

SECTION-VII

TRAVELLING ALLOWANCE

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
50	To accord approval to admit duplicate T. A. claims of all Officers/ Officials.	i) E.D./Secy. in consultation with Chief (F&A) ii) Finance Member.	Full powers upto the rank of C.E. No. 01-001/II/219/32 dtd 20.3.85 Full powers upto the rank of Executive Directors/ Secretary	1	To accord approval to admit duplicate T. A. claims of all Officers/ Officials.	i) C.M.D. ii) E.D./C.E. iii) Addl. Secy./ Addl. Director (Fin.)	Full powers upto E.D./C.E./Addl. Director (Fin)/Addl. Secy. Full powers upto the rank of Addl. C.E. Full powers for subordinate officers/ officials
51	Permitting T.A. to be calculated by the routes, other than shortest route or cheapest provided that the journey is actually performed by such route and is within the jurisdiction of the Head of the Department.	i) C.E. / Secy. / Jt. Director (Accounts) ii) Dy. C.E. iii) EDP Manager iv) S.E./ E.E. v) Chief Security Officer vi) Financial Controller.	Full powers in respect of T.A. bills, he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No. PD-II/129 dtd 31.1.73 No. PD-I/101 dtd 24.1.73 No. Sectt/10/53 dtd 29.10.53 Full powers in respect of T.A. bills, he is empowered to countersign. No. PD-I/F-101/13 dtd 31.1.77 No. S-III/1739/298 dtd 22.8.77	2	Permitting T.A. to be calculated by the routes, other than shortest route or cheapest provided that the journey is actually performed by such route and is within the jurisdiction of the Head of the Department.	i) E.D./ C.E./ Addl. Secy./ Addl. Dir. (Fin.) ii) S.E./ E.E. iii) Dy. Director (Fin.) / Accounts. iv) Sr. Administrative Officers.	Full Powers in respect of T.A. bills, he is empowered to countersign. ---- do ---- ---- do ---- ---- do ----

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		vii) Sr. Accounts Officers.	No. 01-01/II/207/3 dtd 7.1.85				
		viii) Senior Administrative Officer.	No. PD-I/F-166/67 dtd 30.5.80				
52	Powers to sanction charges on account of the cost of carriage by rail or bicycles and camp equipments required on tour incurred by themselves and by officers under his control.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C. E. iii) EDP Manager iv) S.E. v) Chief Security Officer vi) Financial Controller	Full powers in respect of TA bills he is empowered to countersign subject to the condition that the cost of carriage tents beyond those in the sanctioned scale is not allowed No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. PD-I/101 dtd 24.1.73 Full powers in respect of TA bills he is empowered to countersign subject to the condition that the cost of carriage tents beyond those in the sanctioned scale is not allowed No. Sectt/10/53 dtd 29.10.53 No. PD-I/F-101/13 dtd 31.1.77 No. S-III/1739/298 dtd 22.8.77	3	Powers to sanction charges on account of the cost of carriage by rail or bicycles and camp equipments required on tour incurred by themselves and by officers under his control.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Finance) ii) S.E.	Full powers in respect of TA bills he is empowered to countersign. -do-

APPENDIX-20.06.01

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office : Block No.2, Shakti Bhawan, PO Vidyut Nagar, Rampur, Jabalpur (MP) 482 008

No.AS/MPPTCL/I/641

Dated:10.03.06

CIRCULAR

All the Regional Accounts Officers of MPPTCL are hereby delegated the powers to countersign T.A. Bills of Class III & IV employees posted under them.

BY ORDER

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ए.पी.राव

Additional Secretary

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
53	To permit an officer of a class lower than first to draw the actual cost of transit if required by the superior authority to travel by a special means of conveyance the cost of which exceeds the daily allowance when daily allowance only is admissible or mileage admissible under the Rules.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Chief Security Officer v) Financial Controller vi) Sr. Accounts Officer.	Full powers in respect of TA bills passed by him No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 Full powers in respect of TA bills passed by him No. PD-I/F-101/13 dtd 31.1.77 No. S-III/1739/298 dtd 22.8.77 No. 01-01/II/207/3 dtd 7.1.85	4	To permit an officer of a class lower than first to draw the actual cost of transit if required by the superior authority to travel by a special means of conveyance the cost of which exceeds the daily allowance when daily allowance only is admissible or mileage admissible under the Rules.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin.) ii) S.E./E.E. iii) Dy. Director (Fin.)/ (Accounts)	Full powers in respect of TA bills passed by him -do- -do-
54	Grant of daily allowance to an officer who halts at one place for more than 10 days limited to 30 days.	Dy. C. E.	Powers upto limit of 30 days subject to the conditions laid down in supplementary rules 52 under FR 44 in respect of staff under his administrative control. No. PD-I/129 dtd 31.1.73	5	Grant of daily allowance to an officer who halts at one place for more than 10 days limited to 30 days.	E.D. / C.E. / Addl. Secy./ Addl. Director (Finance)	Power upto limit of 30 days in respect of staff under his administrative control.

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
55	To sanction continuous halt on tour at one place for more than 30 days at one spell subject to the condition laid down in S. R. 52 (a) of the M. P. T. A. Rules contained in F.R, Vol. II.	i) C.E.	In respect of Class III staff (Technical & non-technical) whose maximum of pay scale exceeds Rs.1008/- p m. (*) in respect of field staff under their administrative control and in respect of all Class III & IV staff attached to their own offices. (Revised Rs.7700/-). No. PD-I/73 dtd 1.1.72	6	To sanction continuous halt on tour at one place for more than 30 days at one spell subject to the condition laid down in S. R. 52 (a) of the M. P. T. A. Rules contained in F.R, Vol. II.	i) E.D. / C.E. / S.E. In-charge of field circles. ii) Addl. Secy. / Addl. Director / (Fin)	In respect of Class III & IV staff (Technical & non-technical), staff under their administrative control and all Class III & IV staff attached to their own offices. i) In respect of all Class III & IV staff attached to the sections of Central Office under him. ii) In respect of all Class III & IV staff (non - technical) in the field under his administrative control and also the same categories of staff attached to his own office.
		ii) Secretary	In respect of all Class III & IV staff attached to the sections of Central Office under him. No. PD-I/13 dtd 1.1.72				
		iii) Joint Director (Accounts)	In respect of all Class III & IV staff (non technical) in the field under his administrative control and also the same categories of staff attached to his own office including Class III & IV staff responsible to Joint Director (Audit) in Audit Wing. No. PD-I/13 dtd 1.1.72				
		iv) Financial Controller	In respect of Class III & IV staff (non technical) under his administrative control. No. S-III/1739/298 dtd 22.8.77				

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		AUTHORITY	LIMIT			AUTHORITY	LIMIT
	(*) Circular No.PD-I/F/133/61 dtd. 8.6.78 read with No.PD-I/F/133/60 dtd.11.3.81.	v) S.E.	In respect of ail Class III & IV staff (Technical & non-technical) whose maxi-mum of pay scale does not exceed Rs. 1008/-pm-(*) under their administrative control No. PD-I/13 dtd 1.1.72 (Revised Rs.7700/-).				
		vi) EDP Manager	In respect of Class III & IV staff whose maximum of the pay scale does not exceed Rs. 1008/-p.m. (*) No. PD-I/101 dtd 24.1.73				
		vii) Chief Security Officer.	In respect of Class III & IV staff whose maximum of the pay scale does not exceed Rs. 1008/-p.m. (*) No. PD-I/F/101/13 dtd 31.1.77 (Revised Rs. 7700/-).				
56	Authorising payment to Officers of the actual expenses of maintaining camp equipments during a halt at or near headquarter.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Chief Security Officer	Full powers in respect of T.A. bills which he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No.PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No. PD-I/F/101/13 dtd 31.1.77.	7	Authorising payment to Officers of the actual expenses of maintaining camp equipments during a halt at or near headquarter.	i) E.D./ C.E./ Addl. Secy. / Addl. Director (Fin). ii) S.E./E.E. of field.	Full powers in respect of T.A. bills which he is empowered to countersign. -- do --

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
57	Power to declare a particular servant to be entitled to railway accommodation of higher class than that prescribed for his grade.	i) C.E./ Secy./ Jt. Director (Accounts) ii) Dy. C.E. iii) S.E./D.E.. iv) Financial Controller	Power to permit a menial servant under his control to draw uniform intermediate fare when accompanying his superior officer on a train which provides second class accommodation. No. Sectt/10/53 dtd 29.10.53 & No. S-II/1243 dtd 14.5.60 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No.S-III/1739/298 dtd 22.8.77	8	Power to declare a particular servant to be entitled to railway accommodation of higher class than that prescribed for his grade.	i) E.D./C.E. / Addl. Secy / Addl. Director (Finance). ii) S.E. / E.E.	Power to permit a menial servant under his control to draw uniform intermediate fare when accompanying his superior officer on a train which provides second class accommodation. --do--
58	Powers to grant TA to person not in Board's service attending commissions of enquiry etc. or performing public duties in an honorary capacity, and to declare the grade to which such person shall be considered to belong.	i) C. E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller	Full powers provided that T. A. is not given at rates higher than second Grade rates and the rate of daily allowance does not exceed Rs. 2 per Diem. No. Sectt/ 10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 Full powers provided that T. A. is not given at rates higher than second Grade rates and the rate of daily allowance does not exceed	9	Powers to grant TA to person not in Company's service attending commissions of enquiry etc. or performing public duties in an honorary capacity, and to declare the grade to which such person shall be considered to belong.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin.) ii) S.E./E.E.	Full powers provided that T. A. is not given at rates higher than second Grade rates -- do ---

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		v) Chief Security Officer	Rs. 2 per Diem. No.S-III/1739/ 298 dtd 22.8.77 No. PD-IF/101/13 dtd 31.1.77				
59	To regularise excess Joining time availed by Class I & II officers on transfer.	Executive Directors and all heads of Sections	Full powers. No. 01-01/II/219/32 dtd 20.3.85	10	To regularise excess Joining time availed by Class I & II officers on transfer.	E.D./C.E./ Addl. Secy. / Addl. Director (Fin).	Full powers.
60	Extension of joining admissible by rule provided the general spirit of the rules is observed subject to a maximum of thirty days and as per S.R. 10 under F.R. 10 in respect of Member of Class III & IV staff under their control.	i) C.E. / Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller v) Chief Security Officer	Full powers in respect of transfers and postings made by them. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No.S-III/1739/298 dtd 22.8.77 No. PD-IF/101/13 dtd 31.1.77	11	Extension of joining admissible by rule provided the general spirit of the rules is observed subject to a maximum of thirty days and as per S.R. 10 under F.R. 10 in respect of Member of Class III & IV staff under their control.	i) E.D./ C.E./ Addl. Secy./ Addl. Director (Fin.) ii) S.E./D.E.	Full powers in respect of transfers and postings made by them. -- do --
61	Powers to permit the calculation of Joining time by a route other than that which travellers ordinarily use.	i) C.E. / Secretary/ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller	Full powers in respect of transfers and postings made by them. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No.S-III/1739/298 dtd 22.8.77	12	Powers to permit the calculation of Joining time by a route other than that which travellers ordinarily use.	i) E.D./ C.E./ Addl. Secy./ Addl. Director (Fin.) ii) S.E./D.E.	Full powers in respect of transfers and postings made by them. --do--

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		v) Chief Security Officer	No. PD-I/F/101/13 dtd 31.1.77				
62	Grant of travelling allowance for special reasons which should be recorded to an officer transferred at his own request or for misconduct,	i) C.E. / Secretary/ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller v) Chief Security Officer	Powers in respect of persons whom he can transfer. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No.S-III/1739/298 dtd 22.8.77 No. PD-I/F/101/13 dtd 31.1.77	13	Grant of travelling allowance for special reasons which should be recorded to an officer transferred at his own request or for misconduct,	i) E.D./ C.E./ Addl. Secy./ Addl. Director (Fin.) ii) S.E./D.E.	Full Powers in respect of persons whom he can transfer. -do-
63	To allow an officer to proceed on duty to any part of the territories of the State Govt. and to draw for the journey the T.A. admissible under the rules.	i) C.E. / Secy. / Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E.	Powers in respect of officers and staff attached to the Accounts Branch of the Central Office and Divisional Accountants other Branches of Central Office and staff attached to their own offices No. Sectt/10/53 dtd 29.10.53 & No. S-II/1243 dtd 14.5.60 Powers in respect of officers sub-ordinate to him. No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53	14	To allow an officer to proceed on duty to any part of the territories of the State Govt. and to draw for the journey the T.A. admissible under the rules.	i) E.D./ C.E./ Addl. Secy. / Addl. Director. (Fin.) ii) S.E./E.E.	Powers in respect of officers sub ordinate to them. Powers in respect of officers sub-ordinate to them.

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		iv) Financial Controller	No.S-III/1739/298 dtd 22.8.77				
		v) Chief Security Officer	No. PD-I/F/101/13 dt 31.1.77				
64	To allow an officer/officials to proceed on duty outside the State and to draw for the journey the T.A. admissible under the rules-	i) C.E. / Secy. / Joint Director (Accounts)	Full powers in respect of officers and staff under their administrative control. No. S-II/2529 dtd 15.12.69 & No.S-II/5622 dtd 11.7.73	15	To allow an officer/officials to proceed on duty outside the State and to draw for the journey the T.A. admissible under the rules-	i) E.D./ C.E./ Addl. Secy. / Addl. Director. (Fin). ii) S.E. (T & C Circles)	Full powers in respect of officers and staff under their administrative control i) Authorised to depute any officer/staff under his administrative control to undertake journey outside M. P. State, if such journey is necessary for procurement of material required urgently ii) Powers to permit the Assistant Engineer to perform the journey outside the State to get the work of over hauling, testing and calibration of Sub-Standard meters in their circle done once a year in the laboratory of Govt. of India situated in Mumbai and Tamilnadu.
		ii) Dy. C.E.	No. PD-I/129 dtd 31.1.73				
		iii) Chief Security Officer	Full powers in respect of officers and staff under their administrative control. No. PD-I/F/101/13 dtd 31.1.77				
		iv) Financial Controller	No. S-III/1739/298 dtd 22.8.77				
		v) S.E.	i) Authorised to depute any officer/staff under his administrative control to undertake journey outside MP State, if such journey is necessary for procurement of material required urgently. ii) Powers to permit the Assistant Engineer to perform the journey outside the State to get the work of over hauling,				

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		AUTHORITY	LIMIT			AUTHORITY	LIMIT
			testing and calibration of Sub-Standard meters in their circle done once a year in the laboratory of Chief Electrical Inspector Govt. of Tamilnadu No. S-II/236 dtd 23.1.70 & No. S-II/364/77 dtd 5.4.75 & No. S-II/2/81/54 dtd 9.1.81				
		vi) S. E. (Testing)	Powers in respect of staff attached to Testing and Communication Division No. PD-I/I/212 dtd 24.2.71				
		vii) C.E. / Dy. C.E. / S.E. in charge of power houses	Full powers to permit the officers/ staff for getting the work of calibration or testing of power house materials like balls etc. done from the standard Laboratory like National Test House. Alipur or the Institute of Technology, Bangalore. No.S-III/A/225 dtd 19.10.81				

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
65	To countersign T. A. Bills Controlling Officers.	<p>i) C.E. and equivalent cadres.</p> <p>ii) Secretary / Joint Director (Accounts)</p> <p>iii) Financial Controller</p> <p>iv) EDP Manager</p> <p>v) Chief Security Officer</p> <p>vi) Dy. C.E.</p> <p>vii) Dy. C.E. (Generation)</p>	<p>Powers in respect of his own T.A. Bill and that of Dy. C.E. and staff attached to his own office. No. Sectt/10/53 dtd 29.10.53 & No. S-II/1243 dtd 14.5.60</p> <p>Powers in respect of ministerial and Class IV staff other than drawing office staff in the Accounts Branch other branches of the Central Office.</p> <p>No.Sectt/10/53 dtd 29.10.53</p> <p>No.S-II/1739/298 dtd 22.8.77</p> <p>Powers in respect of the staff under his administrative control. No. PD-I/101 dtd 24.1.73 & No. PD-I/F-101/13 dtd 31.1.73</p> <p>Powers in respect of S.E. in his area of jurisdiction and other officials and officers attached to his office No. PD-I/129 dtd 31.1.73</p> <p>Powers to countersign T.A- bills of his own and the S.E. in-charge of generating stations. No. G-I/1360 dtd 5.6.61</p>	16	To countersign T. A. Bills (Controlling Officers).	<p>i) E.D./ C.E.</p> <p>ii) Head of Secretariat/ Finance/ Accounts.</p> <p>iii) Addl. Secy./ Addl. Director (Fin).</p> <p>iv) S.E.</p> <p>v) E.E.</p>	<p>i) Powers in respect of his own T.A. Bill and that of Class I & II officers and other staff attached to his own office.</p> <p>ii) Powers to countersign TA Bills of S.E. working in field under his administrative control.</p> <p>Powers in respect of his own T.A. Bill and that of Class I & II officers and other staff attached to his own office.</p> <p>i) Full powers in respect of Class I & II officers attached to his own office.</p> <p>ii) Powers in respect of ministerial and Class IV staff other than drawing office staff in the Accounts Branch & other branches of the Central Office.</p> <p>Powers in respect of EEs and AEs in his area of jurisdictions and other official and officers attached to Circle office.</p> <p>Powers in respect of all subordinate Technical and Nontechnical staff including Class IV attached to his division.</p>

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		viii) S.E.	Powers in respect of D.E., A.E. in his area of jurisdiction and other officials and officers (including those attached to R.A.O.) attached to his office. No. Sectt/10/53 dtd 29.10.53 & No. A-I/2117 dtd 15.11.58 & No. G-II/ 4369 dtd 28.11.63.			vi) Dy. Director (Finance)/ (Accounts).	Full powers in respect of Accounts Officers and in respect of staff attached to his office.
		ix) S.E. Project/ Commercial.	Powers to countersign T.A. bills of D.Es. and A.Es. attached to their offices No.CPO/6044 dtd 26.11.64			vii) A.E. I/c of (Sub/Dn.) / (EHV Sub station)	Powers to countersign T.A. claims of the staff working under them
		x) Joint Secretary (P) I, (P) II & (S)	Full powers in respect of Class I & II officers attached to his office and under his control No. PD-I/F-145/115 dtd 25.9.79 . No. 01-05/II.11(13)dtd 21.5.82				
		xi) D.E.	Powers in respect of all subordinate Tech-& nontechnical staff including Class IV attached to his division. No. Sectt/10/53 dtd 29.10.53				
		xii) Dy. Secy.	Full powers in respect of all Class III and IV staff. NO. PD-I/F-145/115 dtd 25.9.79				

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		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		xiii) Sr. Accounts Officers	Full powers in respect of Accounts Officers and in respect of staff attached to his office. No. 01-01/II/207/3 dt. 7.1.85				
		xiv) Sr. Ad. O.	No. PD-I/F/166-67 dtd 30.5.80				
		xv) Internal Audit Officers attached to Chief Audit Officer	Controlling Officers for purpose of T.A. claims of non gazetted staff working under them. No. S-II/3695 dtd 25.12.61				
		xvi) A.E. in-charge (Area Stores)	Powers to countersign T.A. claims of the staff working under them. No. S-II/928/ 68/1157/13 dtd 23.4.74				
66	Tour advance to Board's employees under their control who are deputed to participate in the workers teachers training course under the worker's Education Scheme sponsored by the Central Government.	i) C.E. ii) Sr. Accounts Officers iii) Chief Security Officer	Powers to sanction tour advance to Board's employees for the tour they may be required to undertake as a part of their training. No. LWO/917 dtd 7.8.72 No. 01-01/II/207/3 dtd 7.1.85 No. PD-I/F/101/13 dtd 31.1.77	17	Tour advance to Company's employees under their control who are deputed to participate in the workers teachers training course under the worker's Education Scheme sponsored by the Central Government.	i) E.D./C.E./ Addl. Secy./ Addl. Director / (Fin) ii) S.E.(Circles) iii) Dy. Director Fin./ Accounts.	Powers to sanction tour advance to Company's employees for the tour they may be required to undertake as a part of their training -do- -do-

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		AUTHORITY	LIMIT			AUTHORITY	LIMIT
67	Powers to permit a servant to draw daily allowance for halts during tour made on account of heavy rains, floods or sickness.	i) C.E / Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Chief Security Officer v) Financial Controller vi) Sr.Ad.O. vii) Sr.A.O.	Powers upto a limit of 5 days in respect of servants whose T. A. bills are countersigned by him No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No. PD-I/101/13 dtd 31.1.77 No. S-III/1739/298 dtd 22.8.77 No. PD-I/F/166-67 dtd 30.5.80 No. 01-01/II/207/3 dtd 7.1.85	18	Powers to permit a servant to draw daily allowance for halts during tour made on account of heavy rains, floods or sickness.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin). ii) S.E./E.E. iii) Dy. Director (Fin.)/(Accounts)	Powers upto a limit of 5 days in respect of servants whose T. A. bills are countersigned by him -do- -do-
68	Powers to impose restrictions on the exchange of daily allowance for mileage by Class III ministerial or Class IV servants traveling in Public or hired conveyance.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller	Full powers in respect of officers whose T.A. bill he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No. S-III/1739/298 dtd 22.8.77	19	Powers to impose restrictions on the exchange of daily allowance for mileage by Class III ministerial or Class IV servants traveling in Public or hired conveyance.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin). ii) S.E./E.E.	Full powers in respect of officers whose T.A. bill he is empowered to countersign -do-

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
69	Powers to allow the actual cost of maintaining a camp during a sudden journey away from it.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Chief Security Officer	Full powers in respect of officers whose T.A. bill he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No. PD-I/F/101/53 dtd 31.1.77	20	Powers to allow the actual cost of maintaining a camp during a sudden journey away from it.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin). ii) S.E./E.E.	Full powers in respect of officers whose T.A. bill he is empowered to countersign --do--
70	Powers to disallow traveling allowance for a journey to attend any obligatory examination if the authority exercising powers considers that the candidate has culpably neglected the duty of preparing for it.	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E. iv) Financial Controller	Full powers in respect of officers whose T.A. bill he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No. S-III/1739/298 dtd 22.8.77	21	Powers to disallow traveling allowance for a journey to attend any obligatory examination if the authority exercising powers considers that the candidate has culpably neglected the duty of preparing for it.	i) E.D. / C.E. / Addl. Secy./ Addl. Director (Fin). ii) S.E./E.E.	Full powers in respect of officers whose T.A. bill he is empowered to countersign Full powers in respect of officers whose T.A. bill he is empowered to countersign
71	Powers to decide the shortest of two or more routes,	i) C.E./ Secy./ Joint Director (Accounts) ii) Dy. C.E. iii) S.E./D.E.	Full powers in respect of journey T.A. Bills for which he is empowered to countersign. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53	22	Powers to decide the shortest of two or more routes,	i) E.D. / C.E. & equivalent cadets ii) Addl. Secy / Addl. Director (Fin) . iii) S.E. iv) E.E..	Full powers in respect of journey T.A. Bills for which he is empowered to countersign. -do- -do- -do-

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		iv) Chief Security Officer v) Financial Controller vi) Sr. Accounts Officers. vii) Sr. Administrative Officers	No.PD-I/F/101/13 dtd 31.1.77 No.S-III/1793/298 dtd 22.8.77 No. 01-01/II/207/3 dtd 7.1.85 No. PD-I/F/166-67 dtd 30.5.80			v) Dy. Director (Finance)/ (Accounts). vi) A.E. I/c of (Sub-Dn) / (EHVS/Stn.)	Full powers in respect of journey T.A. Bills for which he is empowered to countersign. -do-
72	Powers to permit any servant to draw the actual cost of hiring conveyance on journey for which traveling allowance is admissible under rules.	As above.	Full powers in respect of Journeys T.A. bills for which he is empowered to countersign	23	Powers to permit any servant to draw the actual cost of hiring conveyance on journey for which travelling allowance is admissible under rules.	As above (S. No.22)	Full powers in respect of Journeys T.A. bills for which he is empowered to countersign
73	To grant to any Member of Staff one months advance of pay plus T.A. to which he may be entitled under the rules in consequence of his transfer.	i) C.E./ Secy. / Jt. Director (Accounts) ii) Dy. C.E. iii) S.E. / D.E. iv) CSO v) Financial Controller.	Full powers in respect of staff whose transfer and posting he is empowered to make. No. Sectt/10/53 dtd 29.10.53 No. PD-I/129 dtd 31.1.73 No. Sectt/10/53 dtd 29.10.53 No.PD-I/F/101/13 dtd 31.1.77 No.S-III/1793/298 dtd 22.8.77.	24	To grant to any Member of Staff one months advance of pay plus T.A. to which he may be entitled under the rules in consequence of his transfer.	i) E.D./ C.E./ Addl. Secy. / Addl. Director. (Fin). ii) S.E. / E.E. iii) Dy. Director (Fin.)/(Accounts) iv) Sr. Administrative Officer	Full powers in respect of staff whose transfer and posting he is empowered to make. --do-- --do-- --do--

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		vi) Sr. Accounts Officer vii) Sr. Administrative Officer.	No. 01-01/II/207/3 dtd 7.1.85. No. PD-I/F/166-67 dtd 30.5.80				
74	To sanction reimbursement of the charges paid by the Board's employees towards cancellation of travel tickets.	Controlling Officers empowered to countersign T.A. bills	Full powers provided it is due to sudden postponement of the journey on tour due to official reasons and in the exigencies of the Board's work. No. S-II/1963 dtd 21.3.72 & No. S-II/9897 dtd 1.12.72 & No.PD-I/I-101/13 dtd 31.1.77 & No. 01-01/II/207/3 dtd 7.1.85.	25	To sanction reimbursement of the charges paid by the Company's employees towards cancellation of travel tickets.	Controlling Officers empowered to countersign T.A. bills	Full powers provided it is due to sudden postponement of the journey on tour due to official reasons and in the exigencies of the Company's work. Note:- The officers who are their own controlling officers can claim the amount direct from Sr.A.O./R.A.O. Concerned
75	To sanction reimbursement of accommodation charges incurred by the employees while on tour outside the State	i) C.E./ Secy./ Joint Director (Accounts)	Authorised to reimburse in consultation with Jt. Director (Accounts) in respect of employees working under their administrative control subject to the following conditions :- i) The justification for reimbursement of accommodation charges should be recorded in writing. ii) The claims should be supported by receipts and their reasonableness be carefully examined by the sanctioning authority,	26	To sanction reimbursement of accommodation charges incurred by the employees while on tour outside the State.	i) E.D./ C.E./ Addl. Secy./ Addl. Director. (Fin). ii) S.E. iii) Dy. Director Fin. / Accounts iv) Sr. Administrative Officers	Authorised to reimburse in consultation with Addl. Director (Fin) in respect of employees working under their administrative control subject to the following conditions :- i) The justification for reimbursement of accommodation charges should be recorded in writing. ii) The claims should be supported by receipts and their reasonableness be carefully examined by the sanctioning authority,

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
			No. S-II/1923/29 dtd 3.6.74. ii) Dy. C.E. No. PD-I/129 dtd 31.1.73 iii) Chief Security Officer No. PD-I/101/13 dtd 31.1.77 iv) Chief (F& A) No. 01-01/III/A/57/206 dtd 1.4.82 v) Sr. Accounts Officers No. 01-01/II/207/3 dtd 7.1.85 vi) Sr. Administrative Officers No. PD-I/F/166-67 dtd. 30.5.80				
76	Reimbursement of Taxi Charges incurred by an officer/ official during his tour in big cities viz. Bombay, Calcutta, Delhi etc. in connection with Board's work.	i) Chairman / other Board Members (who are their own controlling officers) ii) C.E. (who are their own controlling officers) iii) Secy. / Jt. Director Accounts / Dy. C.E.(Project) / Dir (Com.)	Powers to draw the actual taxi charges incurred by him and to sanction reimbursement of such charges in respect of those officers whose T.A. bills are countersigned by him. Powers to draw the actual taxi charges incurred by them and to sanction reimbursement of these charges in respect of all the field staff under their respective control as well as for the staff attached to their offices. Powers to sanction the reimbursement of taxi charges in respect of all the staff attached to their offices. No.S-III/2138 dtd 21.3.72	27	Reimbursement of Taxi Charges incurred by an officer/ official during his tour outside the MP State in connection with Board's/Company's work.	i) CMD (who is his own controlling officer) ii) E.D. / C.E. / Head of Secretariat / Finance / Accounts (who are their own controlling officers) iii) Addl. Secy./ Addl. Director (Fin).	Powers to draw the actual taxi charges incurred by him and to sanction reimbursement of such charges in respect of those officers whose T.A. bills are countersigned by him. Powers to draw the actual taxi charges incurred by them and to sanction reimbursement of these charges in respect of all the field staff under their respective control as well as for the staff attached to their offices. Powers to sanction the reimbursement of taxi charges in respect of all the staff attached to their offices.

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
		iv) Dy. C.E.	Powers to sanction reimbursement of taxi charges in connection with Board's work in respect of staff attached to their own office and offices subordinate to them No. S-III/10079 dtd 19.11.73			iv) S.E. v) Dy. Director (Finance)/ (Accounts)	Powers to sanction reimbursement of taxi charges in connection with Company's work in respect of staff attached to their own office and offices subordinate to them NOTE:-i) The reimbursement of taxi charges will be on actual basis and will be allowed after competent authority satisfies himself about the necessity reasonable-ness and genuineness of claim. ii) No taxi charges will be allowed for any portion of journey for which mileage is drawn.
		v) Chief Security Officer	No. PD-I/F/101/13 dtd 31.1.77				
		vi) Financial Controller.	No. S-III/1739/298 dtd 22.8.77				
		vii)Sr.Accounts Officers	No. 01-01/II/207/3 dtd 7.1.85				
77	To sanction reimbursement of the coolie charges incurred by the employee while on tour-	Controlling Officers competent to countersign T.A. bills of Board's employees	Full powers to sanction reimbursement of coolie charges incurred by the employees attached to their offices, while on tour for carrying office records, typewriters and also to make payment of the same from their imprest No. S-II/237 dtd 4.2.72. No. S-II/9897dt 1.12.72. No.PD-I/F/101/13 dt 31.1.77. No.S-III/1739/298 dt 22.8.77. No. 01-01/II/207/3 dt 7.1.85.	28	To sanction reimbursement of the coolie charges incurred by the employee while on tour-	Controlling Officers competent to countersign T.A. bills of employees	Full powers to sanction reimbursement of coolie charges incurred by the employees - attached to their offices, while on tour for carrying office records, type-writers & also to make payment of the same from their imprest or revolving fund.

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
78	For any stay in Board' guest house/ rest house/ Hostel/ Inspection Bungalows etc. by the employees of the Board while on transfer or on leave in excess of 10 days on payment of charges prescribed by the Board.	Member-in-charge.	Full powers. No. S-III/623/1402 dtd 18.8.80.	29	For any stay in Company's guest house/ rest house/ hostel/ Inspection Bungalows etc. by the employees of the Company while on transfer or on leave in excess of 30 days on payment of prescribed charges.	C.M.D.	Full Powers.
79	Permission to acquire passport for going abroad to all officers upto D. E.	Executive Directors/ Secretary.	Full powers No. 01-01/II/219/32 dtd 20.3.85	30	Permission to acquire passport for going abroad to all officers upto E.E.	E.D. / C.E. / Head of (Secretariat)/ (Finance)/ (Accounts)	Full powers

M.P. POWER TRANSMISSION COMPANY LIMITED

Reg. Office: Shakti Bhawan, Rampur, PO Vidyut Nagar, Jabalpur (MP) 482008

No. AS/MPPTCL/ XI/1988

Dated: 23/07/12

ORDER

In view of the final transfer and absorption of employees / officers from erstwhile MPSEB into MPPTCL, the Company with the objective of independent functioning has decided to delegate the powers for accepting the requests of employees / officers for voluntary retirement to various authorities existing in the changed organizational set-up. Accordingly, the Item no. 3 of Section VIII "Retirement" of Company's booklet of delegation of powers is amended as follows:-

Item No	Existing			Modified as		
	To accept voluntary retirement of Class-III & IV employees	Head of the concerned Departments	Full powers	To accept request of voluntary retirement	Class- IV employees Class - III employees Class - II officers Class - I officers	EE or equivalent officer SE or equivalent officer M.D. Chairman
3						

BY ORDER


(V.K. Tewari)

C. E. (Corporate Affairs)
MPPTCL, Jabalpur

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No. AS/MPPTCL/1/BM18.11/81

Dated: 07.01.06

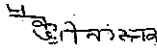
CIRCULAR

In partial supersession of Order No. AS/MPPTCL/1256-A dated 02.07.2005, the existing Delegation of powers with regards to sanction of Pension and DCRG for the cases not involving any departure from the set rules, and methods shall be as follows:

Nature of power	Delegation	
	Authority	Limit
To sanction pension & DCRG to officers and employees	(i) Joint Directors (P&PF)	Cases of all Class I&II officers of MPSEB and all five companies carved out of MPSEB.
	(ii) Dy. Director (Pension)	Fresh cases of all Class III & IV employees of MPSEB, MPPTCL, MPPGCL & MP Power Kanetra V.V. Co. Ltd. and all the old cases (prior to 31.5.2005) of pension, restoration, commutation and revision etc. of MPSEB and all five Companies.

Further the cases relating to Pension & DCRG involving departure from the set rules and methods, be approved as per prevailing Delegation of Powers of MPSEB, as adopted by the Company vide order No. AS/MPPTCL/1256-A, dtd. 02.07.05

BY ORDER


Additional Secretary

M.P. POWER TRANSMISSION COMPANY LIMITED

No. AS/MPPTCL/ 1256 -A

/Jabalpur dtd. 02/07/2005.

ORDER

The MP State Electricity Board's prevailing Delegation of Power pertaining to sanctioning of Pensionary/Terminal Benefits are hereby adopted for inclusion in the existing Delegation of Powers of M.P. Power Transmission Company Ltd.

BY ORDER

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रामेश्वर
Additional Secretary
MPPTCL-JABALPUR