

SECTION- IV
IMPREST - CASH

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
1	<p>Grant of Imprest</p> <p>For day-to-day sundry expenses and petty payments including postage, telegrams and conveyance etc.</p> <p>a) For grant of temporary Imprest</p> <p>b) Grant of permanent Imprest</p>	<p>Director (Accounts)</p> <p>i) Director (Accounts)</p> <p>ii) Director (Accounts)</p>	<p>Full powers without restriction.</p> <p>Upto Rs.500</p> <p>Full powers above Rs.500/- 01-01/IV/835/87/719dt27-5-87</p>	1	<p>For sanction of Revolving fund to a office for day-to-day sundry expenses and petty payments including Postages telegrams and conveyance etc. from CMD's revolving Fund</p>	<p>(i) Jt. Director (Fin.)/Addl. Director (Fin)/ Director (Fin.)</p> <p>(ii) C.M.D.</p>	<p>Full powers upto Rs. 1 lakh.</p> <p>Full powers above Rs. 1 lakh.</p>
2	<p>Grant of temporary advance</p> <p>a) For payment of monthly salaries and wages</p> <p>b) For payment of monthly, fortnightly wages of labour engaged on Nominal Muster Roll.</p> <p>c) To sanction rotating temporary advance for cash purchase of petrol HSD oil etc.</p>	<p>Temporary advance not granted for this purpose</p> <p>Regional Accounts Officers</p> <p>i) S.E.</p> <p>ii) Dy. C.E.</p> <p>iii) C.E.</p>	<p>Full powers in respect of payment of passed Muster Rolls provided satisfactory evidence is produced. S-II/9897 DT 1-12-72</p> <p>Full powers for each Division.</p> <p>For S.E.</p> <p>For Dy. C.E. and for themselves.</p>	2	<p>For sanction of Temp. Advance for ceremonies and functions arranged as per rules.</p>	<p>(i) C.E./E.D. and equivalent</p> <p>(ii) C.E./E.D. in consultation with Addl. Director (Fin)/ Director (Fin)</p>	<p>Upto Rs.10,000/-</p> <p>Full powers.</p>

MP POWER TRANSMISSION COMPANY LIMITED

No. AS/MPPTCL/ 968

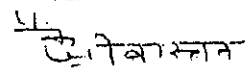
Jabalpur, Dt. 20-05-05.

CIRCULAR

The following delegations are incorporated as Sl.No.2(ii) in Section-IV, "Imprest-Cash" of Delegation of Power of MP Power Transmission Co.Ltd:

S. No.	Nature of Powers	DELEGATION MPPTCL	
		AUTHORITY	LIMIT
211	Sanction of Temporary advance for:		
(a)	Survey of EHT Lines by employing casual labour.	(i) CE(EHT-C&M)	Upto Rs.50,000/-
	&	(ii) CE(EHT-C&M) in consultation with Director(Fin).	Upto Rs.5,00,000/-
(b)	Restoration of line for break down on an emergency basis.	(iii) CME	Full powers.

BY ORDER


(P.K. SHRIVASTAVA)
ADDITIONAL SECRETARY
MPPTCL-JABALPUR

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
	<p>d) Sanction of Rotating Temporary advance to the EHT construction Divisions for Cash Purchase of Petrol/HSD oil, etc.</p> <p>e) For payment of specific expenditure such as transport, packing and handling, casual labour and surveying, for payment of Railway freight and allied charges (at places where Railway credit note facility has not been arranged) on cremations, functions arranged as per rules.</p>	<p>S.E. (EHT) and 400KV</p> <p>Regional Accounts Officers</p>	<p>To the extent of 1½ months average expenditure (instead of one month's expenditure) for the D.E. of EHT Construction Divisions under their control</p> <p>Full powers provided satisfactory evidence is produced in respect of items specified viz. retirement of R.R., payment of octroi charges and to met heavy unforeseen and urgent expenditure S-II/9897 DT 1-12-72</p>				
3	<p>i) To countersign imprest vouchers paid from imprest of D.E.</p> <p>ii) To pay/disburse NMRs pertaining to work in their charge which have been passed by Divisional Engineers.</p>	<p>i) A.E.</p> <p>ii) D. E.</p> <p>i) A.E.</p> <p>ii) Work Charged A.E. in charge of Construction works.</p> <p>iii) Sub Engineers on Regular Establishment</p>	<p>Upto Rs.25/-</p> <p>Full powers</p> <p>Full powers</p> <p>Full powers</p> <p>Full powers</p>	3	<p>To countersign vouchers and to make payment petty bills except rent bills from revolving fund without preaudit.</p> <p>a) In respect of Telephone Trunk call bills, Railway Freight & Octroi</p> <p>b) Other than items mentioned in (a) above</p>	<p>E.E. and above</p> <p>i) A.E.</p> <p>ii) E.E. / Addl. S.E. or equivalent rank.</p>	<p>Full power</p> <p>Upto Rs.100/-</p> <p>Upto Rs.1000/-</p>

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
		iv) Sub-Engineers on Work charged establishment. v) Horticulturist.	Full powers Full powers			iii) S.E./Addl. C.E. or equivalent rank iv) Secretary/ E.D./ C.E. or equivalent rank	Upto Rs.5,000/- Upto Rs.10,000/- Remarks: Reasonability of rates be confirmed before making payment.
4	Drawal of and signing of cheques.	i) Regional Accounts Officers individually. ii) Sr. Accounts Officer/ Accounts Officer individually. iii) Dy. Director (Fin) single officer. iv) Dy. Director (Fin) jointly with Director (F&A) v) Director (B& CM) jointly with Dy. Director (Fin) vi) Regional Accounts Officer,	Upto Rs. 30000/- Upto Rs. 30000/- Upto Rs.5 lakhs. Full powers above Rs. 5 lakhs. Full powers above Rs. 5 lakhs. Above Rs. 30000/-upto Rs. 25 lakhs.	4	Drawal of and signing of cheques.	i) Sr. Accounts Officer/ Accounts Officer individually ii) Jointly signed by any of the two amongst the Sr.A.O. /A.O. iii) Dy. Director (Fin) individually iv) Jt. Director (Finance) individually v) Jointly by Dy Director and Jt Director vi) Addl. Director / Director (Fin)	Upto Rs.2,50,000/- Upto Rs10 lacs upto Rs. 25 lacs Upto Rs. 50 lacs. Full power Full power

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
		Bodhghat Hydel Project, Barsoor and C.E. Bodhghat Hydel Project jointly.					
		vii) Sr. Accounts Officer, Korba individually.	Upto Rs. 30000/-				
		viii) Jointly signed by any of the two amongst the Sr. Accounts officers and Accounts Officer, Korba	Above Rs. 30000/-upto Rs. 1 lakh.				
		ix) Jointly signed by any of the two from amongst the Sr. Accounts Officer and Accounts Officers, Korba	Above Rs. 30000/- and upto Rs. 10 lakhs (for coal payment only)				
		x) Jointly signed by Sr. Accounts Officers, Korba or Accounts Officer & the C.E.Korba.	Full powers above Rs. 10 lakhs (for coal payments only)				
		xi) Sr. A/c Officer, Sarni individually.	Upto Rs. 30000/-				

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
		xii) Jointly signed by any of the two amongst the Sr. A/c Officer and Accounts Officers.	Above Rs.60000/- upto Rs.2.5 lakhs.				
		xiii) Jointly signed by any of the two amongst the Sr. A.O. & A.O. & the C.E./E.D. Sarni / Birsinghpur.	Above Rs.30000/- upto Rs.10 lakhs. (For coal payments to SECL/WCL only)				
		xiv) Jointly signed by Sr. A.O. or A.O. & the C.E./E.D., Sarni / Birsinghpur.	Above Rs.30000/- upto Rs.10 lakhs. (For coal payments to SECL/WCL only)				
		xv) Jointly signed by any of two from amongst the Sr.A.O.& A.O. Birsinghpur/ Sarni /Chachai.	Above Rs.30000/- upto Rs.10 lakhs. (for Rail freight/ demurrage/ wharfage etc. to Railways only)				
		xvi) Jointly signed by Sr. A.O. or A.O. & the C.E./ E.D., Birsinghpur/ Sarni/Chachai	Full power above Rs. 10 lakhs (for Rail freight/ demurrage/ wharfage etc. to Railways only)				

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
7	Purchase of duplicate drafts.	i) Director (F&A) ii) Director (B&CM)	Full powers Full powers	5	Purchase of draft	i) Sr. Accounts Officer/AO in respect of their Accounting unit ii) Dy. Director	Full powers. Full powers.
8	i) Entrusting revenue collection work of branches of Board approved by the Board under administration of funds and property Regulations. ii) Entrusting revenue collection work to the Bank iii) To deal with the Bankers himself or through his Dy. Director Finance/ Dy. Director (Cash) iv) Drawal and management of loans from Govt./Banks and other financial institutions such as IDBI, HUDCO, etc. excluding LIC. v) Opening of Bank accounts in respect of Regional Accounts Officers with the approval of the Board.	i) Director (F&A) ii) Dy. Director (Fin.) Director (B&CM) Director (B&CM) Director (B&CM)	Full powers Full powers Full powers Full powers Full powers	6	Obtaining loan from Govt./Banks and other financial institutions	CMD	Full powers

S. No	Nature of Powers	Delegation (MPSEB)		S. No	Nature of Powers	Delegation (MPPTCL)	
		Authority	Limit			Authority	Limit
	vi) Opening of Bank Accounts No. I & II for the newly formed Accounts Unit.	Resident Members	Full powers				
				7	Drawal and management of loans from Govt / Banks and other financial institutions	Jt. Director (Fin)/ Addl Director (Fin) /Director(Fin)	Full powers
				8	Opening of Bank accounts with the approval of the CMD.	Jt. Director (Fin)/ Addl. Director (Fin) /Director(Fin)	Full powers
				9	Opening of Bank Accounts No. I & II for the newly formed Accounts Unit.	CMD	Full powers
9	Transfer of amount from the Board's Current Account No. I in one bank to Current Account No. I in another bank.	Sr. Accounts Officer/ Regional Accounts Officer.	Full powers to issue a single cheque even for amounts exceeding Rs.30,000/- i.e. beyond their financial Powers.	10	Transfer of amount from the Company's Current Account No. I in one bank to Current Account No. I in another bank	Sr. Accounts Officer / Regional Accounts Officer in respect of their accounting unit	Full powers

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office: Shakti Bhawan, Rampur, PO Vidyut Nagar, Jabalpur, (MP) 482008

No. AS/MPPTCL /I/1300

JBP., Dt.16/05/2013.

ORDER

The powers delegated vide Item No.4 of Section-IV (Imprest & Cash) of Part-A at page-54 of Delegation of Powers of M.P.Power Transmission Co.Ltd., Jabalpur relating to drawal and signing of cheques by Sr.A.O. and A.O. stands amended to the following extent :-

Item No.	Nature of Powers	Authority	Limit
4(i)	Drawal and signing of cheques	Sr. AO/ AO of RAO individually	Upto ₹ 2.5 lakhs
4(ii)	Drawal and signing of cheques for transfer of funds to other offices of MPPTCL/ Banks for establishment / employees payments, advances, payment of taxes and duties to statutory authorities, payments to Railways/ Forest Deptt. / Govt. Deptt. or Govt. Agencies and transfer of fund from RAO's one bank account to another or to Head Quarter.	Jointly signed by any of the two amongst the Sr. A.O. / A.O. of R.A.O.	Full Powers

By Order

Wadhwa
16.5.13

C.E. (Corporate Affairs & IT)
MPPTCL, Jabalpur.