

Tender Document

**SUPERINTENDING ENGINEER
400kV SUBSTATION CIRCLE**

MADHYA PRADEH POWER TRANSMISSION COMPANY

132kV SUBSTATION CAMPUS , BEHIND NVDA COLONY:KHANDWA

Tel :0733 – 2221089

**OFFICE OF THE SUPERINTENDING ENGINEER
(400kV SUBSTATION) CIRCLE**

MP POWER TRANSMISSION CO. LTD. KHANDWA

Regd Office:- Block no.2,Shakti Bhavan , Rampur Jabalpur: 482008



**TENDER ENQUIRY SPECIFICATION NO.
742-8000/NIT/TS-11/18-19/719 dtd. 09.07.2018**

**Supply and fixing of office furniture at 132KV S/s Singot & 132KV
S/s Pipalpani under Testing Division Khandwa**

LAST DATE OF SALE (UP TO) :	30.07.2018 (ON ALL WORKING DAYS/HRS.)
LAST DATE OF SUBMISSION :	31.07.2018 UPTO 14:30 HRS
DUE DATE OF OPENING :	31.07.2018 AT 15:00 HRS

**SUPERINTENDING ENGINEER
400KV SUBSTATION CIRCLE
MP POWER TRANSMISSION CO. LTD. KHANDWA**

Price: ₹ 560/- (including VAT) + ₹ 150/- (Postal charges, If required by post).



**OFFICE OF THE SUPERINTENDING ENGINEER
(400KV SUBSTATION) CIRCLE**

**M.P. POWER TRANSMISSION CO. LTD.
KHANDWA**

Regd Office:- Block no.2,Shakti Bhavan , Rampur Jabalpur: 482008

TENDER ENQUIRY SPECIFICATION NO. TS-11/2018

**Supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s
Pipalpani under Testing Division Khandwa**

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M.P.POWER TRANSMISSION COMPANY LIMITED:**400kV SUBSTATION CIRCLE**

132KV SUBSTATION CAMPUS, BEHIND NVDA COLONY: KHANDWA

Regd Office:- Block no.2, Shakti Bhavan , Rampur Jabalpur: 482008

Phone: 0733-2221089**Email:** se400kvknw@gmail.com**TENDER NOTICE**To,
M/s _____

Sealed tenders are invited against Tender Specification No. **TS-11/2018** for **supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani under Testing Division Khandwa.**

COST OF TENDER DOCUMENTS:

₹ 560/- (including VAT) + Postal Charges ₹150/- For one set of tender. If required by post.

QUALIFYING REQUIREMENTS:

The bidder should have adequate tools & plants. Financial & technical resources and infrastructure backed with qualified agencies to execute the work within specified time frame. The bidder should have valid licence for undertaking above work.

The bidder should have PAN number, Tin No, GST Registration No and all other valid & legal registrations required as per rules, in the name of firm/ proprietor from competent authority and adequate experience of above work in MPPTCL or any other Govt/ Semi-Govt/ Govt-undertaking/ Organisation/ Corporations/ Companies etc.

&

The bidder should have adequate tools & plants. Financial & technical resources and infrastructure backed with qualified agencies to execute the work within specified time frame.

PURCHASE OF TENDER DOCUMENTS:

The tender documents can be obtained from the office of the undersigned on payment by sending DEMAND DRAFT/ CROSSED POSTAL ORDER only drawn in favour of **R.A.O, MPPTCL, INDORE**, payable at Indore. The tender documents shall be issued on any working day during office hours up to **30.07.2018**. (last date of sale). It is obligatory for the bidders to purchase tender specification otherwise offer(s) received from them will not be opened / accepted.

TENDER RECEIPT AND OPENING:

The offers against above tender should reach this office not later than 14:30 HRS on **31.07.2018** which shall be opened on the same day at 15.00 HRS.

SUPERINTENDING ENGINEER (400kV) S/s Circle
MPPTCL, Khandwa

SAVE ELECTRICITY

TENDER SPECIFICATION NO. TS-11/2018

Supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani
under Testing Division Khandwa

Tender document Sl. No. : _____
 Issued to : _____
 Cost of Tender document : ₹ _____
 Received vide P.O./DD No. : _____
 Drawn on Bank/Post Office : _____

Signature & Seal of Issuing officer.

MADHYA PRADESH POWER TRANSMISSION CO. LTD.

KHANDWA M.P. (INDIA)

Regd Office:- Block no.2, Shakti Bhavan , Rampur Jabalpur: 482008

The undersigned hereby tender and offer (subject to Company's conditions of tendering) the **M.P. POWER TRANSMISSION COMPANY LIMITED** (hereinafter referred to as **Company**) to test and supply the plant, machinery and materials, deliver and execute and do the several works and things which are described or referred to in the enclosures and schedules to the specification **TS-11/2018** copies of which are annexed hereto and which under the terms thereof are to be supplied, executed and done by the Contractor in a thoroughly good and workman like manner and to perform and observe the provisions and agreements or the part of the Contract contained in or reasonably to be inferred from the said tender documents for the sums and at the rates set out in schedules annexed hereto.

It is confirmed that (i) Questionnaire for Commercial terms and conditions (ii) Questionnaire for technical specification of equipments/ material and (iii) All other conditions wherever described in the tender document have been replied in full giving clear details. It has been noted that in case any reply is not given or any reply is incomplete/ambiguous, the Company will have the right to take the same to be advantageous for the Company. Company's decision in this regard will be final. The tenderer will have no right to furnish any technical or commercial clarifications after opening of the bid, which may in any way alter the offered prices.

Signed this _____ day of _____ 2018.

Bidders Signature with Seal of the
Company:

Bidders Address:

(Note: This form must be returned at the time of submitting tender form duly signed on each page of tender documents).



TENDER CONDITIONS & INSTRUCTIONS TO TENDERER

SECTION-I

Clause No.	TITLE
1.1	Earnest Money
1.4	Tender Procedure
1.5	Qualifying Requirements
1.6	Due date for receipt and opening of tender



SECTION-I

"TENDER CONDITIONS AND INSTRUCTIONS TO TENDERERS"

- 1.01. Tender complete with all prescribed particulars, schedules and tender forms duly filled-in, enclosed in sealed cover and addressed to the **Superintending Engineer (400kV Substation) Circle, M.P. Power Transmission Company Ltd, Khandwa- 450001** shall be delivered in this office on or before the due date and within specified timings as per the tender notice.
- 1.02. The tender should be submitted in four envelopes as under :-
- | | | |
|---------------------|---|---|
| Envelope-1 : | : | Earnest Money (Part-I) EMD along with Schedule-1 & Schedule-7 shall be kept in this envelope |
| Envelope-2 | : | Qualifying requirement (Part-II) Details relating to qualifying requirement along with Schedule-2(A) & Schedule- 2(B) shall be kept in this envelope. |
| Envelope-3 : | : | Technical & Commercial conditions (Part-III) Schedule-3, 4 & 6 shall be kept in this envelope. |
| Envelope-4 | : | Price-bid (Part-IV) Schedule-5 shall be kept in this envelope. |

These envelopes shall further be placed in a separate cover. The tender cover and each envelope shall be prominently super scribed as "**Tender Specification No. TS-11/2018** for [supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani under Testing Division Khandwa.](#)

1.03. **EARNEST MONEY**

The Bidder shall deposit the Earnest Money of ₹ **5,000/-** (₹ Five Thousand only).

- 1.03.2. The required earnest money in the proper form should be deposited by the bidders in a separate cover (envelope-1) duly super scribed "*Earnest money*" against Tender enquiry specification **TS-11/2018** due on **31.07.2018**. In case earnest money is deposited in cash, the same should be deposited with the **Regional Accounts Officer, MPPTCL, Indore** in which case the bidders should submit the money receipt in the office of the **Superintending Engineer (400kV Substation) Circle, MPPTCL, Khandwa** prior to the due date and time of opening of enquiry. The details of earnest money shall be indicated in **Schedule-1** and be kept in the same **Envelope-1 (Part-I)** of earnest money.
- 1.03.3. The Bidders are permitted to quote for any number of works from the list and required to pay earnest money proportionate to total quoted value of the works on the basis of slabs specified above.
- 1.03.4. The earnest money can be deposited in one of the following forms only:
- 1.03.4.1. In cash, which may be deposited with the **Regional Accounts officer, MPPTCL, Indore.**
- 1.03.4.2. By Bank Draft/Banker's cheque payable at Indore which shall be drawn in favour of **Regional Accounts Officer, MPPTCL, Indore.** No offer will be accepted without Earnest Money Deposit. If on opening of offer, it is revealed that EMD amount is inadequate or any discrepancy is noticed, the offer shall be rejected and returned to the bidder.
- 1.03.5. It may please be noted that in no case whatsoever the condition of submitting the earnest money will be waived or relaxed.
- 1.03.6. Price bid covers will not be opened if on opening of the earnest money cover, it is revealed that the same is not furnished in proper form and in such cases, the enquiry covers will be returned un-opened.
- 1.03.7. If, Earnest money amount is not submitted or the same is inadequate than the required for corresponding value of the offer, the offer shall be summarily rejected and shall not be read out.



- 1.03.8. In case earnest money is deposited in cash with the Regional Accounts officer, MPPTCL, Indore the details of money receipt number, date and self-certified photo copy of the same should be submitted in separate sealed cover on/or before due date of submission and specified time.
- 1.03.9. In case of non-receipt or delay in receipt of earnest money due to any reason or if the bidder fails to super scribe on the envelope, containing the enquiry, and the details of earnest money deposited by him, the Company shall not accept any responsibility and the offer received shall be rejected and returned to the bidder.
- 1.03.10. If the bidder obtains the earnest money, bank draft etc. prior to the due date but submits the same after the specified time, his offer will not be eligible for consideration even if the earnest money, bank draft etc. has been delayed in post. The furnishing of bank draft No. & date will not be considered adequate. It will therefore be observed that both earnest money as-well-as offers should be submitted before the specified time, otherwise offer will not be considered.
- 1.03.11. The offer shall be valid for a period of five months from the date of opening. The Company reserves the rights to forfeit the earnest money in case offer is withdrawn after the opening date or in the event of refusal to accept the letter of intent placed by the Company within the validity period. The earnest money deposit will be refunded to the unsuccessful bidders.

1.04. TENDER PROCEDURE :

The tender shall be submitted in following four separate envelopes. These four envelopes may further be placed in a separate cover. The offers shall be opened in following manner

- Part-I** Earnest Money (Envelope-I)
Part-II Qualifying Requirement (Envelope-II)
Part-III Technical & Commercial Conditions. (Envelope-III)

It should contain tender form and shall comprise all sections except **schedule-5** (schedule of quoted rate) and will invariably include information as sought in the specification.

- Part-IV** *Price Bid* - This part shall comprise the schedule of quoted price 'Schedule-5' and any other relevant information which the tenderer may deem fit and may affect the financial commitment.

The Part-I, II and III of the tender shall be opened on due date (indicated in the tender notice) in the chronological order. If Part-I "*Earnest Money*" is found satisfactory, Part-II "*Qualifying Requirement*" of the tender shall be opened. If part-II "*Qualifying Requirement*" is found satisfactory, Part-III "*Technical & Commercial Conditions*" of the tender shall be opened. However, in case of any dispute regarding Part-II, if instantaneous decision cannot be taken, Part-III of the tender shall be provisionally opened on the same day. Consequent upon the final decision in this regard, the Part-IV '*Price bid*' of such of the tenderers as found technically acceptable and who accept all our commercial terms & conditions as per the tender, shall be opened on a date & time which shall be intimated to all the participants separately. Price-bid of the tenderers who do not qualify terms & conditions in regard to experience shall be returned unopened. The opening date of the tender could, however, be extended at the discretion of the Company and will be duly notified to the concerned. The discretion in this respect shall entirely be with the Company and binding on all the tenderers.

1.05. QUALIFYING REQUIREMENT :

- 1.05.01 The tenders are invited from reputed parties only having adequate experience in the field of supply, placing and fixing of costmized office furniture, should have financial and technical resources and infrastructure backed with qualified agencies to execute the work properly and expeditiously within specified time frame. The evidence shall consist of written details of capacities and present commitments (excluding the work



- under this specification) of the Bidder and shall be mentioned in **Schedule-2** (Details of past experience work).
- 1.05.02** A bidder should have valid licence for undertaking above work MP and also should have PAN number, Tin No, GST Registration No and all other valid & legal registrations required as per rules, in the name of firm / proprietor from competent authority and adequate experience of above work in MPPTCL or any other Govt/ Semi. Govt/ Govt - undertaking/ Organisation/ Corporations/ Companies etc.
- 1.05.03** The company reserves the right to ignore such offers having inadequate financial capacity or large unexecuted past works or where unjustified and substantial delay has already occurred in execution of past works.
- 1.05.04** While deciding award of contract against any tender apart from the prices quoted and compliance to terms and conditions of the tender specifications, MPPTCL will also take into account such factors as performance against earlier contracts in terms of quality of works done and adherence to prescribed time schedules. Offers of such contractors who have poor track record of performance in earlier contracts are liable to be rejected.
- 1.05.05** The experience of the bidder, who has worked as a sub-contractor to the main contractor will also be considered provided the experience certificate is issued by the ordering authority/ supervising authority of the level of Executive Engineer (under whose jurisdiction the work had been carried out) of the power utility of the main contractor. The certificate from the main contractor or copy of the order placed on the main contractor will not be considered. This may please be specifically noted. **It is reiterated that experience certificate in respect of sub-contractor shall be valid only if the same is issued by the order placing authority/ supervising authority of power utility for whom the work had been executed.**
- 1.05.06** The bidder shall submit the required details in Part-II of the tender in respect of the above requirement with the documentary evidence. The bidder shall indicate clearly order-wise list of works completed with quantum of each type of work done so far. If against some order, work is yet to be completed the present position of work shall be indicated. **This may please be noted that bidders who do not submit the photo copies of orders executed by them in past (in support of past experience) may not be considered.**
- 1.05.07** While submitting the tender, it shall be ensured that the schedules are strictly in the prescribed form. The bidders may use the original forms of schedules supplied with the tender specification or may use separate sheets.
In any case, the tender form bearing the seal of this office should be filled in and submitted in original. The tender should be complete with all schedules attached to the specification including the questionnaire etc.
- 1.05.08** The tenderer is requested to go through the specification, schedules, notes and all enclosures carefully. Doubts, if any, should be got clarified well in time by writing to the [Superintending Engineer \(400KV S/s\), MPPTCL, Khandwa](#). Responsibility of submitting the tender in time shall rest with the bidders.
- 1.05.09** The Company reserves the right to the following:
(i) To reject any or all tenders or to accept any tender considered advantageous to the Company whether it is the lowest tender or not and
(ii) To split the quantities against the tender on more than one form for the same items/works. No reasons will be assigned by the Company for above and it will be binding on the bidders.
- 1.05.10** Tender will not be considered unless it is accompanied by the income tax payment certificate in the form prescribed for the purpose by the Income Tax Deptt. In case the date of opening of the tender is declared a holiday,



- the tender will be received and opened on the following working day at the specified timings.
- 1.05.11** When tenders are delivered by special messenger, they should be deposited in the tender box kept in the Office of the [Superintending Engineer \(400KV S/s\), MPPTCL, Khandwa](#) on working days between **14:00 PM to 17:00 PM** except due date of opening. Nobody is authorized to receive or grant receipt for tender delivered by hand.
- 1.05.12** Telegraphic offers will not be considered. Tender received after specified hours and date will not be considered and will be returned unopened.
- 1.05.13** The Company will not be responsible for the postal delay in delivery of the tender.
- 1.05.14** The bidders or his authorized representative (having documentary evidence for such representation) may be present at the time of opening tender if they so desire.
- 1.05.15** The price paid for buying the tender specification shall not be refunded under any circumstances whatsoever.
- 1.05.16** The tender of those tenderers who have not purchased tender specification shall not be considered.
- 1.05.17** Satisfactory evidence (in the form of power of attorney) of authority of the person signing on behalf of the tenderer shall be furnished with the tender.
- 1.05.18** Correction/ changes made in the offer (bid) by the bidder shall bear the initial of the person signing the tender.
- 1.06. MODIFICATION & WITHDRAWL OF BIDS:**
- 1.06.1.** Under no circumstances, the bidders are allowed to modify their prices once their price offer is submitted. Further no discount letter would be accepted after submission of price offer.
- 1.06.2.** No bid may be withdrawn in the interval between the dead line for submission of bids and the expiration of period of bid validity specified. Withdrawal of bid during this interval shall result in the forfeiture of bidder's Earnest Money.
- 1.07. DUE DATE FOR RECEIPT AND OPENING OF TENDER :**
- 1.07.1.** Tender and earnest money shall reach the O/o [SE \(400KV S/s\) Circle, MPPTCL, Khandwa](#) on or before 14:30 HRS on specified date of tender opening. It is the responsibility of the tenderer to ensure that the tender and the earnest money are delivered in the above office before the specified time.
- 1.07.2.** The tenders will be opened in the O/o [SE \(400KV S/s\) Circle, MPPTCL, Khandwa](#) at 15:00 HRS on specified date.
- 1.08.** The quantities indicated in **Schedule-5** (Prices & quantities) are tentative and may vary during actual execution of works. Further, a few activities (out of those listed therein) may not require to be executed due to modification in the drawings / layout of Sub-station and may be deleted while placing detailed order. While submitting their offer, the tenderer shall take note of the same.
- 1.09.** As per the requirement, the Company may reduce or increase the quantum of work as the case may be. Additional works, if required, shall have to be executed on accepted rates, terms & conditions at the same location.
- 1.010.** The offer made for part of individual work will not be accepted and rejected summarily.



SECTION-II

GENERAL CONDITIONS OF CONTRACT CONTENTS:

Clause No.	Name of the Clause
2.01	DEFINITION OF TERMS
2.02	CONTRACTOR TO INFORM HIMSELF FULLY
2.03	CONTRACT, AGREEMENT AND SECURITY DEPOSIT
2.04	DEATH, BANKRUPTCY ETC
2.05	INSPECTION
2.06	WORK ON SITE
2.07	ENGINEERS SUPERVISION
2.08	ENGINEER'S DECISION
2.09	CONTRACTOR'S REPRESENTATIVE AND WORKMEN
2.10	LIABILITY FOR ACCIDENTS AND DAMAGE
2.11	REPLACEMENT OF DEFECTIVE WORK
2.12	DEDUCTIONS FROM CONTRACT PRICE
2.13	CERTIFICATE OF ENGINEER
2.14	CERTIFICATE NOT TO AFFECT RIGHTS OF THE COMPANY OR CONTRACTOR
2.15	RESPONSIBILITY OF CONTRACTOR
2.16	RESPONSIBILITY FOR PROPER HANDLING OF EQUIPS
2.17	EXTENSION OF TIME FOR COMPLETION
2.18	DAMAGES FOR DELAY IN COMPLETION
2.19	TESTS ON COMPLETION
2.20	REJECTION OF DEFECTIVE PLANT
2.21	TAKING OVER
2.22	REGULATIONS OF LOCAL AUTHORITIES
2.23	ARBITRATION
2.24	CONTRACT
2.25	HEADINGS



SECTION-II

GENERAL CONDITIONS OF CONTRACT

2.01. DEFINITION OF TERMS:

In construing these general conditions and the annexed specification, the following words shall have the meanings herein assigned to them unless there is something in the subject or context inconsistent with such construction:-

- 2.1.1. The 'Company' shall mean the Madhya Pradesh Power Transmission Company Ltd., Khandwa and include his successor in office and permitted assigns/ authorized representative.
- 2.1.2. The 'Contractor' shall mean the tenderer whose tender shall be accepted by the Company and shall include the tenderer, heirs, executors, administrators, representative and assigns.
- 2.1.3. The 'Sub-contractor' shall mean the person names in the contract for any part of the work or any person to whom any part of the contract has been sublet with the consent in writing with the consent in writing heirs, executors, administrators, representative and assigns of such person.
- 2.1.4. The 'Engineer' shall mean the Superintending Engineer, Madhya Pradesh Power Transmission Company Ltd. or such other officer as may be duly authorized and appointed in writing by the Company to act as Engineer for the purpose of the contract. In cases where no such Engineer has been so appointed, the work "Engineer+shall mean the Company or his duly authorized representatives.
- 2.1.5. Plant, work or works shall mean and include plant and materials to be provided and work to be done by the contractor under the contract.
- 2.1.6. The 'Contract' shall mean and include the general conditions, specification, schedules, drawings, form of tender, covering letters schedule of prices or the final general condition, any special conditions applying the particulars contract specification, and drawings and the agreement to be entered into under clause 3 of these general conditions.
- 2.1.7. The 'Specification' shall mean the specification annexed to these general conditions and the schedules there to (if any).
- 2.1.8. The 'Site' shall mean the site of the proposed plant/line/sub-station where work is to be executed under the contract.
- 2.1.9. 'Test of Completion' shall mean such tests as prescribed by the specification to be made by the contractor before the work is taken over by the Company.
- 2.1.10. 'Commercial Use' shall mean that use of the work which the contract contemplates or of which it is to be commercially capable.
- 2.1.11. 'Month' shall mean calendar month.
- 2.1.12. 'Writing' shall include any manuscript, typewritten or printed statement, under or over signature or seal as the case may be.
- 2.1.13. 'EHV Sub-station' shall mean Extra High voltage sub-station.
- 2.1.14. 'Approved' or 'To approval' shall mean as approved by or approval of the Engineer or Company.
- 2.1.15. 'Contract price' shall mean, if there is a formal agreement, the prices referred to in the agreement or if there is no formal agreement, the price agreed to be the value of the 'contract'.
- 2.1.16. 'Date of Contract' shall mean the calendar date on which the Company and Contractor have signed the 'Contract Agreement'. The period of completion of the project shall be counted from the date on which project site is handed over to the contractor.
- 2.1.17. 'Contract period' shall mean the period during which the 'Contract' shall be executed as agreed between the contractor and Company in the 'Contract Agreement'. The contract shall be counted from the date on which the project site is given to contractor by 'Engineer' for commencement of work.



- 2.1.18. 'Performance tests' shall mean such tests as are prescribed in the 'Specification' to be carried out by the contractor before the plant is taken over by the Company.
- 2.1.19. Drawings' shall mean all :-
- 2.1.19.1. Drawings furnished by the COMPANY as a basis for proposals.
- 2.1.19.2. Supplementary drawings furnished by the COMPANY to clarify and to define in greater details the intent of the 'Contract'.
- 2.1.19.3. Drawings submitted by the CONTRACTOR with his proposal provided such drawings are acceptable to the COMPANY.
- 2.1.19.4. Drawings furnished by the COMPANY to the CONTRACTOR during the progress of the work, and engineering data and drawings submitted by the CONTRACTOR during the progress of the work provided such drawings are acceptable to the COMPANY.
- 2.1.20. Word importing persons shall include firms, companies, corporations, and other bodies whether incorporated or not.
- 2.1.21. Words importing the singular only shall also include the plural and vice versa when the context requires.

2.02. CONTRACTOR TO INFORM HIMSELF FULLY :

The contractor shall be deemed to have carefully examined the general conditions of specification, schedules and drawings. If he has any doubt as regard to the meaning of any portion of these general conditions or of the specification he shall before signing the contract set forth the particulars thereof, and submit them to the Engineer in writing, in order that such doubt may be removed.

2.03. CONTRACT AGREEMENT AND SECURITY DEPOSIT :

- 2.3.1. A formal agreement shall be entered into between the contractor and the Company within **10 days** from the date of receipt of order for the due performance and observance of the terms and conditions of the contract.
- 2.3.2. On acceptance of offer, the successful tenderer will have to deposit the required amount of security deposit in the form of cash or in form of the pay order, demand draft or bank draft in favour of **Regional Accounts Officer, MPPTCL, Indore**. The amount of security deposit shall be as under:-

	Initial security deposit	Deduction running deposit bills	Total security deposit
i. For the work contract upto ₹ 25 lacs	2%	8%	10%
ii. For work contract more than ₹ 25 lacs	2%	3%	5%

- 2.3.3. The earnest money amount deposited in the form of cash or D.D. shall be retained towards initial security deposit and tenderer will have to give balance amount of initial security deposit. Interest will not be allowed on cash deposit. The security deposit shall be returned to the successful tenderer only after expiry of the guarantee period, if any, faithful performance of terms and conditions of the order, satisfactory completion of contract and, if, there is no claim for recovery against the tenderer.
- In case, if successful tenderer is having the facility of permanent security deposit of ₹ 3 lacs, they are not required to deposit any additional security amount.

2.04. DEATH BANKRUPTCY, etc.

If the contractor shall die or commit any act of bankruptcy or being a corporation, commerce to be wound-up for reconstruction purposes or carry on its business under a receiver, the executors, successors, or representatives in law of the estate of the contractor any such receiver, liquidator or any person in whom the contract may become vested, shall forthwith give notice thereof in writing to the Company and shall for one month during which he shall take all responsible steps to prevent a stoppage of the

works have to option of carrying out the contract subject to his or their providing such guarantee as may be required by the Company but not exceeding the value of the work for the time being remaining unexecuted. In the event of stoppage of the works, the period of the option under this clause shall be fourteen days only, provided that should be above option not be exercised, the contract may be terminated by the Company by notice in writing to the contractor, and the same power and provisions reserved to the Company in the last proceedings clause on the taking of the work out of the contractor's hands shall immediately become operative.

2.05. INSPECTION :

The Engineer and his duly authorized representatives, shall have at all reasonable times access to the contractors premises or works, and shall have the power at all reasonable times, to inspect and examine the materials and workmanship of the work during work. The Engineer shall on giving seven days notice in writing to the contractor setting out any grounds of objection which he may have in respect of the work, be at liberty to reject all or any part of the work, workmanship connected with such work, which in his opinion are not in accordance with the contract or are in his opinion defective for any reason whatever.

2.06. WORK ON SITE :

In the execution of the work, no persons other than the contractor, or his duly appointed representatives, approved sub-contractors and workmen shall be allowed to do works on the site except by the special permission, in writing of the Engineer or his representative. The access to the works at all times shall be accorded to the Engineer and his representative and other authorized officials or representatives of the Company. Nevertheless, the contractor shall permit the execution of work by other contractors or tradesmen whose names shall have been previously communicated in writing to the contractor by the Engineer and afford them every facility for the executions of their several works, simultaneously with his own. The contractor shall provide all the skilled and unskilled labour necessary for the erection of work included in the contract.

2.07. ENGINEER'S SUPERVISION :

All the works shall be carried out under the direction and to the reasonable satisfaction of the Engineer. If supervision of work be included the contractor shall be responsible for the correctness of the position, levels and dimensions of the works according to the drawings, notwithstanding that he may have been assisted by the Engineer in setting out the same

2.08. ENGINEER'S DECISION :

In respect of all matters which are let to the decision of the Engineer, including the granting of or with-holding of certificates, the Engineer shall, if required so to do by the contractor, give in writing decision thereon and his reasons for such decision. All decisions of the Engineer shall be subject to the right of arbitration reserved by these general conditions.

2.09. CONTRACTOR'S REPRESENTATIVE AND WORKMEN :

If supervision of work be included the contractor shall employ at least one competent representative, whose name or names shall have previously been communicated in writing to the Engineer by the contractor, to supervise the erection of the substation and the carrying out the work. The said representative, or if more than one shall be employed then one of such representatives, shall be present on the site during working hours, and any written order or instructions which the Engineer or his duly authorized representative whose name shall have been previously communicated in writing to the contractor, may give to the said representative of the contractor shall be deemed to have been given to the contractor. The Engineer shall be at liberty to object to any representative or person employed by the contractor in the execution of or otherwise about the works who shall misconduct himself or be incompetent or negligent and the contractor shall remove the



person so objected upon receipt from the Engineer of notice in writing required him so to do and shall provide in his place a competent representative at the contractor's expense.

2.010. LIABILITY FOR ACCIDENTS AND DAMAGE:

In the case of complete erection contract, the contractor shall be entirely responsible for all loss, damage or depreciation of sub-station equipment/any other material etc. until the sub-station is taken over in accordance with the relevant clause of the specification. The contractor shall, during the progress of the work, properly protect the substation from injury which also include theft and shall take every reasonable, proper, timely, and useful precaution against accident or injury to the same from any cause and shall be and remain answerable and liable for all accidents or injury to the same from any cause and shall be and remain answerable and liable for all accidents or injuries thereto which until the same be or be deemed to be taken over under clause of this specification may arise or be occasioned by the acts or omission of the contractor or his workmen or sub-contractor, and all losses and damages to the substation arising from such accidents and injuries as aforesaid shall be made good in the most complete and substantial manner by and at the sole cost of the contractor and to the reasonable satisfaction of the Engineer. In the case of loss or damage to any portion of the substation arising from or occasioned by other causes, the same shall, if required by the Company, be made good by the contractor in like manner but at the cost of the Company at a price to be agreed between the contractor and the Company or in default of agreement, settled by arbitration as per relevant clause of this specification, thereof and the Company shall pay to the contractor the contract value of the portion of the sub-station so lost or damaged or any balance of such contract value remaining unpaid as the case may be. Until the work shall be or be deemed to be taken over as aforesaid, the contractor shall also be liable to indemnify the Company in respect of all damage or injury to any person or to any property of the Company or of others occasioned by the negligence of the contractor or workmen or sub-contractors or by defective work but no otherwise. Provided that the contractor shall not be liable under the contract for any loss or profit or loss of contract or any claims made against the Company not already provided for in the contract, nor for any damage or injury caused by or arising from the acts of the Company or due to circumstances over which the contractor has no control, nor shall his total liability for loss, damage or injury exceed the total value of the contract. The contractor shall be deemed to have indemnified and saved harmless the Company against all actions, suits, claims, demands, cost or expenses arising in connection with injuries suffered prior to the date when the plan shall have been taken over under clause of this specification herein by persons employed by the contractor or his sub-contractor on the works whether under the General Law or under the Workmen's Compensation Act, 1923 or any other statute in force at the date of the contract dealing with the question of the liability of employers for injuries suffered by employees and to have taken steps properly to insure against any claim there under. On the occurrence of an accident which results in the death of any of the workmen employees by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall, within 24 hours of the happening of such accident intimate in writing to the concerned Engineer of the Electricity Company the fact of such accident. The contractor shall indemnify the Company against all loss or damage sustained by the Company resulting directly or indirectly from his failure to give intimation in the manner aforesaid including the penalties or fines if any payable by the Company as a consequence of Company's failure to give notice under the Workmen's Compensation Act or otherwise to conform to the provisions of the said Act in regard to such accident. In the event of any claim being made or action brought against the Company involving the contractor and arising out of the matters referred to and in respect of which the contractor is liable, under this clause, the contractor shall be immediately notified thereof and he shall, with the assistance if he so require of the Company, at the sole expense of the contractor, conduct all negotiations for the sole settlement of the same or of any litigation that may arise there from. In such case the Company shall, at the expense of the contractor, afford all available assistance for any



such purpose. In addition to above it is also mandatory to ensure they are covered under “Pradhan Mantri Suraksha Bima Yojna” & “Pradhan Mantri Jeevan Jyoti Yojna” by personal accident insurance plan linked to saving bank account through auto debit process.

2.011. REPLACEMENT OF DEFECTIVE WORK:

If during the progress of the work the Engineer shall decide and notify in writing to the contractor that the contractor has executed any unsound or imperfect work, the contractor on receiving details of such defects or deficiency shall at his own expense within seven days of his receiving the notice, or otherwise within such time as may be reasonably necessary for making it good, proceed to alter, reconstruct or remove such work and in case the contractor shall fail to do the Company may on giving the contractor seven days notice in writing of his intention so to do, proceed to remove the work provided that nothing in this clause shall be deemed to deprive the Company of or effect any right under the contract which he may otherwise have in respect of such defects or deficiencies.

2.012. DEDUCTIONS FROM CONTRACT PRICE :

All costs, damages or expenses which the Company may have paid for which under the contract the contractor is liable may be deducted by the Company from any money due or becoming due by him to the contractor under the contract or may be recovered by action at law or otherwise from the contractor as an arrear of land revenue.

2.013. CERTIFICATE OF ENGINEER :

Every application to the Engineer for a certificate must be accompanied by a detailed invoice (in duplicate) setting forth in the order of the schedule of prices, particulars of the work executed and the certificate as to such work is in the reasonable opinion of the Engineer in accordance with the contract, shall be issued within fourteen days if possible or within such time of the application for the same as is reasonably necessary for communication with the site. The Engineer may by any certificate, make any correction or modification in any previous certificate which shall have been issued by him and payments shall be regulated and adjusted accordingly.

2.014. CERTIFICATE NOT TO AFFECT RIGHTS OF THE COMPANY OR CONTRACTOR

No certificate of the Engineer on account, nor any sum paid on account by the Company, nor any extension of time for the execution of the works by the contractor under prejudice the rights of the Company against the contractor or relieve the contractor of his obligations for the due performance of the contract, or be interpreted as approval of the work done and no certificate shall or liability in the Company to pay for alterations, amendments, variations or additional work not ordered in writing by the Engineer or discharge the liability of the contractor for the payment of damages whether due, ascertained, or certified or not, or of any sum against the payment of which he is bound to indemnify the Company, nor shall any such certificate nor the acceptance by him of any such paid on account of otherwise affect or prejudice the rights of the contractor against the Company.

2.015. RESPONSIBILITY OF CONTRACTOR :

The contractor shall be responsible for carrying out the works covered under the scope of the contract according to the specifications/order. For example all the work should be done accordingly as per drawing. Deviations, if any, from the approved/specified conditions shall be brought to the notice of the **SE (400kV Substation) Circle, MPPTCL, Khandwa** his decision shall be final and communicated through site Engineer. If at a later date, it is found that the contractor has carried out some work, not according to the specifications and without taking specific approval then in that case, all the payments made to the contractor for carrying out such works shall be recovered and the contractor will have to rectify the same at rate indicated in the order for carrying out such work without extension of time.



2.016. RESPONSIBILITY FOR PROPER HANDLING OF EQUIPMENTS:

The contractor shall pay compensation or bear the expenses towards replacement/repair of the equipment/materials arising out of improper handling of the equipment/material by the contractor.

2.017. EXTENSION OF TIME FOR COMPLETION:

The time for complete work starts from receipt of the order by the contractor, together with all necessary information and drawings to enable the work to be put in hand. If the work delayed at any time during the term or extended terms of this contract by strikes, lockouts, fire, accident or any cause whatsoever beyond the control of the contractors a reasonable extension of time shall be granted as may be mutually agreed upon. The request for such extensions should be made in writing to the Company immediately after the occurrence along with the cause of delay supported by documentary proofs. In absence of such details, the case for extension in completion period shall not be considered.

2.018. DAMAGES FOR DELAY IN COMPLETION:

If the contractor fails to complete the works or any part of works in the contract within the time therein specified or any extension of such time granted hereunder, then and in any such event the Company in its discretion may deduct compensation at the rate of half percent (1%) per week or part thereof of contract value of the work but shall not in any case exceed 10 (Ten) percent of the value of the unexecuted portion of work.

2.019. TESTS ON COMPLETION:

Wherever possible, all tests shall be carried out in presence of the contractor's representative within one month of the completion of work. Should the results of these tests not come within the margin specified, the tests shall, if required be repeated within one month from the date the work is ready for retests and the contractor shall reply to the Company all reasonable expenses to which he may be put by such tests.

2.020. REJECTION OF DEFECTIVE PLANT:

If the complete work or any portion thereof before it is taken over under clause of this specification be defective, or fails to fulfil the requirements of the contract, the Engineer shall give the contractor notice setting forth particulars of such defects or failure, and the contractor shall forthwith make the defective work good, or later the same to make it comply with the requirements of the contract. Should he fail to do so within a reasonable time, the Company may reject and replace at the cost of the contractor, the whole or any portion of the work as the case may be, which is defective or fails to fulfil the requirements of the contract, such replacement shall be carried out by the Company within a reasonable time, and at a reasonable price and where reasonable possible, to the same specification and under competitive conditions. The contractor's full and extreme liability under this clause shall be satisfied by the payment to the Company of the extra cost, if any, of such replacement delivered and/or erected as provided for in the original contract, such extra cost being the ascertained difference between the price paid by the Company under the provisions above mentioned for such replacement and the contract price for the work so replaced and the replacement of any sum paid by the Company to the contractor in respect of such defective work should the Company not so replace the rejected plant within a reasonable time the contractor's full and extreme liability under this clause shall be satisfied by the repayment of all money paid by the Company to him in respect of such plant.

2.021. TAKING OVER:

The completed work shall be accepted and taken over when it has been satisfactorily completed including due testing and commissioning or within one month of its being ready to be put into operation, whichever shall be the earlier and the Engineer shall forthwith issue a taking over certificate.



2.022. REGULATIONS OF LOCAL AUTHORITIES :

The Company shall through-out the continuance of the contract and in respect of all matters arising in the performance thereof serve all notices and obtain consents, way leaves, approvals and permissions required in connection with the regulations and byelaws of the local or other authority which shall be applicable to the works. All works shall be executed in accordance with the Indian Electricity Rules, 1956 and any statutory modifications thereof, wherever they are applicable, unless otherwise agreed to in writing by the Engineer. The contractor shall possess or obtain a valid working license from the concerned State Electricity Authority/Inspectors for carrying out the Electricity Installation work in the region before commencing the work.

2.023. ARBITRATION:

If at any time any question, dispute or difference whatsoever shall arise between the purchaser/ Company the engineer and the contractor upon or in relation to, or in connection with the contract, either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication to the **CMD, MPPTCL** or to any other person nominated by him in his behalf and his decision in writing shall be final and binding on the contractor / Engineer and conclusive. This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration Act, 1940 or any statutory modification thereof. Upon every or any such reference, the cost of an incidental to the reference and award respectively shall be in the discretion of the arbitrator who may determine the amount thereof, or direct the same to be taxed as between solicitor and client or as between party and shall direct by whom and in what manner the same shall be borne and paid. Work under the contract shall be continued by the contractor during the arbitration proceedings unless otherwise directed in writing by the purchaser or the engineer or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained and except as those which are otherwise expressly provided in the contract no payment due or payable by the purchaser shall be withheld on account of such arbitration proceeding unless it is the subject matter or one of the subject matter thereof. In case of any dispute the law applicable shall be the law in force in India. The Courts of Khandwa/ Jabalpur shall have exclusive jurisdiction in all matters of disputes.

2.024. CONTRACT:

The contract shall in all respects be construed and operated as a contract as defined in the Indian Contract Act, 1972 and all payments there under shall be made in rupees unless otherwise specified.

2.025. HEADINGS:

The subject heading of any clause hereof shall not in any manner whatsoever, affect the interpretation of such clause.



SECTION-III

**SCOPE OF WORK AND COMMERCIAL
CONDITIONS OF CONTRACT CONTENTS:-**

CLAUSE NO.	NAME OF THE CLAUSE
3.01	SCOPE
3.02	GENERAL CONDITIONS OF CONTRACT
3.03	PRICES AND QUANTITIES
3.04	RATES
3.05	IDLING CHARGES
3.06	COMPLETENESS OF TENDER
3.07	DEPARTURES FROM SPECIFICATION
3.08	TAX
3.09	PAYMENT TERMS
3.10	EXTRA WORKS
3.11	SPLITTING OF ORDER
3.12	ACCEPTANCE OF OFFER
3.13	COMPLETION PERIOD
3.14	SCHEDULES AND ANNEXURES
3.15	QUESTIONNAIRE
3.16	CHECK-LIST



SECTION-III

SCOPE OF WORK AND COMMERCIAL CONDITIONS OF CONTRACT

3.01. SCOPE

This specification covers following works supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani under Testing Division Khandwa.

The extent of Supply/ placing/ installation works covered under this contract include all items shown in the drawings schedules annexed with the Tender, notwithstanding the fact that such items may have been omitted from the specification or schedules. Such of the items not specifically indicated in the specifications or drawings but which are required to complete the work shall also be deemed to be within the scope of work of the contractor.

Contractor shall carry-out and complete the work in every respect in accordance with the contract and to the satisfaction of the Company and the manufacturer representative where their services have been provided by the Company.

3.02. GENERAL CONDITIONS OF CONTRACT :

All works covered under this specification will be carried out in accordance with "General conditions of contract" with such modifications as are applicable to the respective types of works covered in the specification.

3.03. PRICES AND QUANTITIES :

3.3.1. The estimated scope of work under each item of work has been indicated in **Schedule-5**. The rates are to be quoted for different items.

3.3.2. Contractor shall furnish unit rates as required in **Schedule-5** (enclosed). The unit quoted price by the contractor shall include salaries of skilled, semi-skilled and un-skilled labours, Technical staff, and storekeeper, watch & ward, the cost of all the required tools and tackles and various consumable items etc. necessary to carry-out the work.

3.3.3. Contract price shall also include all travelling expenses to and from the site, allowances, living expenses, wages, salaries, overtime, benefits and all compensations for his skilled and unskilled workmen, supervisors, engineers, clerical staff, watch and ward staff, storekeepers etc. Insurance carried by contractor for his workers, workmen's compensation, third party liability and any other insurance required by the specification, cost of all licenses and permits, loading, transport and unloading of all his material, tools and tackles, instruments and construction aids to and from the site, cost of providing office, tools room, quarters, canteen, workshops and all facilities at site as may be required, under the contract and satisfactorily executing the complete work under the contract.

3.3.4. The quantities indicated in **Schedule-5** are tentative only and unit rate shall apply to actual qty. measured for complete work in accordance with the specification drawing. The contractor is entitled for payment on the basis of actual work done. In the event of reduction in scope of work than given in the order, no compensation etc. is payable by the Company.

3.04. RATES :

The quoted rates should be **FIRM** basis and valid for entire contractual completion period or extended period if any and no increase in these rates shall be allowed under any circumstances. The payment in respect of work done against each item of work will be released at the rates accepted in our order.



3.05. IDLING CHARGES :

No idle charges will be payable by Company for any reason whatsoever to the contractor for stoppage of work. This may please be noted.

3.06. COMPLETENESS OF TENDER :

Each section of the tender should be complete and include all associated works not specifically mentioned in the Schedule / Specification etc. but essential for the completeness of the work. The contractor shall not be eligible for any extra charges in respect of such minor works though not specifically included in the tender or contract.

3.07. DEPARTURES FROM SPECIFICATION :

3.7.1. No deviation / departure from the tender specification in any respect is allowed. In questionnaire (**schedule-4**), tenderer must confirm that all the terms & conditions of this tender specification are agreeable to them in to. In case of any departure the price-bid will not be opened and will be returned unopened.

3.7.2. Tenderer or his representative shall be deemed to have inspected and examined the site and surroundings before submitting his tender and shall obtain necessary information as to risks, contingencies and other circumstances which may influence/ effect his tender.

3.08. TAXES, DUTIES AND LEVIES:-

The contract covers the work on above Sub-station. Any royalties, octroi, levy, duties or taxes as per statutory requirements on such contract shall be borne by contractor:

3.8.1. The deduction of Income Tax as per statutory requirement of this contract shall be made from monthly bills.

3.8.2. GST shall be payable extra as per prevailing rates if the same is raised in the bill and if GST no. of your firm is indicated in the bill. As per Circular issued by CFO, MPPTCL, Jabalpur vide no. CFO/Transco/Tax/GST-3/52 dt. 15.07.2018, the rates of GST w.e.f. 01.07.2018.

3.09. PAYMENT TERMS :

The payment/ deduction of various taxes duties shall be made as per prevailing rules and statutory requirement of this contract as given hereunder: -

3.9.1. As per prevailing circular/rule 100% GST (as per RCM rule) at prevailing rates shall be payable by MPPTCL directly to the concerned taxation authority. Therefore, no GST shall reimbursed/payable to the contractor.

3.9.2. The deduction of income tax as per statutory requirement of this contract shall be made from submitted bills.

3.010. EXTRA WORKS :

The rates for work not included in the schedule will be decided upon, when any necessity arises during the execution of the work, by negotiations between the Company and the contractor. The contractor shall perform the work on the terms and conditions as mutually agreed upon.

3.011. SPLITTING OF ORDER :

3.11.1. The Company reserves the right to accept all or any portion of tenders and split-up the work among more than one contractor, if so desired.

3.11.2. The tenderer shall specifically indicate whether order for part work as indicated above will be acceptable to him or not.

3.012. ACCEPTANCE OF OFFER :

The Company will communicate acceptance of offer to successful tenderer through a telegram or a letter of intent and this will be followed by a detailed order or formal contract, which will be binding on the contractor.

3.013. COMPLETION PERIOD :

3.13.1. The work shall have to be completed within a period of **One** Months. The completion period shall be reckoned from the date of handing over of site. The



time and the date of completion of work as stipulated and accepted by the tenderer shall be deemed to be the essence of the contract.

- 3.13.2. The contractor shall organize the erection activities and commence the work in full swing soon after the award of contract, as per priority decided by Company so as to achieve completion of erection of Sub-station works within targeted schedule. The completion schedule shall be submitted duly filled-in for the work.

3.014. SCHEDULES AND ANNEXURE :

- 3.14.1. Annexure giving details of various items is enclosed at the end of specification. Tenderers should consult this annexure before filling the tender.
- 3.14.2. Schedules are also enclosed in the specification. Tenderers are required to go through the complete specification and consult explanatory notes, before filling in various schedules.
- 3.14.3. All the schedules shall be filled-in by the tenderers and complete information shall be supplied. Incomplete schedules may take his tender liable for rejection.

3.015. QUESTIONNAIRE :

The questionnaire (schedule-4) enclosed herewith contains a set of questions and tenderer is requested to answer each and every question clearly and without ambiguity.

3.016. CHECK-LIST :

The check list in respect of various schedules etc. required to be submitted by the tenderer without which the tender will be considered incomplete and liable for rejection. The tenderer should submit all schedules duly filled-in along with their offer.



SECTION – IV

TECHNICAL CONDITIONS OF CONTRACT

4.1. **SCOPE OF WORK :**

The contractor is required to carry-out work of supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani under Testing Division Khandwa. The contractor shall provide following for satisfactory execution of the work:

- i. Supervision at all the time during execution of works covered under the contract.
- ii. The contractor shall also properly co-ordinate such supervisory staff of the Company, in order to provide necessary guidance and supervision of work.
- iii. The contractor shall also properly co-ordinate supervisory staff of the Company who may be present at site at the time of work to provide necessary guidance and supervision for execution of work.



Schedule-1**DETAILS OF EARNEST MONEY)**

(TO BE KEPT IN ENVELOPE -1

- 1 Name and Address of the bidder :
- 2 Name and Address of the Firm Company etc. Registered office :
- 3 Postal Address :
- 4 Fax No. :
- 5 Telephone number :
- 6 Mobile Number :
- 7 Email Address :
- 8 Details of Earnest Money ₹.
- 9 D.D. No./ Bankers cheque No. :
- 10 Issuing bank/ drawn on bank to be enclosed. Please indicate name :
- 11 If in cash, copy of Money Receipt ₹.
- 12 Approximate value of the offer of the works etc. :

Place:

Date:

SIGNATURE OF BIDDER
NAME IN FULL
STATUS : SEAL OF TENDERING
COMPANY:



Schedule-2**SCHEDULE OF QUALIFYING REQUIREMENTS
(TO BE KEPT IN ENVELOPE -2)**

- 1 Whether a firm has adequate tools & plants. Financial & technical resources and infrastructure backed with qualified agencies to execute the work with in specified time frame. Yes/No
- 2 Whether a copy of TIN No / Sales tax No is enclosed Yes/No
- 3 Whether copy of PAN No. in the Name of Bidder/ Firm is enclosed Yes / No
- 4 Whether copy of Certificate of GST no. in the Name of Bidder/ Firm is enclosed Yes/No

2 DETAILS OF PAST EXPERIENCE OF WORKS

S. No	Particulars of works executed	Order placing authority Name & Address	Order No. & date and quantum of work	Value of contract, contractual completion period & actual period of completion

Date
Place

Signature :
Name :
Seal of the tendering Co

Note:

1. The tender of such bidders who are not found to fulfil aforementioned qualifying requirement shall not be considered for price bid opening and evaluation of tender.
2. If required addl. sheets may be used to furnish above information.



Schedule-3**DETAILS OF HEADQUARTER AND FIELD ORGANISATION AS
ALSO T&P AND VEHICLES AVAILABLE WITH TENDERER****(To be kept in envelope-2)**

- 1 **Details of H.Q. & Field Organisation** :
The strength of technical manpower available with the tenderer with their qualification and experience shall be indicated, both in respect of headquarter and field organisation.
- 2 **Details of T&P available** :
Following T&P are available with me/us which I/ We proposed to be utilised in carrying -out the work
- 3 **Details of vehicles available** :
Following vehicles owned by me / us which I/ We proposed to be utilised in carrying out the work.
- 4 **Details of experience**, if any, other :
than the details furnished in **Schedule-2.**

Date :

Place:

Signature :

Name : Seal of the
tendering Co:

Schedule-4

QUESTIONNAIRE

(To be kept in envelope-3)

NOTE: The tenderers may please note that submission of this Questionnaire duly and properly filled-in is essential while making entries against the questions given below. No reference should be made to comments entered elsewhere in the tender. All queries should be answered and these answers should be complete in themselves. Please note that none of the column should be left blank and clear reply against all columns should be furnished. In case this is not done, the offers will be liable for rejection.

- 1 Name and address of tenderer.

- 2 Whether you are State/ Central Govt. Undertaking/ Unit with 100% Government share
If yes whether documentary evidence in support of the above has been enclosed.(In absence of documentary evidence your claim to be State/ Central Govt. Undertaking shall be ignored).
- 3 Indicate the validity period of your offer (the offer should be valid for a minimum period of 6 months).
- 4 Whether the required Earnest: Money has been furnished by you, Yes / No
If yes
(i) In which form. :
(ii) Amount of Earnest Money furnished. :
5 State whether the quoted prices are FIRM. Firm/ variable.
6 (i) State whether GST is chargeable extra? Yes / No
(ii) If yes, please indicate the applicable rate of _____ %
GST, surcharge on GST
(iii) Any other tax? If applicable. : _____
(iv) Indicate GST Registration No. : _____
- 7 Whether agreeable to company payment terms clause? Yes / No
If not? Please indicate terms of payment.
- 8 Whether agreeable to Company's penalty clause stipulated in the specification. Yes / No
- 9 Are you agreeable to payment procedure defined in the tender? Yes / No
- 10 Are you agreeable to accept the order for part work? Yes / No
- 11 Whether agreeable to accept extension order on the same rates, terms & conditions (at the same location), if extension order is placed within 12 months from the date of acceptance and placement of detailed order Yes / No
- 12 Whether agreeable to furnish : security deposit in the form as indicated in the tender. Yes / No
- 13 Please refer for completion period and confirm Yes / No



- whether the same is acceptable to you.
- | | | |
|-----------|--|----------|
| 14 | Please confirm whether Income-Tax clearance certificate has been furnished. | Yes / No |
| 15 | Whether a list of orders : executed during last 24 months from State Elec. Boards / State Govt. / DG S&D is enclosed with full particulars of nature of work done. | Yes / No |
| 16 | Whether certificate of competent: authority as a proof of having successfully completed orders has been furnished. | Yes / No |
| 17 | Whether details of technical manpower of head office and field organisation furnished | Yes / No |
| 18 | Have you furnished the power of attorney in respect of the person signing the tender on behalf of tenderer? | Yes / No |
| 19 | Whether details of departure / deviation (Schedule-6) from specification has been furnished. | Yes / No |
| 20 | (i) Whether your firm is partnership firm. | Yes / No |
| | (ii) If so, indicate the name(s), complete address and designation of all partners. | Yes / No |
| 21 | Whether you agree to clause for arranging T&P & vehicles. | Yes / No |
| 22 | Whether photo copy of following documents (duly revalidated) has been furnished: | Yes / No |
| | (i) GST Registration No. | Yes / No |

Date:

Place:

Signature:

Name:

Seal of the tendering Co.

NOTE:-

1. The tenderer may use above questionnaire sheets in original for furnishing reply along with his offer. However, if separate sheets are used for this questionnaire it may please be ensured that the serial order and language of questions is maintained.
2. The tenderer shall necessarily depute the authorized representative who should be present on due date and time of opening of tender. This representative should be authorized signatory of tenderer and should furnish reply on tenderer firm's letter head in case of clarification, if any, sought on the offer after tender opening, if requested. The offer shall be rejected in case the aforesaid instructions are not complied. The authorized representative should stay in Khandwa for two days.



Schedule -5

Price schedule

Name of Work:- For Supply and fixing of office furniture at 132KV S/s Singot & 132KV S/s Pipalpani under Testing Division Khandwa

Sr No	Particulars	Unit	Qty	Unit Rate	Amount
A	FURNITURE FOR CONTROL ROOM				
1	Steel Almira (big size) having outside dimensions (1980 mm x 915 mm x 485 mm) & 04 nos. Adjustable shelves making 05 compartment (CC: 005, Prance Gray) (Storwell Plain) comprising Godrej make specifications or better one.	Nos.	02		
2	Personal Locker having unit with 12 individual lockers size: 900 mm W x 316 mm D x 1850 mm H (CC: 005, Prance Gray) (PLU-1 BASE +1ADDON) comprising Godrej make specifications or better one.	No.	01		
3	Open Plan Office System having (Rectangular + Side unit) Work Top & 900 mm Partition panel with pedestal CPU Trolley & Key Board Tray. Work top size : per person (Main work top 1500 mm W x 600mm D) (Side unit 900mm W x 450mm D) (CC: For all metal part 9001287 Tact moonlight Gray & CC: For all Laminate Golden Oak) (WISH - Module L type) comprising Godrej make specifications or better one.	Nos.	02		
4	Steel Rack having both side covered (CC: 005, Prance Gray) (Book Rack) comprising Godrej make specifications or better one.	No.	01		
5	Steel Chair Having 4 Leg fix type Seat/Back & PU Armrest (CC For Fabric V-14, Chocolate) (PCH-7212R) comprising Godrej make specifications or better one.	Nos.	05		
6	Steel Stool Having round top black fines (CC: 019, Black) (ST-2) comprising Godrej make specifications or better one.	No.	01		
B	FURNITURE FOR CONTROL ROOM				
1	Table Enterprise-1500W (CC MAS) comprising Godrej make specifications or better one.	No.	01		
2	Self Chair PCH-9U02R (CC Milan Red -V13) comprising Godrej make specifications or better one.	No.	01		
3	Visitors Chair CH-1007 (CC Milan Red -V13) comprising Godrej make specifications or better one.	Nos.	02		
				Total Amount : ₹	

In words ₹ _____

Name and Signature:

Seal of tendering Co.:



Schedule-6

SCHEDULE OF DEPARTURE/ DEVIATION FROM SPECIFICATION

We have carefully gone through the Technical specification. We have satisfied ourselves and hereby confirm that our bid conforms strictly to the requirements of technical specification except for the deviations, which are given below:

S.No.	Descriptions & Clause No. of the specification & page number	Stipulation in specification	Deviation offered	Remarks regarding justification of the deviation.
1	2	3	4	5

Signature
Name
Seal of the
tendering Co.



Schedule-7

CHECK-LIST
(To be kept in envelope-1)

Sr. No.	Items enclosed	Reference	Declaration (strike-out whichever is not applicable)
1	Tender form:		Yes / No
2	Earnest Money Enclosed	Schedule-1	Yes / No
3	Tenderers qualifying requirement: (i) Copy of certificate of GST no. (ii) Details of past works. (iii)Details of Headquarter/ field organisation as also T&P and vehicles available with tenderer enclosed] Schedule-2] Schedule-3	Yes / No Yes / No
4	Questionnaire enclosed duly filled-in.	Schedule-4	Yes / No
5	Schedule of departure / deviation	Schedule-6	Yes / No



NEFT/ RTGS FORM
(ON THE LETTER HEAD OF THE SUPPLIER/ (CONTRACTOR)

1. NAME OF THE BENEFICIARY :

2. BANEFICIARY BANK DETAILS

(A) BANK NAME :

(B) BANK ACCOUNT NUMBER :

(C) BRANCH NAME :

(D) BRANCH IFSC CODE :

3. MOBILE/TELEPHONE NO. :

4. ENCLOSE A BLANK CANCELLED CHEQUE

Authorized signatory for the beneficiary firm

Name:

Designation:

BANK CERTIFICATION

It is certified that above mentioned beneficiary holds above bank account with our branch and above particulars above are correct.

Authorized signatory for the bank

Authorized No. :

Official Stamp:

