Gr.II	78541
26	M.M. Chakraborty	O.A.Gr.II	74190
27	M.S.Dubey	O.A.Gr.II	69816
28	BR Raikwar	O.A.Gr.II	60206
29	Brindavan Kosta	O.A.Gr.II	66427
30	R.D. Tiwari	O.A Gr.III	62946
31	G.L. Chakarawarty	O.A Gr.III	62946
32	D.G. Makde	O.A Gr.III	52169
33	Smt. Savita Parashar	O.A Gr.III	61114
34	Smt Bharti Shrivastava	O.A Gr.III	59282
35	S.K.Kanojiya	O.A Gr.III	61274
36	Devendra Singh	O.A Gr.III	47626
37	Anil Inwati	J.E.	19000
38	Mayank Choubey	Sr. Testing Asstt.	32653
39	P.K.Patel	Sr. Testing Asstt.	34105
40	Gajendra Singh	T.Att.-II	21331
41	Vinod Garg	Peon	43704
42	Rajendra Dubey	Peon	39244
43	Indraraj Giri	Peon	32630
44	Subhash Verma	Peon	27440
45	Santosh Kumar Soni	Att.-II	39665

**9. Directory of Officers & staff of CE(T&C) , MPPTCL, Jabalpur
U/S 4.1(b)(ix)**

S.No.	Name Shri.	Designation	Address	Telephone
1	D.C. Jain	C.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2660360 , 2702220
2	F.D.Thakur	Addl.C.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702250
3	B.L.Warkade	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702243
4	R.N. Sahu	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702208
5	Rajesh Shrivastava	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702140
6	P.K. Shrivastava	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702204
7	S.K.Agrawal	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702245
8	D.S.Bisen	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702244
9	S.K.Mulmule	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702210
10	R.K. Dixit	A.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702243
11	A.K.Sarawagi	A.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702204
12	Vilas Naghat	JE	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
13	Vandana Patel	JE	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702243
14	Vividha Dehariya	Programmer (Contract)	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702209
15	Baban Kamle	A.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
16	A.K. Dehariya	P.S.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702202
17	A.K. Dhagat	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
18	N.K. Pagare	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
19	Smt. Madhubala Thakur	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
20	Ravi K. Iyer	Jr.Steno	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702202
21	Smt. Suman Raikwar	Jr.Steno	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257

22	D.L.Patel	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
23	V.L.Ahirwar	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
24	R.K. Shrivastava	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
25	A.K.Gupta	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
26	M.M. Chakraborty	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
27	M.S.Dubey	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
28	BR Raikwar	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
29	Brindavan Kosta	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702202
30	R.D. Tiwari	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
31	G.L. Chakarawarty	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
32	D.G. Makde	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
33	Smt. Savita Parashar	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
34	Smt Bharti Shrivastava	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
35	S.K.Kanojiya	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
36	Devendra Singh	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
37	Anil Inwati	J.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
38	Mayank Choubey	Sr. Testing Asstt.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
39	P.K.Patel	Sr. Testing Asstt.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
40	Gajendra Singh	T.Att.-II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
41	Vinod Garg	Peon	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
42	Rajendra Dubey	Peon	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
43	Indraraj Giri	Peon	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
44	Subhash Verma	Peon	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
45	Santosh Kumar Soni	Att.-II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257

11. ANNUAL BUDGET ALLOCATION AND EXPENDITURE STATEMENT
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b) (xi)

S.No.	Budget Head	Name of Work	Year	Allocation	Expenditure
1	OPERATION & MAINTENANCE	Repairs , Maintenance & renewal & replacement of EHV S/s & equipments	2014-15	5300.00 lacs	4292.65 lacs

12. PROGRAMMES AND BENEFICIARIES U/S 4.1(b) (xii)**A. List of the programmes (in electronic form)****B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)****C. Detailed Information**

S. No.	Name of the Programme	Administrative Department	Year	Amount Allocated	No. of Beneficiaries
---------------	------------------------------	----------------------------------	-------------	-------------------------	-----------------------------

NOT APPLICABLE

13. LIST OF THE RECIPIENTS AND NATURE OF CONCESSION
U/S 4.1(b) (xiii)

S.No.	Name of concession	Name	Address	Year	Kind of support	Approximate value of Concession
NOT APPLICABLE						

14. INFORMATION AVAILABLE IN THE OFFICE (LINK WITH ITEM 6)
U/S 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
1	DETAILS MENTIONED IN ITEM NO. 6		

15. FACILITY AVAILABLE (LIBRARY,PUBLIC COUNTER ETC) TO CITIZEN
FOR INFORMATION U/S 4.1(b) (xv)

S.No.	Facility	Name of Incharge	Duration of opening (time to be given)	Contact No. Telephone No.
NOT APPLICABLE				

16. **INFORMATION ABOUT THE PIO/DESIGNATION/ WORKING IN
CHIEF ENGINEER (T&C) OFFICE
U/S 4.1(b) (xvi)**

1. **ASSISTANT PIO**

* **Name** Shri Baban Kumar Kamble
* **Designation** Accounts Officer
* **Tel. No.** 2702257
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C),_MPPTCL,
Block No. 4, Ground Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

2. **PIO**

* **Name** Er. D.S. Bisen
* **Designation** Executive Engineer
* **Tel. No.** 2702244
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C) MPPTCL
Block No. 4, Ground Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

3. **Appellate Officer**

* **Name** Er. D.C. Jain
* **Designation** CHIEF ENGINEER (T&C)
* **Tel. No.** 2702220
* **Place of Work and Address** Block No. 2, First Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

17. ANY OTHER INFORMATION IN CITIZEN RELATED FACILITIES
U/S 4.1(b) (xvii)

NIL