

SECTION - VIII

RETIREMENT

S. No	NATURE OF POWER	DELEGATION (MPSEB)		S. No	NATURE OF POWER	DELEGATION (MPPTCL)	
		AUTHORITY	LIMIT			AUTHORITY	LIMIT
80	To accord sanction for retirement of Class III and IV staff (Technical and Non-Technical) under their administrative control on attaining the age of superannuation. * Circular No. PD-1/F-133/61 dt.8.6.78 read with No. PD-1/F-133/60 dt.17.3.81	i.) E.D./ C.E./ Director (Finance & Accounts) ii) Dy. C.E. iii) Chief Security Officer iv) S.E.	Full powers for staff whose maximum of pay scale exceeds Rs. 1,008/- per month (*) No. PD-I/F-133/44 dt. 4.2.81 Full powers for staff whose maximum of pay scale does not exceed Rs 1,008/- per month (*) No. PD-I/129 dtd 31.1.73 --do-- No. PD-I/F/101/13 dtd 31.1.77 Authorised in respect of staff for whom powers of appointment have been delegated to Divisional Engineers No. PD-I/481 dtd 12.4.71	1	To accord sanction for retirement of Class III and IV staff (Technical and Non-Technical) under their administrative control on attaining the age of superannuation.	i) E.D. / C.E. / Addl. Secy. / Addl. Director (F) ii) S.E.	Full powers for staff under their administrative control Authorised in respect of staff for whom powers of appointment have been delegated to Executive Engineers
81	Retirement on invalidation of all class III & IV employees.	Executive Directors in consultation with Chief (F&A).	Full powers No.01-01/II//219/32 dtd 20.3.85	2	Retirement on invalidation of all class III & IV employees.	Head of the concerned Departments.	Full powers
82	To accept voluntary retirement of all class III & IV employees.	All Heads of the Department in consultation with Director (F&A).	Full powers No. S-III/5497/563 dtd 17.11.79 & No. 01-05/II/3686 dtd 21.11.83	3	To accept voluntary retirement of class III & IV employees.	Head of the concerned Departments	Full powers.

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83.	To sanction pension and D.C.R.G. to officers/employees.	i) Chief (F&A) ii) Addl. Chief (Finance) / Addl. Director (B&CM) iii) Assist. Chief (F&A)	Addl. CEs/CEs and equivalent rank No. 01-13/58 dt. 19.10.92 For all class II officers and Class I officers upto the rank of SE and equivalent rank. No. 01-13/5530/44 dt. 17.5.2002 All class III and IV employees. No. 01-13/58 dt.19.10.92 (Cases involving any condition or relaxation of rules shall be submitted to Member (Finance)		—	—	—
84	To sanction anticipatory pension and gratuity.	i) All HODs not below the rank of S.E. ii) All Regional E.D./C.E. of (T&D) / (Gen) / (Civil) and HODs at H.Q. JBP. iii) Secretary	For all cases of class III and IV employees working under them. All class I and II officers below the rank of CEs/EDs. For all EDs and CEs. No. 01-01/IV/58 dt.6.1.2001		—	—	—
85	Ex-gratia payment to the families of the employees who die while in service-						

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	i) If the employee is a non-gazetted servant.	Drawing and disbursement officer would draw the amount and make payment within 15 days of death unless there are any serious complications about determining the person or persons to whom the payment has to be made.	Ex-gratia payment would be equal to six months salary of the deceased employees, subject to minimum of Rs. 4,000/- and maximum of Rs.12,000/-. No. 01-05/I/XI-B/164 (2)/74 dtd 12.4.84 & No. S-V/I(b)/344/89 dtd. 14.5.75		—	—	—
	ii) If the employee is a gazetted officer working in an office where another gazetted officer is the Head of the office.	Such Head of the office would draw the amount and make payment as indicated above.	--do-- No. 01-05/I/XI-B/164 (2)/74 dtd 12.4.84 & No. S-V/I(b)/344/89 dtd. 14.5.75		—	—	—
	iii) If the employee is the Head of Office.	The Ex-gratia payment will be sanctioned by The authority who counter-signs his T.A. bills and the amount will be made payable to the officer who holds charge of the Head of Office for the	Full powers. M.P. Fin. Department Memo dtd 14.11.72 endorsement. No. S-V/I(b)/344/89 dtd. 14.5.75		—	—	—

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		time being who will make the payment to the family of the deceased.					