

FORMAT – 1 :

APPLICATION FOR GRANT OF SHORT TERM OPEN ACCESS

Advance Reservation / First-Come-First-Served Basis

(to be sent by Short-Term Open Access Applicant)

1.	Application	No.	Date:
2.	Name of the Applicant		
3.	Address for Correspondence		
	Phone No. :	<i>(Off.)</i>	<i>(Fax.)</i>
	E-mail id:		
4.	Agreement / MOU Details :		
	Applicant Type - Buyer / Seller / Trader / Captive Generator		
	<i>(needs to fill up only relevant agreement details)</i>		
	With	No.	Date
			Valid upto
			Max. MW
			Capacity already utilized earlier
			Balance MW
	Buyer		
	Seller		
5.	Coordinator Detail		
	Name:		
	Designation:		
	Phone Numbers:	<i>(Off.)</i>	<i>(Res.)</i>
		<i>(Fax)</i>	<i>(Mobile)</i>
		<i>e-mail id:</i>	
6.	Capacity Applied :		
	Period		Time Period
	From (Date)	To (Date)	From (Hrs.)
			To (Hrs.)
			Capacity (MW)
7.	Injecting Utility Details		
	Name:		
	Point of Injection:		

FORMATS for Advance Reservation / First-Come First-Served Transactions

	Name of concerned Discom	
8.	Drawee Utility Details	
	Name:	
	Point of Drawal:	
	Name of concerned Discom	
9.	Name of Trader, if any	
10.	Intervening Transmission and Distribution System Details	
	Intervening Discom(s)	
	Intervening Transmission Utility	
11.	Non-Refundable Application Fee	Rs. 5000/-
12.	Details – if payment through Electronic Clearing Scheme (ECS)	
	If by Bank Draft / Cheque- No. : In favour of : Payable at:	Dated:

FORMATS for Advance Reservation / First-Come First-Served Transactions

13. It is hereby certified that
- (a) All Utilities (including buyer, seller, trader) to the transaction shall abide by the provisions of the MPERC (Open Access in intra-State Transmission and/or Distribution) Regulations, 2005”.
 - (b) M/s _____ have a valid license (No. _____ issued by _____ and valid upto_____) for Intra-State trading.
(Note: This clause is applicable only in case applicant is a trader.)
 - (c) The Applicant hereby agrees to keep the SLDC indemnified at all times and undertakes to indemnify, defend and save the SLDC harmless from any and all damages, losses, claims and actions relating to injury to or death of any person or damage to property, demands, suits, recoveries, costs and expenses, court costs, attorney fees, and all other obligations by or to third parties, arising out of or resulting from the transactions under this Approval.
14. The provisions of the ‘ Procedures for reservation of Transmission and/or Distribution capacity to Short Term Open Access customers’ issued by SLDC are here by agreed.

Signature

Place :
Dated :
Enclosures:

Name:
Designation:

- 1. Copy of agreements.
- 2. Bank draft /Cheque. (if payment by Bank Draft/Cheque)

Copy :

- a) The Chief Engineer (Planning) MPPTCL Jabalpur.
- b) Concerned Discom(s) involved in transaction

Date & Time of Receipt of Application	(to be filled in by (SLDC)
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FORMAT- 2 :
REQUEST FOR CONSENT FOR SHORT TERM OPEN ACCESS

*(to be sent by SLDC to The Chief Engineer (Planning)
MPPTCL Jabalpur / concerned Discom(s))*

Ref. No. : _____ **Dated:** _____

Consent to be sent by *The Chief Engineer (Planning) MPPTCL
Jabalpur / concerned Discom(s)*

Ref: Application number _____ Dated _____

1. Name of Applicant :
2. Name of Injecting Utility :
3. Name of Drawee Utility :
4. a) Intervening Discom(s) :
b) Whether Intervening MPPTCL : Yes/No
5. **Consent sought for :**

FROM (Date)	TO (Date)	Time Period		Capacity (MW)
		From (Hrs.)	To (Hrs.)	

6. The Chief Engineer (Planning) MPPTCL Jabalpur / concerned Discom(s) to furnish consent application wise. In case of congestion in the State Transmission and/or Distribution system, the reduced quantum (MW) to be allowed, should be indicated by them.
7. In case, consent is not received by Hrs. on (Date), it shall be treated as consent..

Signature

Place : _____ **Name** : _____
Dated : _____ **Designation** : _____

To

(Page -1 of 1)

FORMAT – 2 : REQUEST FOR CONSENT FOR SHORT TERM OPEN ACCESS

**FORMAT – 3 :
CONSENT FOR SHORT TERM OPEN ACCESS**

(to be sent by The Chief Engineer (Planning) MPPTCL Jabalpur / concerned Discom(s))

Ref. No. : _____

Dated: _____

Consent sent by the Chief Engineer (Planning) MPPTCL Jabalpur / concerned Discom(s)) _____

Ref: Application number _____ dated _____

1. Name of Applicant :
2. Name of Injecting Utility :
3. Name of Drawee Utility :
- 4 a. Intervening Discom:
- b. Whether Intervening MPPTCL : Yes/No

5. Consent accorded for

From (Date)	To (Date)	Time Period		Consent Sought (MW)	Consent accorded (MW)
		From (Hrs.)	To (Hrs.)		

6. A curtailed consent is being accorded on account of a perceived congestion in _____ network.

Signature

Place :
Dated :
To

Name :
Designation :

FORMAT – 4 :
REQUEST FOR REVISING THE SHORT-TERM OPEN ACCESS
(to be sent by SLDC to Applicants)

Ref. No. :

Date:

To,

M/s _____ (Applicant)

Ref. : Application No. :

Dear Sir,

With reference to your application for reservation of Transmission and/or Distribution capacity for short-term open access, there is an anticipated congestion as follow:

Transm ission and/or Distribu- tion System	Congestion Period		Time Period		Total Capacity Available (MW)	Total Capacity applied by all the applicant (MW)
	From Date	To Date				

Please send your revised request, if any latest by _____. In case no reply is received by the specified time, your application will be processed as per capacity sought in the original application.

(Signature)

Place :

Name:

Date:

Designation:

FORMAT – 5 :
CONFIRMATION FOR REVISED CAPACITY

(to be sent by Applicant to SLDC)

Ref. No. :

Date:

To,

SLDC

Ref. : Original Application No. :

Dear Sir,

With ref. to your letter no. _____ dated _____, I do hereby confirm that
(strikeout or delete the clauses which are not applicable)

- i) I would like to avail the short-term access only for the duration when no congestion is anticipated in the corridor and I do not want to avail the capacity during the congestion period.
- ii) I would like to revise the capacity from _____MW (in original application) to _____ MW during the congestion period.

Sl. No.	Congestion Period				Applied Capacity (MW)	Revised Capacity (MW)
	Period		Time Period			
	From Date	To Date	From Hrs.	To Hrs		

(Signature)

Place :

Name:

Date:

Designation:

FORMAT – 5 : CONFIRMATION FOR REVISED CAPACITY/ ALTERNATE ROUTE

FORMAT – 6 :

APPROVAL FOR SHORT TERM OPEN ACCESS

(To be issued by SLDC)

Approval No. _____ **Dated:** _____

Ref: Original Application No. _____ **Dated:** _____

Revised Letter No. : _____ **Dated:** _____

1. Name of customer :
2. Name of injecting Utility :
3. Name of Drawee Utility :
4. a) Intervening Discom: :
b) Whether Intervening MPPTCL : Yes/No

5. Open Access Capacity Applied:

From (Date)	To (Date)	Time Period		Capacity (MW)
		From (Hrs.)	To (Hrs.)	

6. Open Access capacity approved

From (Date)	To (Date)	Time Period		Capacity (MW)
		From (Hrs.)	To (Hrs.)	

7. A curtailed approval is being granted on account of
8. In accordance with the bids invited for _____ Transmission and/or Distribution system, the Transmission and/or Distribution charges in respect of the above mentioned system shall be Rs./MW/day (_____% of the floor rate of _____Rs./MW/day) for the period _-----_to_-----_.

FORMATS for Advance Reservation / First-Come First-Served Transactions

9. The above approval is in accordance the provisions of the “Procedure for reservation of Transmission and/or Distribution capacity to short term Open Access Customers” issued by SLDC
10. This approval is subject to full payment made by applicant on or before the due date as specified in the “Schedule of Payment” enclosed.
12. LC may be opened by _____ for Rs. _____ within seven days of commencement of transactions.
13. This approval is subject to
- a. The trader/licensee holding a valid license/permission granted by MPERC.
 - b. MPERC (Open Access in Intra-State Transmission and/or Distribution) Regulations, 2005.
 - c. The responsibility of ensuring compliances with the provisions of Electricity Act, 2003, the MPERC Regulations on Open Access in Intra-State Transmission and/or Distribution, shall lie with the Applicant/Customer.
14. Standard conditions/format for LC may be downloaded from our website.

	Signature	
PLACE	NAME	:
:	DESIGNATION	:
DATE		
:		
To		

_(applicant)_____

Copy to:

- 1. The Chief Engineer (Planning) MPPTCL Jabalpur.
- 2. Concerned Discom(s) involved in transaction

Enclosure : SCHEDULE OF PAYMENTS

SCHEDULE OF PAYMENTS

- a. Approval No. _____ dated : _____
- b. Ref. : Application No. _____ dated :
- c. Due date : *(within 3 working days from the date of grant of access)*

MW-Days: *(to be calculated by multiplying Capacity approved (MW) with No. of days multiplied with applicable day rate (full/half/one-fourth) depending upon the no. of hours in continuous time block.)*

From (Date)	To (Date)	Time Period		Capacity (MW)	MW-Days
		From (Hrs.)	To (Hrs.)		
Total MW-Days:					

Short-Term Open Access Charges :

S. No	Particulars	ST_Rate Rs./MW/Day.	Total MW- Days	Amount (Rs.)
1.0	Transmission charges			
1.1	Wheeling Charges —			

FORMATS for Advance Reservation / First-Come First-Served Transactions

	Transmission and/or Distribution charges for the system as per clause 8 of approval (bidding)			
	Sub-Total (1)	--		
2.0	Operating Charges.	Rs./Day/Transection		
	_____ SLDC			

	Sub-total (2)	--		
3.0	<u>Total payment</u> <u>(1+2)</u>	--		

Place: _____

Date: _____

Signature: _____

Name: _____

Designation: _____

Cheques / Draft should be payable to concerned entity at ther location.

FORMAT – 6 : APPROVAL FOR SHORT TERM OPEN ACCESS

FORMAT- 7 :
DETAILS OF PAYMENT

(to be submitted by the customer along with the payment)

- a. Ref. Approval No. _____ dated : _____
- b. Ref. : Application No. _____ dated :
- c. Payment for the period : From : (date) To : (date)

S. No	Particulars	Amount (Rs.)
1.0	Transmission charges.	
1.1	Wheeling charges.	
2.0	Operating Charges	

3.0	<u>Total payment (</u>	

1. Details of Bank Draft:

- a. Name of Bank with address.
- b. Draft No. & Date
- c. For Amount Rs. in favour of “_.....” payable at
- d. In case payment through ECS, details.

Signature: _____

Place: _____

Name: _____

Date: _____

Designation: _____

FORMAT-7 : DETAILS OF PAYMENT

Formats for Day-Ahead / Same Day Transactions

FORMAT - 8 :

**APPLICATION FOR GRANT OF SHORT TERM OPEN ACCESS
(DAY AHEAD / SAME DAY TRANSACTION)**

*(to be sent by Short-Term Open Access Applicant through The Chief Engineer (Planning)
MPPTCL Jabalpur. / concerned Discom(s) involved in transaction*

1.	Application	No.	Date:	
2.	Name of the Applicant			
3.	Address for Correspondence			
	Phone Number (O) :			
	e-mail id:			
4.	Agreement / MOU / Consent Letter Details :			
	Applicant Type - Buyer / Seller / Trader / Captive Generator			
	<i>(needs to fill up only relevant agreement details)</i>			
	MOU/ Agreement /Consent Letter			
	With	Reference No.	Date	
	Buyer			
	Seller			
5.	Coordinator Detail			
	Name:			
	Designation:			
	Phone Numbers:	(Off.)	(Res.)	
		(Fax)	(Mobile)	
		e-mail id:		
6.	Capacity Applied :			
	Date of Transaction	From(Hrs)	To (Hrs)	MW
7.	Injecting Utility Details			
	Name:			
	Point of Injection:			
	Name of concerned Discom:			

Formats for Day-Ahead / Same Day Transactions

8.	Drawee Utility Details	
	Name:	
	Point of Drawal:	
	Name of concerned Discom(s):	
9.	Name of Trader, if any	
10.	Intervening Transmission and/or Distribution System Details	
	Intervening Discom(s), if any	
	Intervening inter- Discom links, if any	
	Intervening State Transmission and/or Distribution Utility, if any	
11.	Whether payment for application fee, Transmission and/or Distribution charges and operating charges enclosed ? If yes, please furnish details	

12. It is hereby certified that

- (a) All Utilities (including buyer, seller, trader) to the transaction shall abide by the provisions of the MPERC (Open Access in Intra-State Transmission and/or Distribution) Regulations 2005” and as amended from time to time.
 - (b) M/s _____ have a valid license No. _____ issued by _____ and valid upto _____).
- (Note: This clause is applicable only in case applicant is a trader.)*
- (c) The Applicant hereby agrees to keep the SLDC indemnified at all times and undertakes to indemnify, defend and save the SLDC harmless from any and all damages, losses, claims and actions relating to injury to or death of any person or damage to property, demands, suits, recoveries, costs and expenses, court costs, attorney fees, and all other obligations by or to third parties, arising out of or resulting from the transactions under this Approval.
 - (d) The buyer and the seller have entered into commercial agreement for the proposed transaction. Payment of the short term charges (if not paid)

**FORMAT - 8 : APPLICATION FOR GRANT OF SHORT TERM OPEN ACCESS
(DAY AHEAD / SAME DAY TRANSACTION)**

Formats for Day-Ahead / Same Day Transactions

shall be made by me within 3 working days of date of application, without any delay.

13. The provisions of the 'Procedures for Day ahead/ same day reservation of Transmission and/or Distribution capacity to Short Term Open Access customers' issued by SLDC are hereby agreed.

Signature

PLACE : **NAME:**
DATED : **DESIGNATION:**

THROUGH : The Chief Engineer (Planning) MPPTCL Jabalpur / Concerned Discom(s)
involved in transaction

Signature

PLACE : **NAME:**
DATED : **DESIGNATION:**

Enclosures:

1. Copy of MOU / consent letter / agreements.

Date & Time of Receipt of Application	(to be filled in by Control Rooms)
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**FORMAT - 8 : APPLICATION FOR GRANT OF SHORT TERM OPEN ACCESS
(DAY AHEAD / SAME DAY TRANSACTION)**

Formats for Day-Ahead / Same Day Transactions

FORMAT-9 :

APPROVAL FOR SHORT TERM OPEN ACCESS

(To be issued by SLDC)

Approval No. _____ Dated: _____

Ref: Application number _____ Dated: _____

1. Name of customer :
2. Name of injecting Utility :
3. Name of Drawee Utility :
4. a) Intervening Discom: :
b) Whether intervening MPPTCL : Yes/No
:

5. Capacity Applied :

Date of Transaction	From(Hrs)	To (Hrs)	MW

6. Capacity Approved:

Date of Transaction	From(Hrs)	To (Hrs)	MW

7. The above approval is in accordance to the provisions of the “Procedure for day ahead / same day reservation of Transmission and/or Distribution capacity to short term Open Access Customers” issued by SLDC.

Formats for Day-Ahead / Same Day Transactions

8. This approval is subject to
- a. The trader/licensee holding a valid license/permission granted by MPERC.
 - b. MPERC's regulations on Open Access in Intra-State Transmission and/or Distribution 2005.
 - c. The responsibility of ensuring compliances with the provisions of Electricity Act, 2003, and the MPERC Regulations on Open Access in intra- State Transmission and/or Distribution 2005 shall lie with the Applicant/Customer.
 - d. Payment of short term charges within 3 working days from the date of application.

Enclosure : Schedule of Payment

		Signature	
PLACE	:	NAME	:
DATED	:	DESIGNATION	:
To			
	<u> _(applicant)_____</u>		

Copy to:

- (a) The Chief Engineer (Planning) MPPTCL Jabalpur.
- (b) Concerned Discom(s) involved in transaction

Terms for Letter of Credit
(Short Term Open Access)

1. The letter of Credit is irrevocable, revolving and shall revolve automatically immediately after release of monthly payment to concerned entity as per the payment schedule through this LC up to a limit of Rs._____
2. The letter of Credit will be operated after the expiry of the due date of monthly payment as indicated in the "Schedule of payments" enclosed with the approval issued to the Short Term Open Access Customer by the SLDC.
3. The Letter of Credit shall remain valid upto _____i.e
(Upto one month after the expiry of transaction)
4. The Total value of the Letter of Credit would be Rs._____.
- 5 All charges relating to opening, advising, confirmation, amendment, recoupment, operation ,usance, negotiation, remittance etc. or any other charges would be borne by Applicant.
6. The amount would be paid immediately by the Bank once Letter of Credit is operated by the authorised officer of concerned entity.

List of Documents.

- I The Copy of the application for grant of Short Term Open Access
- II The copy of the approval issued by SLDC for Short Term Open Access indicating
 - A Reserved capacity for the Short Term Customer.
 - B Period Of Transaction.
 - C Schedule of monthly Payments .
- III. Specimen Signature of the Officer of concerned entity authorised to operate the Letter Of Credit.

Appendix-1
APPLICATION FOR GRANT OF OPEN ACCESS

(To be submitted by an Open Access Customer)

1. Name of the Open Access Customer :
2. Type of open access required (Tick the appropriate option) : Long term _____
Short term _____
3. Would the transaction involve utilization of the distribution network? : Yes _____
No _____
4. Address of Correspondence :
5. Contact Address
Prime Contact Person :
 - a. Name :
 - b. Designation :
 - c. Phone No. :
 - d. FAX :
 - e. E-mail :Alternate Contact Person :
 - a. Name :
 - b. Designation :
 - c. Phone No. :
 - d. FAX :
 - e. E-mail :
6. Details of power transfer requirement :
 - a. Quantum of power to be transmitted (MW) :
 - b. Peak load to be transferred :
 - c. Average load to be transferred :
 - d. Name(s) of the injecting utility :
 - Point(s) of injection of power :
 - Its Quantum :
 - Voltage level of the EHV substation :
 - e. Name(s) of drawee :
 - Point(s) of injection of power :
 - Its Quantum :
 - Voltage level of the EHV substation :

Note: In case of mismatch between quantum of power injected and drawl then details of balance power to other beneficiaries should be furnished.

7. Expected date of commencement of Open Access :
8. Duration of availing Open Access :
9. In case of Generating Station
- a. Name of the promoter :
 - b. Generation Capacity :
 - c. Location of the Generation plant :
 - d. No. of Units & Capacity of each unit :
 - e. Type of fuel :
 - f. Base load station or peaking load station :
 - g. If peaking load, then what is the estimated hours of running :
 - h. If it is a hydro plant, then whether it is – Run of the river /Reservoir/ Multipurpose / Pump storage :
 - i. MU generation in an year in case of Hydro plant :
 - j. Specify the step-up generation Voltage – 400kV or 220kV or any other voltage :
 - k. Whether it is a identified project of CEA :
 - l. Is it a captive Power Plant (Yes/No)
 - m. If Yes, details of utilization :
 - n. Status of the Project: Existing/ Extension of existing Project/ New project
10. In case of a new generation station
- | | Capacity (MW) | Commissioning schedule |
|---|---------------|------------------------|
| a. Unit wise capacity and commissioning schedule | | |
| . Unit – I | | |
| . Unit – II | | |
| . Unit – III | | |
| . Unit – IV | | |
| b. Name(s) of the beneficiaries and their allocation of power | | |
| c. Status of various clearances for the generation project | | |
| . Land acquisition | | |
| . Fuel agreement | | |
| . Environment and forest clearance | | |
| . TEC clearance, wherever required | | |
| . Power purchase agreement with beneficiaries | | |

11. Details of the Bank Draft
- Name of the issuing bank
 - Draft number
 - Date of issue
 - Amount

All utilities (including buyer, seller, trader) to the transaction shall abide by the Madhya Pradesh Electricity Regulatory Commission (Terms and Conditions for Intra-State Open Access in Madhya Pradesh) Regulations, 2005 dated [] as amended from time to time.

The Applicant hereby agrees to keep the Commission, the Nodal Agency and the Licensees indemnified at all times and undertakes to indemnify, defend and save the Commission, the Nodal Agency and the Licensees harmless from any and all damages, losses, claims and actions relating to injury to or death of any person or damage to property, demands, suits, recoveries, costs and expenses, court costs, attorney fees, and all other obligations by or to third parties, arising out of or resulting from the transactions under this Approval.

Authorized Signatory
of the Open Access Customer

Name :
Designation :

Seal :

Place :
Date :