

SECTION - II

STORES

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
1	Invitation of tenders for purchase of materials	(i) E.D./ C.E. as per their scope of work (ii) By the authority competent to accept tenders for purchase of materials within his financial powers	Full powers for tenders which are within the powers of acceptance by the Board or Chairman/Members as the case may be Full powers	1	Invitation of tenders for purchase of materials	i) E.D./ C.E. (ii) By the authority competent to accept tenders for purchase of materials / works contracts within his financial powers	Full powers for tenders which are within the powers of acceptance by the Purchase committee/ C.M.D. Full powers.
2	Opening of tenders	By the authority competent to invite tenders who should co-opt two Section Officers	Full powers	2	Opening of tenders	Two officers not below the rank of A.E. authorised by respective Competent Authority	Full powers

MP POWER TRANSMISSION COMPANY LIMITED

Regd. Office : Block No.2, Shakti Bhawan, P.O. Vidyut Nagar, Rampur,
Jabalpur, (MP)-482008

No.AS/MPPTCL/2326

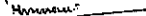
Jabalpur, Dtd 22.10.2011

CIRCULAR

Item Nos.28 & 29, Section-I (Works) of Company's Delegation of Powers specify the powers vested in different authorities for accepting the tenders for various works; while Item No.3, Section-II (Stores) of the Delegation of Powers delegate the powers for acceptance of tender and placement of orders for purchase of material. A question has been raised whether the powers delegated for acceptance of tenders and enter into contract on single tender basis will be applicable in the cases where only one offer has been received even after duly following process/procedure for open tendering by way of advertisement in various news papers.

The matter has since been examined and it is clarified that the intent of Delegation of Powers in respect of single tender/single quotation implies only such cases where the quotation/offer has been obtained from only a single party. In the cases where the procedure for open tendering has been followed and only single offer has been received even after extending the due date for opening of tender or after giving adequate time to the bidders to participate in the bidding process, the single offer received in such cases will not come within the ambit of single quotation/tender. Instead, the single offer received on the basis of such open tendering process will be treated as the lowest offer and the authority competent to accord approval on the basis of lowest tender will be required to accept such offers provided such competent authority is satisfied with regard to reasonability of the rates offered by the lone bidder after due examination of prevailing market rates.

BY ORDER


ADDL. SECRETARY
MPPTCL : JABALPUR

M.P. POWER TRANSMISSION COMPANY LTD.

Regd. Office: Block No.2 Shakti Bhawan, Rampur, P.O. Vidyut Nagar, Jabalpur (M.P.)-482008

No. AS/MPPTCL/DOPI 485

Dated: 24.09.2008

ORDER

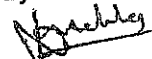
In partial modification to clauses 3(iii), (iv) & (v) of Part A, Section II (Stores) of the Booklet on the Delegation of Powers of the Company, the following Powers, delegated to the Executive Director/ Chief Engineer for purchase of materials on the lowest tender basis are hereby revised to the extent as shown hereunder:-

S. No.	Nature of Power	Item No.	Authority	Provision	
				Existing	Revised
1	Part 'A' Section-II 'Stores' Acceptance of Tender and placing of order for purchase of materials	3(iii)	ED / CE(EHT/T&C)	Upto Rs. 5 lakh at a time i) On the lowest tender basis	Upto Rs. 10 lakh At a time i) On the lowest tender basis
		(iv)	ED / CE(T&P)	Upto Rs. 10 lakh at a time i) On lowest tender basis	Upto Rs. 25 lakh At a time i) On the lowest tender basis
		(v)	ED/CE in consultation with CFO.	Up to as 50 lakh at a time i) On lowest tender basis	Upto Rs. 75 lakh at a time i) On the lowest tender basis

Note – For all above items i.e. No.3 (iii), (iv), (v) if an order is to be placed on single quotation basis or on the basis of offer other than the lowest, the approval of the next higher authority should invariably be obtained. For ED/CE (EHT/T&C) and ED/CE(T&P), the next higher authority would be ED/CE (EHT/T&C/T&P) in consultation with CFO.

While placing the orders, the authorities concerned will ensure that the expenditure involved in purchase proposal is within the provisions of approved budget/estimate from competent authority.

By Order


Chief Engineer (Personnel)
MPPTCL, Jabalpur.

No. AS/MPPTCL/ 816

Dated 22/5/07

To,

**The Executive Director (HRD)/(Transmission)/
The Chief Engineer (T&C)/ (Planning)/
(EHT-C&M)/ (PS)/ (LD)/ (Civil – Transmission),
The Chief Financial Officer,
MP Power Transmission Company Limited,
Jabalpur.**

Sub. : Delegation of certain powers – Clarification related thereto.

**Ref. : S.No. 3 (iii) and 3 (iv) of Part “A”, Section – II (Stores) of
Booklet of Delegation of Powers.**

The Delegation of Powers referred to above amongst others provide that if an order is to be placed on single quotation basis or on the basis of offer other than the lowest, ED/CE concerned shall invariably obtain approval from the next higher authority for the monetary limit specified in the aforesaid delegation. It is observed that the EDs/CEs under the above delegation are forwarding such cases for approval of CMD, MPPTCL.

The matter has been considered and it has been decided that for the purpose of above delegation of powers, the next higher authority means – “ED/CE concerned in consultation with CFO”. Clarification as above may please be noted for strict compliance.

By order


Chief Engineer (Personnel)

M.P. POWER TRANSMISSION COMPANY LTD.

Regd. Office: Block No.2 Shakti Bhawan, Rampur, P.O. Vidyut Nagar, Jabalpur (M.P.), 482 008

No. AS/MPPTCL/716-A/1639

Jabalpur, Dt.11.08.05

CIRCULAR

It has been decided by the Board of Directors that the power delegated vide item No. 3 (vi), Part-A, Section -II (Stores) at page 29/ 30 of Booklet of Delegation of powers of MPPTCL be amended. Accordingly aforesaid delegations are hereby amended as shown below:

S.No.	Name of powers	Existing provision		Amended provision	
		Authority	Limit	Authority	Limit
3(vi)	Acceptance of tender and placing of order for purchase of materials	C.M.D	Above Rs.50 Lakhs upto Rs.5 Crs. On lowest tender basis or on single tender basis or on the basis of offer other than the lowest.	C.M.D	Above Rs.50 Lakhs upto Rs.10 Crs. On lowest tender basis or on single tender basis or on the basis of offer other than the lowest.

BY ORDER

[Signature] 11.08.05
ADDL. SECRETARY,
MPPTCL, JABALPUR.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
3	Acceptance of tender and placing of order for purchase of materials	<p>i) D.E.</p> <p>ii) S.E.(O&M) / (City)</p> <p>(iii) E.D./C.E. of Indore, Bhopal, Gwalior Region</p>	<p>Upto Rs.10,000/- at a time subject to a monthly monetary limit of Rs.25,000/- in any one month (On lowest tender basis.)</p> <p>Upto Rs. 5 Lakhs per month with ceiling of Rs. 50 Lakhs per year for any O&M/City Circles (i) On lowest tender basis. (ii) For monetary ceiling for any single order shall be Rs. 5 Lakhs. (iii) No expense related to Minor alternation and other additional (M.O.W.) Civil works and hiring of vehicles in additional to sanctioned strength shall be incurred under this head.</p> <p>Upto Rs. 20 lakhs per month subject to overall annual ceiling of Rs. 2 Crore. (i) On lowest tender basis. (ii) For monetary ceiling for any single order shall be Rs. 10 Lakhs. (iii) No expense related to Minor alternation and other additional (M.O.W.) Civil works and hiring of vehicles in additional to sanctioned strength shall be incurred under this head.</p>	3	Acceptance of tender and placing of order for purchase of materials	<p>(i) E.E. (EHT)/ (T&C)</p> <p>(ii) S.E.(EHT) / (T&C)</p> <p>(iii) E.D./C.E. (EHT)/(T&C)</p> <p>(iv) E.D./C.E. (T&P)</p>	<p>Upto Rs.30,000/- at a time subject to a monthly monetary limit of Rs.2 Lakhs in any one month (i) For local purchase items. (ii) On lowest tender basis. (iii) If, an order is to be placed on single quotation basis or on the basis of offer other than the lowest, approval of the next higher authority should invariably be obtained.</p> <p>Upto Rs.50,000/- at a time subject to a monthly monetary limit of Rs.5 Lakhs in any one month (i) For local purchase items. (ii) On lowest tender basis. (iii) If, an order is to be placed on single quotation basis or on the basis of offer other than the lowest, approval of the next higher authority should invariably be obtained.</p> <p>Upto Rs. 5 lakhs at a time i) On lowest tender basis. (ii) If, an order is to be placed on single quotation basis or on the basis of offer other than the lowest, approval of the next higher authority should invariably be obtained.</p> <p>Upto Rs. 10 lakhs at a time i) On lowest tender basis.</p>

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		(iv) E.D./C.E. of Jabalpur, Rewa, Sagar & Ujjain Region	Upto Rs. 10 Lakhs per month subject to overall monthly monetary limit of Rs. 1 Crore. i) On lowest tender basis. ii) The monetary ceiling for any single tender shall be Rs.10 lakhs. iii) No expense related to Minor alternation and other additional (M.O.W.) Civil works and hiring of vehicles in additional to sanctioned strength shall be incurred under this head.				(ii) If, an order is to be placed on single quotation basis or on the basis of offer other than the lowest, approval of the next higher authority should invariably be obtained.
		(v) C.E. in consultation with Director (F&A)	Upto Rs. 2 Lakhs at a time subject to overall monthly monetary limit of Rs. 5 Lakhs. On single tender basis or on the basis of offer other than the lowest.			v) E.D./C.E. in consultation with Director (Fin)	Upto Rs 50 Lakhs at a time i) On lowest tender basis. (ii) If, an order is to be placed on single quotation basis or on the basis of offer other than the lowest, approval of the next higher authority should invariably be obtained.
		(vi) C.E. (T&P)/ (PRG)/ (O&M:GEN)/ (S&P) / (T&D)/ (GEN)/ C.E.(Civil)	Upto Rs. 10 Lakhs at a time On lowest tender basis			vi) C.M.D.	Above Rs. 50 Lakhs upto Rs. 5 Crores On lowest tender basis or on single tender basis or on the basis of offer other than the lowest.
		(vii) Above authorities in consultation with Addl. Chief (Fin.)	Above Rs. 2 lakhs upto Rs.50 Lakhs On single tender basis or on the basis of offer other than the lowest.			(v) C.M.D. with any two other Directors	Full Powers On lowest tender basis or on single tender basis or on the basis of offer other than the lowest.
		(viii) Member concerned / Member (Fin.)	Above Rs. 50 lakhs upto Rs.75 Lakhs. On lowest tender basis or on single tender basis or on the			vi) Authority competent to accept tender	Seeking rebidding or ordering negotiation.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		(ix) Member concerned with the concurrence of FM and Chairman (x) Board	basis of offer other than the lowest. i) Full power above Rs. 75 lakhs For acceptance of proposal on lowest tender basis. ii) Above Rs.75 lakhs upto Rs.1 crore. For acceptance of proposal on single tender basis or on the basis of offer other than the lowest. Full powers above Rs. 1 Crore. For acceptance of proposals other than lowest tender basis or where financial principle or deviation to the tender regulations is involved or where there is difference of opinion amongst the Members				
	<p>The delegation referred to in item 3 above shall be subject to following conditions:- (Refer para 2 of order no. S-III/2232/464 dt 23-8-78)</p> <p>I. Availability of provision in the budget to meet the resultant expenditure.</p> <p>II. The purchases are made to meet the requirement for administratively approved and technically sanctioned schemes or are intended for the schemes included in the budget or for stockpiling purposes when such stockpiling is specifically authorised by the Board.</p> <p>III. Apart from the items to be procured locally the materials included in the central purchase list could also be procured by the Chief Engineers, General Manager, Dy. Chief Engineers, Superintending Engineers and Divisional Engineers provided that:</p> <p>(a) It is obtained in writing from the Central Purchase Organisation that the materials to be procured locally are not either ordered by them or</p>				<p>The delegation referred to in item 3 above shall be subject to following conditions:-</p> <p>I. Availability of provision in the budget to meet the resultant expenditure.</p> <p>II. The purchases are made to meet the requirement for administratively approved and technically sanctioned schemes included in the budget.</p> <p>III. Usual purchase procedure should be observed in making all purchases.</p> <p>IV. Copies of all local purchase orders placed by EEs/SEs should be sent to the next higher officer under whose administrative control they work.</p> <p>V. The CEs will keep a close watch with regard to purchases by field officers and if any misuse or abuse is noticed it will be viewed seriously.</p>		

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
	<p>not likely to be received within the time for which the field officers require the materials.</p> <p>(b) Purchase should be limited to the immediate needs only.</p> <p>IV .The restrictions of a monthly monetary limit in respect of officers will also apply to the following:- (Refer para 2 of order no. S-III/A/21/814 dt 18-7-81)</p> <p>(a) The materials being arranged by the Divisions as indicated in Annexure-II of memo circular No EB/Bharne/3806 dt 18-4-70</p> <p>(b) Items like lamps, tyres etc though included in the central purchase list to be purchased by the SEs/DEs within their powers vide clarification contained in para 2 of circular no. SII/1468 dt 26-6-70</p> <p>V .Usual purchase procedure should be observed in making all purchases.</p> <p>VI. Copies of all local purchase orders placed by DEs/SEs/DyCEs should be sent to the next higher officer under whose administrative control they work</p> <p>VIII .It has also been decided that the CEs/DyCEs will keep a close watch with regard to such purchases by field officers and that if any misuse or abuse is noticed it will be viewed seriously.</p>						
4	Placing of orders for spares of a proprietary nature after obtaining the concerned supplier's quotations.	<p>(i) The authority competent to approve purchase of materials on single tender basis or on the basis of offer other than the lowest.</p> <p>(ii) Member concerned in consultation with F. M.</p>	<p>Full powers within their purchase powers</p> <p>Full powers beyond the powers of officers and above.</p>	4	Placing orders for spares of a proprietary nature after obtaining the concerned supplier's quotations.	The authority competent to approve purchase of materials on single tender basis or on the basis of offer other than the lowest.	Full powers within their purchase powers.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
7	Placing order with DGS&D including purchase from firm against DGS&D Rate Contract.	Authority competent to accept tenders on single tender basis or on the basis of offer other than the lowest	Full powers within their financial powers of purchase.	5	Placing order with DGS&D including purchase from firm against DGS&D Rate Contract	Authority competent to accept tenders on single tender basis or on the basis of offer other than the lowest	Full powers within their financial powers of purchase.
8	Contract for clearing and forwarding of Board's equipment/ materials.	Member I/c in consultation with F.M.	Full powers	6	Contract for clearing and forwarding of Company's equipments/ materials	E.D.(T&P)/C.E. (T&P) in consultation with Director (Fin)	Full powers
9	Contract for maintenance of equipments of the respective suppliers.	Member I/c	Full powers	7	Contract for maintenance of equipments of the respective suppliers	E.D.(T&P)/C.E.(T&P) in consultation with Director (Fin)	Full powers
10	Placing of indent for steel on Joint Plant Committee or any other similar committee.	Member I/c	Full powers in administratively approved or budgeted schemes	8	Placing of indent for steel on Joint Plant Committee or any other similar committee.	E.D.(T&P)/C.E.(T&P)	Full powers in administratively approved or budgeted scheme.
11	Cancellation of order for balance quantity of steel	E.D. in consultation with Chief (F&A)	Full powers	9	Cancellation of order for balance quantity of steel	E.D.(T&P)/C.E.(T&P)	Full powers
14	To make cash purchases of tyres and tubes	(i) Regional / PS E.D./C.E. and S.E. of the Circles	Full powers 06-01/CE(P)/IV/IX /10117 dt 28-9-2000	10	To make cash purchases of tyres and tubes	C.E. / S.E.	Full powers Subject to the condition that the order is placed on lowest tender basis.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
15	(a) Purchase of sand and ballast required for civil works against sanctioned estimate	(i) D.E.(Civil) (ii) S.E.(Civil)	Rs. 25,000/- at a time Rs. 50,000/- at a time	11	(a) Purchase of sand and ballast required for civil works against sanctioned estimate	(i) E.E.(Civil) (ii) S.E.(Civil)	Rs. 25,000/- at a time Rs. 50,000/- at a time
	(b) To purchase sand and metal on cash payment	(i) D.E. (ii) S.E. (iii) C.E. (iv) E.D.	Upto Rs.500/- at a time Upto Rs.1000/- at a time Upto Rs.3,000/- at a time Upto Rs.5,000/- at a time		(b) To purchase sand and metal on cash payment	i) E.E. ii) S.E. iii) C.E. (Civil)	Upto Rs.2,000/- at a time Upto Rs.5,000/- at a time Upto Rs.10,000/- at a time
			Subject to condition that the quantity procured should not exceed six months requirement and subject to availability of budget provision.				Subject to condition that the quantity procured should not exceed six months requirement and subject to availability of budget provision.
16	Purchase of small tools and plants like hacksaw blades, device bits etc.	(i) D.E.	Upto Rs.100/- at a time limited to Rs 2500/- per division per annum	12	Purchase of small tools and plants like hacksaw blades, device bits etc.	(i) E.E.	Upto Rs.500/- at a time limited to Rs 5000/- per division per annum
		(ii) S.E.	Upto Rs.500/- at a time limited to Rs 3000/- per division per annum			(ii) S.E.	Upto Rs.1000/- at a time limited to Rs 5000/- per division per annum
17	Purchase of manila rope or other rope used in construction work	(i) D.E.	Upto Rs.500/- at a time	13	Purchase of manila rope or other rope used in construction work	(i) E.E.	Upto Rs.1000/- at a time
		(ii) S.E. (iii) C.E. (iv) E.D. in consultation with Controller of Purchase	Upto Rs.1000/- at a time Upto Rs.2000/- at a time Upto Rs.20000/- at a time			(ii) S.E. (iii) E.D./C.E.	Upto Rs.2000/- at a time Upto Rs.20000/- at a time

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office: Block No.2 Shakti Bhawan ,Rampur,P.O. Vidyut Nagar,Jabalpur (M.P.)- 482 008

No. AS/ MPPTCL/ I/DOP/1002

Dated 07.02.08

ORDER

The powers delegated vide Item No. 13, Part-A, Section—II (Stores) at page No. 34 of Booklet of Delegation of powers of MP Power Transmission Company Limited, stands amended to the extent indicated hereunder:

S.No.	Name of powers	Existing provision		Amended provision	
		Authority	Limit	Authority	Limit
13	Purchase of manila rope or other rope used in construction work.	(i) EE	Upto Rs.1,000/-at a time.	(i) EE	Upto Rs.5,000/-at a time.
		(ii) SE	Upto Rs2,000/-at a time.	(ii) SE	Upto Rs.20,000/-at a time.
		(iii) ED/CE	Upto Rs.20,000/-at a time.	(iii) ED/CE	Upto Rs.1,00,000/-at a time.

BY ORDER


Chief Engineer (Personnel)
MPPTCL, JABALPUR.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
25	(a) Purchase of stationery articles and printing of forms etc. urgently required for their offices and offices subordinate to them	(i) E.D. in consultation with Controller of Purchase.	Above Rs. 10,000/- upto Rs.25,000/-	14	Purchase of stationery articles, printing of forms, rubber stamps & other misc. items of contingent nature urgently required for their offices and offices subordinate to them	(i) E.E./RAO	Upto Rs.5,000/-
		(ii) Chief (F&A)	Upto Rs. 3,500/- on each occasion			(ii) S.E./Joint Secretary/Jt. Director (Fin.)	Above Rs. 5,000/- upto Rs.10,000/-
		(iii) Secretary	Upto Rs. 10,000/-			(iii) E.D./C.E.	Above Rs. 10,000/- upto Rs.50,000/-
		(iv) C.E.	Upto Rs. 10,000/-			(iv) E.D./C.E. in consultation with Director (Fin.)	Above Rs.50,000/-
		(v) Jt Secretary	Upto Rs. 1,000/-				
		(vi) S.E.	Upto Rs. 5,000/-				
		(vii) Joint Director (A/c)	Upto Rs.2,500/-				
		After observing necessary formalities subject to the condition that the powers should be exercised only after ensuring that the order placed by the Purchase Section for the required stationery and the forms is not likely to be materialised during the period of 3 months.					
25	(b) Petty local purchase of stationery and rubber stamps from imprest.	(i) E.D.	Above Rs. 1,000/- at a time				
		(ii) Chief (F&A)	Above Rs. 1,000/- at a time				
		(iii) Secretary	Above Rs. 1,000/- at a time				
		(iv) C.E.	Above Rs. 2,500/- at a time				
		(v) Dy.C.E.	Above Rs. 500/- at a time				
		(vi) S.E.	Above Rs. 1000/- at a time				
		(vii) Dy. Chief A/c Officers/ Sr. A/c Officers	Above Rs. 500/- at a time				
		(viii) D.E.	Above Rs. 100/- at a time				

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
	(c) To approve purchase of petty items of stationery and other miscellaneous items of contingent nature.	Administrative officer holding the Imprest	Upto Rs.100/- at a time				
26	(i) To make adjustment in the value of orders approved by the Board as a result of short or excess supply of materials (i.e. acceptance of short or excess supply).	(i) Secretary / C.E.(T&P) / (PRG) / (O&M:Gen)/ Controller of Purchase (ii) E.D. (iii) Chairman in consultation with Member concerned and F.M.	Upto Rs. 5,000/- in each case. Upto Rs.10,000/- Full powers above Rs.10,000/-	15	To make adjustment in the quantity of orders approved by the Competent authority as a result of short or excess supply of materials (i.e. acceptance of short or excess supply).	(i) Authority competent to accept the tenders. (ii) C.M.D.	Full powers upto plus/minus 2% of ordered quantity. Beyond 2% of ordered quantity.
27	Variation in the value of contract on any account (i) Variation on account of quantity (ii) Variation on account of specification	Authority competent to accept tender within the value of his/ their financial powers. Authority competent to accept tender within the value of his financial powers.	Full powers to the authority competent to accept tender within the value of his/their financial powers. Full powers to the authority competent to accept tender within the value of his/their financial powers.	16	Variation in the value of order/ contract on any account (i) Variation on account of quantity already covered. (ii) Variation on account of specification	Authority competent to accept tender within the value of his/their financial powers. Authority competent to accept tender within the value of his financial	Full powers to the authority competent to accept tender within the value of his/their financial powers. Full powers to the authority competent to accept tender within the value of his/their financial powers.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
	(iii) On account of revision in statutory taxes	Authority competent to accept tender within the value of their financial powers.	Full powers to the authority competent to accept tender within the value of their financial powers.		(iii) On account of revision in statutory taxes	Authority competent to accept tender within the value of their financial powers.	Full powers to the authority competent to accept tender within the value of their financial powers.
	(v) Revision of price of Iron & Steel by the Joint Plant Committee	E.D. in consultation with Chief (F&A)	Full powers		(iv) Revision of price of Iron & Steel by the Joint Plant Committee	E.D./C.E. in consultation with Director (Finance)	Full Powers
	(vi) Variation on account of revision of rates/prices.	(i) Authority competent to accept tender within the value of his/their financial powers (ii) Member I/c in consultation with F.M.	Full powers to authority competent to accept tender within the value of his/their financial powers to the extent admissible as per price variation clause/force majeure conditions for the reasons beyond the control of supplier. Full powers beyond the above limit		(v) Variation on account of revision of rates/prices.	Authority competent to accept tender within the value of his/their financial powers	Full powers to authority competent to accept tender within the value of his/their financial powers to the extent admissible as per price variation clause/force majeure conditions for the reasons beyond the control of supplier.
28	Minor technical deviations which do not affect the performance of equipment and which do not have any financial implications	C.E.(T&P)/ C.E. (PRG)/ (O&M;Gen.) Controller of Purchase However, where deviations involving financial commitment such cases should be brought to the notice of Finance Member.	Full powers subject to the condition that the Purchase Section should keep the Member concerned informed of the decision taken.	17	Minor technical deviations which do not affect the performance of equipment and which do not have any financial implications	E.D.(T&P) / C.E (T&P)	Full powers subject to the condition that the Purchase Section should keep the CMD informed of the decision taken.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
29	Ordering for replacement of materials damaged or lost in transit, on the same firm pending settlement of the claim with the Insurance Pools Company	Authority competent to accept tender	Full powers if the total value of the original as well as extension order does not exceed his financial powers, otherwise approval of next higher authority competent to approve the order should invariably be obtained.	18	Ordering for replacement of materials damaged or lost in transit, on the same firm pending settlement of the claim with the Insurance Pools Company	E.D.(T&P) / C.E.(T&P)	Full Powers
30	To accept permanent deposit of Earnest Money from any reputed suppliers who agree to deposit an sum of Rs.1 Lakh or to furnish a Bank Guarantee in lieu thereof on this account.	C.E., Controller of Purchase (i) Procedure laid down in this behalf to be observed (ii) Cases where specific consideration is to be given for reduction in amount of permanent deposit from Rs 1 lakh to any lesser amount such cases should be referred to the Board for approval	Full Powers	19	To accept permanent deposit of Earnest Money from any reputed suppliers who agree to deposit a sum of Rs.1 Lakh or to furnish a Bank Guarantee in lieu thereof on this account.	E.D.(T&P) / C.E.(T&P)	Full powers
31	Waiving of Earnest Money	(i) E.D./ C.E./ HOD's at Jabalpur HQ in consultation with Jt. Director (Fin.) (ii) E.D./C.E. other than HOD's in consultation with Jt. Director (A/c)/ Sr. A.O/RAO whosoever is senior most posted at HQ	Full powers Full powers within their competency	20	Waiving of Earnest Money	E.D./C.E. in consultation with Director (Finance)	Full powers

M.P. POWER TRANSMISSION COMPANY LTD.

Regd. Office: Block No.2 Shakti Bhawan, Rampur, P.O. Vidyut Nagar, Jabalpur (M.P)-482008

No.AS/MPPTCL/DOPI/ 489

Dated 24.09.2008

ORDER

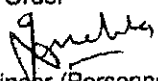
The Company had earlier extended the facility to deposit Permanent Security in lieu of contract wise security to regular suppliers. It has now been decided to discontinue the existing facility of Permanent Security Deposit and hence forth the security deposit will be obtained in the following manner:-

- (i) In case of the procurement contracts Security Deposit @ 10% be obtained separately for individual procurement order / contract.
- (ii) In case of work contracts for other than civil works, the prevailing practice of depositing 2% in cash as Initial Security Deposit and deducting 8% from the RA bill towards Security Deposit, be continued for each individual contract in EHT/T&C wing.
- (iii) For civil works/contracts, the Security Deposit for each individual contract shall be as under:-

Particular	Initial SD	Deduction towards SD from running bill
(i) For works costing upto Rs. 50 Lacs a) Registered Contractor b) Unregistered Contractor	2% 5%	8% 5%
(ii) For works costing more than Rs. 50 Lacs and upto Rs 1 Crores a) Registered Contractor b) Unregistered Contractor	2% 5%	To be deducted proportionately in such a manner that total SD (including initial SD) will be Rs. 5.00 lacs. To be deducted proportionately in such a manner that total SD (including initial SD) will be Rs. 5.00 lacs.
(iii) For works costing more than Rs.1 Cr. a) Registered Contractor b) Unregistered Contractor	2% 5%	3% -

However, for SSI units of MP, the existing system will continue to prevail. Further the existing Permanent Security Deposit available with the company shall continue to remain in order to take care of the liabilities of the orders already placed and the proposed arrangement shall come into force from the date of issue of this order.

By Order


Chief Engineer (Personnel)
MPPTCL, Jabalpur.

M.P. POWER TRANSMISSION COMPANY LTD.

Regd. Office: Block No.2 Shakti Bhawan, Rampur, P.O. Vidyut Nagar, Jabalpur (M.P)-482008

No.AS/MPPTCL/IDOP/ 483

Dated; 24.09.2008

ORDER

The Company has decided to discontinue the existing facility of Permanent Earnest Money. In its place, the earnest money shall henceforth be obtained separately for individual tenders for procurement and works contracts including civil works. The limits of Earnest Money Deposit shall be as under:-

S.No.	Limit of Contractor	Amount of EMD
1	Upto Rs. 1 lakh	2% value of work
2	Above Rs. 1 lakh upto Rs. 2 lakh	Rs. 2000/-
3	Above Rs. 2 lakh upto Rs. 5 lakh	Rs. 5000/-
4	Above Rs. 5 lakh upto Rs. 10 lakh	Rs. 7500/-
5	Above Rs. 10 lakh upto Rs. 25 lakh	Rs. 15000/-
6	Above Rs. 25 lakh upto Rs. 50 lakh	Rs. 25000/-
7	Above Rs. 50 lakh upto Rs. 1 crore	Rs. 50000/-
8	Above Rs. 1 crore	Rs. 1 lakh

The EMD should be taken in the form of Cash / DD only. However, the Govt. suppliers / under takings, NSIC registration certificate holders and SSI units of MP shall be exempted from furnishing EMD as per the existing practice.

By Order

Chief Engineer (Personnel)
MPPTCL, Jabalpur.

M.P. POWER TRANSMISSION COMPANY LTD.,

No. AS/ MPPTCL/ DOP/ 274

Jabalpur, Dt. 7.2.05

CIRCULAR

The power delegated at item No.21 and 23(b) Part-A, Section -II (Stores) at page 39 of Booklet of Delegation of powers of MPPTCL stands to the extent as indicated hereunder :-

S.No.	Name of powers	Existing provision		Amended provision	
		Authority	Limit	Authority	Limit
21	Refund of Earnest Money	ED/CE in consultation with J. Director (F), MPPTCL	Full powers	ED/CE	Full powers
23	Refund of Security Deposit (b) in respect of orders/ contracts approved by ED/CE in consultation with Director (Finance), MPPTCL	ED/CE in consultation with J. Director (F), MPPTCL	Full powers	ED/CE	Full powers
	(c) In respect of contracts approved by G.M.D.	-	-	ED/CE	Full powers

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उपरी का स्थान
ADDL. SECRETARY,
MPPTCL, JABALPUR

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
32	Refund of Earnest Money	(i) E.D./C.E. (HOD'S) at Jabalpur HQ in consultation with Jt. Director (Fin.) at HQ (ii) Other authorities	Full Powers Full Powers within their competency	21	Refund of Earnest Money	(i) E.D./C.E. in consultation with Jt. Director (Fin.)	Full Powers
33	Waiving of Security Deposit	(i) E.D./C.E. (HOD'S) at Jabalpur HQ in consultation with Jt. Director (Fin.) (ii) E.D./C.E. other than HOD in consultation with Joint Director (A/c)/ Sr. AO/RAO whosoever is Senior most posted at HQ	Full powers Full powers within their competency	22	Waiving of Security Deposit	E.D./C.E. at HQ in consultation with Joint Director (A/c)	Full powers within their competency. The reason for waiving of Security Deposit should however be ordered in writing.
34	Refund of Security Deposit (a) In respect of contracts approved by the respective officers within their financial powers. (b) In respect of contracts approved by the Board.	All C.E./Dy. C.E., S.E. and D.E. All CE's at HQs	Full powers in consultation with RAO upto Dy. C.E. and Jt. Director (Accounts) for C.E. on satisfactory execution of contract. Full powers	23	Refund of Security Deposit (a) In respect of orders/ contracts approved by the respective officers within their financial powers (b) In respect of orders/ contracts approved by E.D./C.E. in consultation with Director (Fin)	All C.E./ Addl. C.E., S.E. and E.E. E.D./C.E. in consultation with Joint Director (Fin.)	Full powers in consultation with RAO upto Addl.C.E. and Jt. Director (Fin.) for C.E. on satisfactory execution of contract. Full powers

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
35	(a) Waiving of Penalty Clause	Authority competent to accept lowest or single tender or other than lowest offers	Full powers to the extent of their financial powers to accept tenders on lowest/ single or other than lowest.	24	(a) Waiving of Penalty Clause	Authority competent to accept lowest or single tender or other than lowest offers	Full powers to the extent of their financial powers to accept tenders on lowest/ single or other than lowest.
		(i) Such cases will be settled by these authorities on merits of each case and subject to the condition that the reasons of waiver of penalty clause should be clearly recorded (ii) All cases in which the Penalty Clause was waived should be reported to the Board for its information and enable it where necessary to lay down such guidelines as may be necessary in dealing with such cases.					
	(b) Reduction or waiver of Penalty amount on account of delay in execution of orders for supply of stores materials/ Works contracts on turnkey basis against the orders placed by them	C.E./ Addl C.E.	Full powers within their competency. However, the penalty waiver should be without extra cost to the Board including price escalation and change in taxes, duties etc.		(b) Reduction or waiver of Penalty amount on account of delay in execution of orders for supply of stores materials/ works contracts against the orders placed by them	Authority competent to accept the tenders	Full powers within their competency. However, the penalty waiver should be without extra cost to the Company including price escalation and change in taxes, duties etc.
36	Extension of time limit in delivery period.	(i) Authority competent to accept the tenders	Upto-4 months	25	Extension of time limit in delivery period with penalty	(i) Authority competent to accept the tenders	Upto 4 months
		(ii) Next higher authority.	Upto next 4 months (upto the level of C.E.)			(ii) Next higher authority.	Upto next 4 months (upto to the level of C.E.)
		(iii) (a) E.D.	Upto next 4 months			(iii) (a) E.D.	Upto next 4 months

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		(b) With the concurrence of Chief (F&A) including the tender accepted upto the level of the Board.	Full powers			(b) With the concurrence of Director (Fin.)	Full powers
37	Waiving of Inspection by the representative of the Board.	(i) Member -in-Charge (ii) C.E.	Full powers above Rs. 25 Lakhs Upto Rs.25 Lakhs for the value of material to be inspected	26	Waiving of Inspection by the representative of the Company.	(i) E.D./C.E. (ii) CMD	Upto Rs. 25 Lacs for the value of material to be inspected. Full powers above Rs. 25 Lakhs
		These powers will however be subject to the following conditions:- (i) Waival should not be allowed too frequently or to other than very reputable firms. (ii) Waival should not be restored to as a matter of course for specialised items. (iii) In order to ensure observance of the above two conditions particularly at the level of E.D./C.E. as stated above, copies of all such sanctions with recorded reasons may be given to the Director (F&A) and also noted in register in the office issuing sanction so that some of these could be called for, for check.				These powers will however be subject to the following conditions:- (i) Waival should not be allowed too frequently or to other than very reputable firms. (ii) Waival should not be restored to as a matter of course for specified items.	
38	Insurance as per Rules (a) Stores and Plant & Equipments: (i) Storage, erection and commissioning	(i) E.E. (ii) S.E.	Upto Rs.200/- (premium value) Upto Rs.300/- (premium value)	27	Insurance as per Rules (a) Stores and Plant & Equipments: i) Storage, erection and commissioning	(i) E. E.	Upto Rs.1000/- (premium value)

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
	(ii) Vehicles (iii) In other cases including Insurance of Personnel	(iii) Dy. C.E. (iv) C.E. (v) E.D. (vi) Finance Member Officer I/c of vehicles C.E./ Secy./ Jt. Director (A/c)/ Dy. C.E./ S.E./ D.E.	Upto Rs.400/- (premium value) Upto Rs.5,000/- (premium value) Upto Rs.5,000/- (premium value) Full powers above Rs.5,000/- (premium value) Full powers Full powers		(ii) Vehicles iii) In other cases including Insurance of Personnel	(ii) S.E. (iii) E.D./C.E. (iv) E.D./C.E. in consultation with Director (Fin.) Officer I/c of vehicles E.D./C.E. / Jt. Secy./ Joint Director (A/c) / S.E./ E.E.	Upto Rs.5000/- (premium value) Upto Rs.10,000/- (premium value) Full powers above Rs.10,000/- (premium value) Full powers Full powers
39	Sanction of 100% advance for purchase of materials / works contracts	(i) Member I/c in consultation with F.M. (ii) Director (Fin) in matters falling in their respective work allocation against Bank Guarantee of the same amount. (ii) E.D./C.E. equivalent cadre	Full powers Upto Rs. 1 Lakh Upto Rs. 10,000/- at a time after recording reason.	28	Sanction of 100% advance for purchase of materials/works contracts	E.D./C.E. in consultation with Director (Finance)	Full powers subject to obtaining of 10% Security in form DD/Cash.

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
40	Approval for conducting negotiations	(i) E.D./C.E. at HQ in consultation with Director (Fin) (ii) Member - in-Charge in consultation with FM	(i) Upto financial involvement of Rs 50 lakhs for works contract (ii) Upto financial involvement of Rs 25 lakhs for supply contract (i) Above financial involvement of Rs 50 lakhs for works contract (ii) Above financial involvement of Rs 25 lakhs for supply contract	29	Approval for conducting negotiations/ rebidding	Authority competent to accept the tenders	Full powers
42	To approve release of payment against Sales Note or proforma invoice or alongwith the order.	C.E. incharge of Power Stations at Korba, Sarni & Amarkantak.	100% payment in advance against sale note or proforma invoice or alongwith the order to the Govt. of India Undertakings for purchase of materials for testing of materials, etc., to the extent of Rs. 10,000/- at a time	30	To approve release of payment against Sales Note or proforma invoice or alongwith the order.	Next higher authority to accept the tenders	Full powers.
46	To approve terms of 98% payment for purchase of spare parts and batteries etc. for the vehicles against proof of despatch or receipt or delivery of materials.	(i) Officer I/c of vehicles (ii) Controlling Officer/ D.E. (iii) Dy. C.E./ S.E.	To the extent of their purchase powers for purchase of spare parts and batteries etc., for the vehicles (Refer item 60(ii) Works Chapter)	31	To approve terms of 100% payment for purchase of spare parts and batteries etc., for the vehicles against proof of despatch or receipt or delivery.	(i) Officer I/c of vehicles (ii) Controlling Officer/ E.E. (iii) S.E.	To the extent of their purchase powers for purchase of spare parts and batteries etc., for the vehicles (Refer item No. 47(ii) of Works Chapter)
		Subject to the condition that payment to be made against proof of despatch or receipt or delivery of materials.				Subject to the condition that payment to be made against proof of despatch or receipt or delivery of materials.	

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
47	To approve the terms of 100% payment for repairs of vehicles after due verification of the repairs carried out but before taking delivery in each case.	C.E.	Full powers	32	To approve the terms of 100% payment for repairs of vehicles after due verification of the repairs carried out but before taking delivery in each case.	C.E.	Full powers
		Subject to the condition that the repairs are got done in the garages approved by the C.E./ Dy. C.E. and S.E. as per the condition stipulated in item no.60 of Works Chapter.				Subject to the condition that the repairs are got done in the garages approved by the C.E./ Addl. C.E. and S.E.	
51	To fix judiciously the upper and lower limit of stores items.	(i) S.E. (ii) C.E.	Upto Rs.10,000/- Full powers	33	To fix judiciously the upper and lower limit of stores items.	(i) S.E. (ii) Committee comprising of S.E.(Store Cir.), concerned S.E. (EHT)/ (T&C) & RAO's	Upto Rs.25,000/- Full powers
52	To sanction release of materials on sale to contractors for bonafide use on Board's works which are not provided in the contract.	(i) Member I/c in consultation with F.M. (ii) E.D. in consultation with Chief (F&A) (iii) E.D. (iv) C.E. (v) S.E. (vi) D.E.	Full powers above Rs.30,000/- Upto Rs.30,000/- Upto Rs.15,000/- Upto Rs.7,500/- Upto Rs.5,000/- Upto Rs.2,500/-	34	To sanction release of materials on sale to contractors for bonafide use on Company's works which are not provided in the contract.	(i) E.D./C.E. in consultation with Addl Director (Fin.) (ii) E.D./C.E. (iii) S.E. (iv) E. E.	Full powers above Rs. 25,000/- Upto Rs.25,000/- Upto Rs.10,000/- Upto Rs.5,000/-
		In such cases, the book value or present market value (inclusive of stores incidentals in both the cases) whichever is higher plus 15% supervision charges on the cost of materials should ordinarily be recoverable from the contractor unless recovery of supervision charges is specifically waived by the Board.				In such cases, the book value or present market value (inclusive of stores incidentals in both the cases) whichever is higher plus 15% supervision charges on the cost of materials should ordinarily be recoverable from the contractor unless recovery of supervision charges is specifically waived by the Company.	

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
54	To sanction petty sales of materials to Govt. Department/ Educational Institutions; Local Bodies and other individuals, consumers.	Member-in-charge in consultation with F.M.	Full powers	35	To sanction petty sales of materials to Govt. Department/ Educational Institutions; Local Bodies and other individuals, consumers.	E.D./C.E. in consultation with Director (Fin.)	Full powers
57	To sanction obtaining of materials/ equipments on hire/ loan from other organisations	C.E.	Full powers	36	To sanction obtaining of materials/ equipments on hire/ loan from other organisations	C.E.	Full powers
58	To sanction write off of unserviceable vehicles	(i) Member I/c (ii) E.D. (iii) C.E. (iv) Dy. C.E. (v) S.E. (vi) D.E.	Full powers above Rs. 15,000/- Upto Rs.15,000/- Upto Rs.10,000/- Upto Rs.7,500/- Upto Rs.5,000/- Upto Rs.2,500/- Subject to observance of the procedure laid down in the Order No. S.II/8888 dt.20.10.72	37	To sanction write off of unserviceable vehicles	(i) E.D./C.E. (ii) S.E. (iii) E.E.	Full powers above Rs. 50,000/- Upto Rs.50,000/- Upto Rs.10,000/-
59	To sanction disposal of unserviceable vehicles	(i) D. E. (ii) S.E.	When the reserve price fixed is not more than Rs.2500/- by auction after observing necessary formalities. This power can be exercised even if the offer received against the reserve price of Rs. 2500/- fixed by the committee is more. Same procedure as against Sl. No.(i) above when the reserve price fixed by the committee does not exceed Rs.5000/-	38	To sanction disposal of unserviceable vehicles	(i) E.E. (ii) S.E.	When the reserve price fixed is not more than Rs.5,000/- by auction after observing necessary formalities. This power can be exercised even if the offer received against the reserve price of Rs. 5,000/- fixed by the committee is more. Same procedure as against Sl. No.(i) above when the reserve price fixed by the committee does not exceed Rs.10,000/-

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		(iii) Dy. C.E.	(i) Same procedure as against Sl. No.(i) above when the reserve price fixed by the committee does not exceed Rs.10000/- (ii) If the reserve price of unserviceable vehicle as determined by the committee is Rs. 10,000/- and above, invariably by inviting tenders and after obtaining necessary permission from the CE.			(iii) E.D./C.E.	Full powers when once the write off of the vehicle is approved by the Company.
		(iv) C.E.	Full powers when once the write off of the vehicle is approved by the Board.				
60	To sanction survey report /write off of unserviceable stores, scrap materials of T&P and other miscellaneous items.	(i) E.E. (ii) S.E. (iii) Regional E.D./C.E. (iv) E.D. (O&M) (v) Member I/c consultation with F.M.	Upto Rs.50,000/- Upto Rs.1,00,000/- Upto Rs.3,00,000/- Upto Rs.5,00,000/- Full powers above Rs. 5,00,000/-	39	To sanction survey report /write off of unserviceable stores, scrap materials of T&P and other miscellaneous items.	(i) E.E. (ii) S.E. (iii) E.D./C.E. in consultation with Director (Finance)	Upto Rs.50,000/- Upto Rs.1,00,000/- Full Powers above Rs 1 lakh
		These limits apply to the book value of the article or where there is no book value, estimated value.				These limits apply to the book value of the article or where there is no book value, estimated value.	

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
61	(a) To sanction condonation and disposal of old and unserviceable typewriters, duplicators and other copier machines. (b) To sanction write off of office furniture and other office equipments for his own office and office sub-ordinate.	(i) Secretary (ii) C.E. (iii) Dy. C.E. including those attached to Central Office. (iv) Jt. Secy (S) (v) S.E. (i) E.D. (ii) C.E./ Secy. (iii) Director (Training) (iv) Jt. Secy. (v) Dy. C.E. including those attached to Central Office (vi) S.E. (vii) Joint Director (A/c) (viii) D.E.	Full powers Full powers Full powers Full powers for Secretariat Full powers Full powers Full powers Full powers Upto Rs.10,000/- * Upto Rs.5,000/- * Upto Rs.5,000/- * Upto Rs.2,500/- * * Book value or when there is no book value, estimated value.	40	(a) To sanction condonation and disposal of old and unserviceable typewriters, duplicators and other copier machines. (b) To sanction write off of office furniture and other office equipments for his own office and office sub-ordinate.	(i) E.D./C.E. (ii) S.E./ Joint Secretary/Jt. Director (Fin) (iii) E.E. (i) Joint Director (Fin) (ii) C.E. (iii) Joint Secretary (vi) S.E. (vi) Joint Director (Accounts) (vii) E.E.	Full powers Upto Rs.10,000/- Upto Rs. 5,000/- Full powers Full powers Full powers Upto Rs.5,000/-* Upto Rs.5,000/-* Upto Rs.2,500/-* * Book value or when there is no book value, estimated value.
64	To sanction write off of shortage	(i) Board (ii) Member I/c in consultation with F.M. (iii) E.D.	Above Rs. 1 Lakh Upto Rs. 1 Lakh From Rs.5,000/- to Rs.10,000/-	41	To sanction write off of shortage	(i) C.M.D (ii) E.D./C.E. in consultation with Director (Finance)	Above Rs. 1 Lakh Upto Rs. 1 Lakh

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		(iv) C.E.	Above Rs.3,000/- but not exceeding Rs.5,000/-			(iii) S.E.	Upto Rs.5,000/-
		(v) Dy. C.E.	Above Rs.2,500/- but not exceeding Rs.3,000/-				
		(vi) Regional S.E.	Upto Rs.2,500/-				
65	To sanction write off of losses or damages	(i) Board (ii) Member I/c in consultation with F.M. (iii) E. D. in consultation with Chief (F&A) (iv) C.E. in consultation with Director (F&A) for Jabalpur and Sr. Accounts Officer for field. (v) Dy. C.E. in consultation with Sr. A/c Officer. (vi) Regional S.E. in consultation with Sr. AO/ RAO	Full powers above Rs. 1 Lakh Upto Rs. 1 Lakh Upto Rs.10,000/- Upto Rs.5,000/- Upto Rs.2,000/- Upto Rs.1,000/-	42	To sanction write off of losses or damages	(i) C.M.D. (ii) E.D./C.E. in consultation with Director (Finance) (iii) S.E.	Full powers above Rs. 1 Lakh Upto Rs. 1 Lakh Upto Rs.5,000/-

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office : Block No. 2, Shakti Bhawan, PO Vidyut Nagar, Rampur, Jabalpur (MP) 482 008

No. AS/MPPTCL/I/DOP/ 1056

Dated 1-3-08

ORDER

It has been decided to incorporate the following clause in the powers delegated at Item No. 44, Part-A, Section - II (Stores) in Page No. 49 of the Company's Booklet on Delegation of Powers .

S.No.	Delegation (MPPTCL)		
	Nature of powers	Authority	Limited
44	To write off the irrecoverable value of stores lost by fraud or individuals or other cases.	(III) ED/CE	Above Rs.10,000/- upto Rs.50,000/-.

By order


Chief Engineer (Personnel)
MPPTCL, Jabalpur.

S. No	Delegations (MPPTCL)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
66	To sanction the final survey report for excess and shortage referred to in para 5 of circular no.124 dt.7.11.67 and Accounts Circular no.174-A dt.25.9.68.	(i) D.E. (ii) S.E. (iii) C.E. (iv) E.D.	Upto Rs.1,000/- Upto Rs.3,000/- Upto Rs.5,000/- Upto Rs.10,000/-	43	To sanction the final survey report for excess and shortage	(i) E. E. (ii) S.E. (iii) E.D./C.E.	Upto Rs.5,000/- Upto Rs.10,000/- Upto Rs.20,000/-
		The above limit applies to book value of the articles. It is further clarified that these delegations are for total value of shortages shown in the inventory (including all articles) and not for each articles. For example, if the shortage of all the articles of annual physical inventory exceeds Rs.10,000/- sanction of the Board would be required. Similarly, the above delegation would apply in respect of shortages found during the course of each physical verification made during the year in respect of excess procedure already outlined for accounting would apply but separate sanction is not necessary.				The above limit applies to book value of the articles. It is further clarified that these delegations are for total value of shortages shown in the inventory (including all articles) and not for each articles. For example, if the shortage of all the articles of annual physical inventory exceeds Rs.10,000/- sanction of the CMD would be required. Similarly, the above delegation would apply in respect of shortages found during the course of each physical verification made during the year in respect of excess procedure already outlined for accounting would apply but separate sanction is not necessary.	
67	To write off the irrecoverable value of stores lost by fraud or individuals or other causes.	(i) Board (ii) Member I/c in consultation with F.M. (iii) E.D. in consultation with Chief (F&A) (iv) C.E. (v) S.E. (vi) D.E.	Above Rs. 5 Lakhs Above Rs. 50,000/- Upto Rs. 5 Lakhs Upto Rs. 50,000/- Upto Rs. 10,000/- Upto Rs.5,000/- Upto Rs.2,500/-	44	To write off the irrecoverable value of stores lost by fraud or individuals or other causes.	(i) C.M.D (ii) E.D./C.E. in consultation with Director (Finance) (iv) S.E. (v) E.E.	Above Rs. 5 Lakhs Above Rs. 50,000/- Upto Rs. 5 Lakhs Upto Rs. 10,000/- Upto Rs. 5,000/-

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		Provided that the loss does not disclose:- (a)(i) A defect of system, the amendment of which requires the orders of the higher authority OR (ii) Serious negligence on the part of some individual officer or officers which might possibly call for disciplinary action requiring the orders of the higher authority. (b) These limits apply to the book value of materials.				Provided that the loss does not disclose:- (a)(i) A defect of system, the amendment of which requires the orders of the higher authority OR (ii) Serious negligence on the part of some individual officer or officers which might possibly call for disciplinary action requiring the orders of the higher authority. (b) These limits apply to the book value of materials.	
68	Disposal of unseviceable stores/ scrap materials.	(i) D.E. / Dy. Controller of Stores (ii) S.E./ Joint Controller of Stores	With the reserve price (fixed by the committee) of not more than Rs.2,500/- (a) With the reserve price (fixed by the committee) of not exceeding Rs.5,000/- (b) With the reserve price (fixed by the committee) of Rs.10,000/- and above.	45	Disposal of unseviceable stores/ scrap materials.	(i) E.E. (ii) S.E. (Stores Circle)	With the reserve price (fixed by the committee) of not more than Rs.5,000/- With the reserve price (fixed by the committee) of not more than Rs.10,000/-
		Subject to the condition referred to in Board's circular no.S-III/606/10/43 dt.9.6.80:-(i) All unseviceable/ scrap materials including Copper Conductors scrap, Aluminium Conductor pieces approved for disposal by the competent authority should be disposed off by auction irrespective of their value as determined by the committee.(ii) In respect of disposal of unseviceable materials, the procedure as outlined in this office circular no.S-II/1704 dt.31.8.69 with the modification made in the constitution of the committees from time to time will continue to be applicable. However, for disposal of unseviceable materials available in the area stores where the certification has been				Subject to the condition that (i) All unseviceable/ scrap materials including Copper Conductors scrap, Aluminium conductor pieces approved for disposal by the competent authority should be disposed off by auction irrespective of their value as determined by the committee. (ii) However, for disposal of unseviceable materials available in the area stores where the certification has been made by the committee constituted for the purpose in accordance with the aforesaid circulars and where the value of disposal exceeds Rs.10,000/-, the CMD will decide whether disposal may be made by auction	

S. No	Delegations (MPSEB)			S. No	Delegation (MPPTCL)		
	Nature of powers	Authority	Limit		Nature of powers	Authority	Limit
		made by the committee constituted for the purpose in accordance with the aforesaid circulars and where the value of disposal exceeds Rs.10,000/-, the Controller of Stores will decide whether disposal may be made by auction or by inviting tenders.				or by inviting tenders.	
69	Disposal of newspapers by calling tenders	Respective officers subscribing newspapers	Full powers	46	Disposal of newspapers by calling tenders	Respective officers subscribing news papers	Full powers
70	To dispose off by sale fruit trees and dead trees, etc.	D.E.	Full powers	47	To dispose off by sale fruit trees and dead trees, etc.	E.E.	Full powers