



# MADHYA PRADESH POWER TRANSMISSION CO.LTD.

(Wholly owned by Govt. of Madhya Pradesh)

CIN: U40109MP2001SGC014880 GST No. 23AADCM4432C1Z3

Block No.3, Shakti Bhawan, Rampur, Jabalpur-482008

Phone:(0761)270-2264, 2135, 2134; Fax:0761-2665593; e-mail:mptransco@nic.in



No: 04-01/TK-I/Enq-01/2018

Dated: 17.01.2018.

To,

**SUB:- Enquiry for preparing & filing of Documents and forms of MPPTCL in Extensible Business Reporting Language (XBRL) with the Registrar of Companies in e-form AOC-4 XBRL for the Financial Year 2016-17.**

Dear Sirs,

Sealed quotations are invited from practicing firm of Company Secretaries/ firm of Chartered Accountants (whether proprietorship/partnership) for preparing & filing of Documents and forms of MPPTCL in Extensible Business Reporting Language (XBRL) with the Registrar of Companies in e-form AOC-4 XBRL for the Financial Year 2016-17 as per schedule and subject to terms and conditions detailed as shown hereunder:-

**1. Following information must be super scribed on the envelope containing the offer:-**

"Offer for preparing & filing of Documents and forms of MPPTCL in Extensible Business Reporting Language (XBRL) with the Registrar of Companies in e-form AOC-4 XBRL for the Financial Year 2016-17 against Enquiry No..... due on dt....."

**2. Due Date & Time for Receipt/Opening of Enquiry:-**

a. Due Date & Time for receipt of offer: **30.01.2018 upto 3.00PM**

b. Due Date & Time for opening of offer alongwith Price : **30.01.2018 - 3.30PM**

In case, if any holiday falls on the due date of receipt & opening of the offer, both shall be considered extended to next working day with the same time.

**3. MODE OF SUBMISSION OF QUOTATION:**

The offer may be sent by post or handed over in the O/o CE (Procurement) MPPTCL on or before due date & time of receipt of offer. In case offer sent by post the same shall be addressed to O/o CE(Procurement), MPPTCL, Block no.3, Shakti Bhawan, Rampur, Jabalpur, so as to reach before due date of receipt of offer.

Offers received after 3.00PM on the due date shall not be opened. The Company shall not be responsible for any delay in receipt of offer by post whatsoever may be the reason.

**4. QUALIFICATION:**

The bidder should be the practicing firm of Company Secretaries/ firm of Chartered Accountants ((whether proprietorship/ partnership).The Company Secretaries/ Firm of Chartered Accountants should have its Head Office located in the state of Madhya

